

# Careers Careers Careers

500

Career Training 515


Skilled & Technical Help

**TORONTO SCHOOL OF BUSINESS**  
MARKHAM CAMPUS

**Our Practical Training Can Lead to a Successful Career**

**Choose From These Career Options:**

- COMPUTERS
- BUSINESS
- ACCOUNTING
- DENTAL
- LEGAL
- SECRETARIAL
- TRAVEL
- BANKING
- MEDICAL & MORE.

**TORONTO School of Business** 

**PARTICIPATES IN GOV'T ASSISTED TRAINING**

LONG DISTANCE CALL COLLECT Call **472-2591** 24 hrs.  
FINANCIAL ASSISTANCE MAY BE AVAILABLE  
5694 HWY. 7 EAST MARKHAM - FREE PARKING

**GET THAT JOB!**

**COMPUTER/OFFICE SKILLS**

WordPerfect AccPac  
Lotus 123 Bedford  
Windows Dos  
Typing dBase

Start anytime-Flexible schedule  
Day and evening Courses

**ACADEMY OF LEARNING**  
MARKHAM - 940-8973

LAI D OFF - OVER 45 - You may qualify for training assistance from the Provincial Government

**FIELD SERVICE TECHNICIAN - AUTOMATIC DOOR SYSTEMS**

Stanley Magic-Door is adding to our Service Dept. in the east end of Toronto & the Markham area. You should have a technical background with a working knowledge of electrical wiring and electronics. Ideally you will also have experience in the construction industry, have field service and customer service skills.

Please send resumé to:  
**STANLEY MAGIC-DOOR**  
1680 COURTNEY PARK DR., UNIT 4  
MISSISSAUGA, ONT. L5T 1R4  
ATTN: JIM LANGDON

**STANLEY**

**CLASS "A" MECHANIC**

Full time, North Town Shell. Experience in Align., A/C, Elec. & F.I. Clean shop, profit sharing. Call:  
**SERVICE MANAGER**  
294-3643



505 Careers

510 General Help

International vacation club requires member services & reservation personnel. Salary, medical benefits & travel. Call:  
**Ms. M. Makriliis**  
771-8155 days  
409-0500 evenings & weekends.

A vacation club in Richmond Hill is looking for outgoing & bubbly Hostesses for evenings & weekends. Salary or commission.  
Call 771-8155 days or  
764-5701 weekends/evenings

**EARN A GOOD INCOME FROM YOUR OWN HOME**

Wee Watch Private Home Day care is looking for mature, reliable individuals interested in providing quality day care in their own home.

We need providers in Markham & Unionville, North of Hwy. 7 only.

We offer:

- Full training and ongoing support
- Necessary equipment for children 6 weeks and older
- Full insurance coverage
- Payment for statutory holidays
- Payment for the first 5 days of a child's illness

For more information call:  
**479-5789**

**Wee Watch**  
Private Home Day Care  
a licensed Agency

**COURIER REQUIRED**

Office located in Markham (Highways 404 & 7) must have own car. Downtown / suburban west deliveries. Excellent company benefits. Salary \$340/week + car allowance.  
Call **Brian Rowe**,  
at 363-7511

**EXPERIENCED DOG GROOMER**

Required part time to work out of a veterinary clinic. Please call:  
**Ballantrae Animal Hospital**  
640-6809

**WANTED RESIDENTIAL REAL ESTATE MANAGER FOR LOCAL OFFICE**

- manage a dynamic real estate team
- equity participation encouraged
- full authority to set policy and run office
- set your own salary and commission splits

**REPLY IN CONFIDENCE**  
475-1579

**HOME EMPLOYMENT OPPORTUNITIES**

Homemakers, retirees, unemployed - opportunities for yourself and family. Send self addressed, stamped envelope to:  
**Advantages International, Box 59,**  
Kincardine, Ont. N2Z 2Y6

**KITCHEN & COUNTER HELP**

Full time / part time. 404 & Hwy. 7 area. 80 TIVERTON COURT, Main floor - APPLY WITHIN Monday & Tuesday between 9 am - & 2 pm.

510 General Help

Opportunities in Florida rebuilding from Hurricane Andrew now in progress.  
**516-929-0341**  
ext. A301

540 Hotel/Restaurant

Is now hiring friendly people for Cooks/Dishwasher. Full and part time positions. Experience and a vehicle will be an asset. Good command of English language. Call:  
9 am to 11 am, or 3 pm to 6 pm  
**470-1791**

**\$200-500 WEEKLY!**

Assemble products at home. EASY! No selling, your paid direct. Fully guaranteed. No experience necessary. Call:  
**1-504-641-7778**  
ext. 213, 24 hours

525 Office Help

**ACCOUNTING CLERK**

To handle various aspects of accounts receivable, cash, accounts payable, disbursements, payroll and some G.L. work. Please reply by resumé stating experience, education, job history and salary expectations to:  
**Box 3683**  
c/o The Tribune  
6244 Main St., Stouffville  
L4A 1E2

525 Office Help

Progressive Markham company has a position available in its accounting dept. The successful candidate must be able to work independently, meet deadlines and enjoy detail work. Experience with payroll administration and personal computers (Lotus 123) are a must.  
Please fax reply in confidence to:  
**Box 4570**  
Economist & Sun  
9 Heritage Rd.,  
Markham, Ontario L3P 1M3  
or fax to: 640-8027

**BOOKKEEPER/RECEPTIONIST**

Part time - WP 5.1. Bookkeeping & computer experience a must. Morningside/Finch.  
Fax: 281-3421

**RECEPTIONIST/TYPIST**  
required for local real estate office, evenings and some Saturdays. Real estate experience an asset - able to work to deadlines.  
Call: Emma, 471-8800

**FULL TIME CLERICAL**

Small, but growing, dynamic computer sales office requires help Monday - Friday, 8:30 am - 4:30 pm. Person required must have excellent spoken English along with a good telephone manner, and WordPerfect. A knowledge of computers and data base systems would be a definite asset. Salary to commensurate with applicants experience.  
Fax resumé to: 416-882-1106 or send to:  
**CDI Computer Dealers Inc.**  
165 East Beaver Creek Rd., Unit 15  
Richmond Hill, Ontario L4B 2N2  
Phone 416-882-1102  
Attn: Irene Smith

530 Sales Help & Agents

**SALES MANAGER**  
required by Nissