

# Careers Careers Careers Careers

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Position Available Immediately  
for a  
**SYSTEMS ANALYST**

As a fast paced food distribution company we are searching for a talented Systems Analyst who has experience in developing solutions to advance technology in a demanding environment.

If you have experience with mainframe Hewlett Packard and P.C. platform utilization development and networking; have a proven background and looking to contribute in a team environment please submit your resume to:

Box 2151  
C/O The Era-Banner  
580-B Steven Crt.  
Newmarket, Ont. L3Y 4X1



**YORK SOUTH ASSOCIATION  
FOR COMMUNITY LIVING**

**Full & Part Time  
Community Support Workers**

We seek only the right people who have ambition and dedication, to train as team members. Successful applicants will provide support and services for people with developmental disabilities living in the Markham area.

Applicants must be able to work evenings, nights, weekends or shift rotation.

Education in related social sciences, or experience is required. Good benefits and competitive salaries are being offered.

FAX your resumé to:  
Y.S.A.C.L.  
FAX #: 905-472-5409  
Attention: Ms. D. Lewis

Only those chosen for interviews will be contacted. No telephone inquiries please.

Y.S.A.C.L. Mission Statement:  
"To assist individuals with a developmental disability to choose and access those aspects of daily living which enhance their quality of life in this community."

Fujisawa Canada, Inc., a progressive multi-national pharmaceutical company, is searching for an ideal candidate to fill an immediate opening.

**PHARMACEUTICAL ADMINISTRATIVE ASSISTANT**

This position reports to the Manager of Regulatory Affairs and the Manager of QA/QC, and is responsible for total administrative support, such as typing, filing and record keeping for the two departments.

The successful candidate should have a minimum of 3 years senior administrative/secretarial experience and must possess extensive PC knowledge, including WP 6.0. You must be a self-starter with excellent communication and interpersonal skills, and possess strong organizational skills. Previous experience in the pharmaceutical or medical field is an asset.

Fujisawa offers an excellent benefit package.

Interested candidates are invited to mail or fax their resumé to:

Ms. Vicki Rickard, Human Resources  
FUJISAWA CANADA, INC.  
7181 Woodbine Avenue, Suite 110  
Markham, Ontario  
L3R 1A3  
Fax: (905) 470-7799

We thank you for your interest but only individuals selected for interviews will be contacted.



**MARKHAM INSURANCE BROKER**

Looking for R.I.B.O. registered person with at least 2 years experience as a CSR. Candidates will be service oriented, motivated and enjoy dealing with the public. Salary commensurate with experience.

If you want to advance your career working for one of Markham's oldest and largest insurance brokers please forward your resumé immediately to:

Carson & Weeks Insurance Brokers Limited  
59 Main Street North  
Markham, ON L3P 1X7  
or FAX to 905-294-1106  
Attn: Sales Manager.

Please no phone calls.



**THE TOWNSHIP  
OF  
UXBRIDGE**

requires a  
**Director of Public Works**

Located in the Region of Durham, the community of 14,000 people is essentially rural with one urban centre. The Public Works Department has a staff of 18, an annual budget of \$3,000,000 and is responsible for the maintenance of 300 km of roads as well as sidewalks, storm sewers and parks.

The position is responsible for the financial, organizational and strategic planning aspects of the department including: the implementation and supervision of maintenance activities, managing and controlling inventories of equipment, supplies, vehicles, etc., making reports and recommendations to Council on operations, administering contracts, subdivisions and site plan development and providing direction to consultants. The individual will also represent the Township in Public Works matters with other agencies and levels of government.

The preferred candidate will have a Certificate in Civil Engineering (3 year program) from a recognized learning institution, completion of the Certified Road Supervisor's Program and a minimum of five years related experience. In addition, superior communications and public relations skills, a strong managerial background to organize, motivate and set goals for staff and the ability to develop approaches to achieve greater efficiency, improve service and reduce costs are required.

Please submit an application outlining your education, experience, background and qualifications, by 4:30 p.m., November 21, 1994, in an envelope clearly marked, "Application - Director of Public Works" to:

Mr. A.J. Grant, M.C.I.P.  
Chief Administrative Officer  
Township of Uxbridge  
Municipal Offices  
51 Toronto Street S.  
P.O. Box 190  
Uxbridge, Ontario  
L9P 1T1

**Independent  
Delivery Drivers**

Roadway Package System, the fastest growing small package delivery company in North America, has immediate openings for independent contractors in our Metro area operations. This is an excellent opportunity for professional owner operators to control a small business venture, while still being affiliated with one of North America's foremost transportation corporations. Financing assistance & step vans are available.

If you have at least 5 years driving experience with an excellent record, 1 year of verifiable commercial driving experience, and are enthusiastically self-motivated, this opportunity could be for you. We offer excellent income potential based on ambition and effort. If you are interested, please call 1-800-263-9221, ext. 2629 for Metro West and Central, or ext. 2620 for Metro East.



**515 Skilled & Technical Help**

**Experienced  
TRIM CARPENTER**

Required full time for Alwin Solariums to start immediately. Own vehicle and tools required.

Ask for Gabor  
(905) 764-5575

**530 Sales Help & Agents**

**PART TIME SALES HELP**

During the week.  
Barthau Jewellers  
Apply at: 6312 Main St.  
Stouffville

**CHRISTMAS HELP**

Nov. 21 to Dec. 24


2 reliable, friendly sales people required  
9:30 am to 3:30 pm and 3:30 pm to 9:30 pm, Mon. to Sat. Some Sundays.

Phone Rita, 905-523-4328

**AUTOMOTIVE SALES  
& LEASING**

Requires sales representative for immediate full time commission opportunity. Automotive sales experience preferred. Must possess good people skills.

For confidential interview call  
Frank Szebedinszky at  
640-4541



The Heart & Stroke Foundation of Ontario has a position posting in the Greater Metro Toronto Region working out of the Markham office as

**AREA CO-ORDINATOR**

**REQUIREMENTS:** Highly motivated, self-directed individual to develop and maintain fundraising and educational activities in the communities of Markham, Thornhill, Richmond Hill and Woodbridge. Fundraising, community development, volunteer recruitment experience necessary. Excellent administration, communication skills and use of a vehicle a must. Computer literacy and working knowledge of Word Perfect 5.1 and Lotus 123 an asset.

**RESPONSIBILITIES:** Carries out objectives of Foundation, meets financial goals as outlined in Annual Plan, consulting senior volunteers, develops and maintains strong network of volunteers to assure all fundraising activities are implemented and evaluate effectiveness, carries out activities where volunteers unavailable, develops priorities to carry out educational activities, prepare / administer staff and chapter budgets, attends functions / meetings as required as representative of HSFO.

Applicants are invited to submit a resumé to:

The Heart & Stroke Foundation of Ontario  
Greater Metro Toronto Regional Office  
4299 Village Centre Court, Mississauga, Ontario L4Z 1S2  
Attn: Regional Manager  
Fax: 905-897-7076      Deadline: November 19, 1994

The Region of York has the following opportunity for a seasoned health and safety professional:

**CONSTRUCTION SAFETY INSPECTOR**  
**\$40,269 TO \$45,941**


Reporting to the Director of Human Resources, working closely with the Director of Construction and in consultation with the Regional Health and Safety Officer, this individual will assume the responsibility to develop, administer and maintain a comprehensive health and safety and accident prevention program associated with Regional construction activities.

The successful applicant will be a graduate of a 3 year community college civil technology program and a member of the Ontario Association of Certified Engineering Technicians and Technologists as a "Certified Engineering Technologist". The position requires a thorough knowledge of the Occupational Health and Safety Act and Regulations for Construction Projects, and their application in the workplace acquired through graduation from an accredited safety diploma program, plus 3 to 5 years experience in the construction safety field, particularly in the areas of implementation and enforcement of all applicable legislation. A valid Ontario driver's licence and private transportation are required.

All applications/resumes received are collected under authority of The Municipal Act, R.S.O. 1990, c.M. 45, section 270, paragraph 45, and will be used to determine qualifications for employment. Questions about this collection of personal information should be directed to the Staffing Co-ordinator.

Quoting competition No. 94-465, submit applications on or before Nov. 18/94. We thank all applicants for their interest, but advise that only those selected for an interview will be contacted.

Human Resources Division  
The Regional Municipality of York  
17250 Yonge Street  
Newmarket, Ont.  
L3Y 6Z1  
FAX (905)895-4232



**540 Hotel / Restaurant**

**SHORT ORDER COOK**

Experienced, mature person required. Preparation of food and light kitchen duties. Knowledge of European Cuisine is helpful. Must be available for shift work and have own transportation. Starting salary \$8. For appointment call:

905-640-2900  
Ask for Theresa

**570 Employment Wanted**

**HOUSE MINDER** Peace of mind when you travel. Reliable person will care for your home, plants and pets while you're away. Live in or out. Excellent references. 852-9259.

**570 Employment Wanted**

**MAN**, with 25 years experience in painting, carpentry, electrical, plumbing, filling, stucco, squeaky floors, etc. Available to take all the calls 24 hrs./day, 7 days a week. Call 905-40-2632.

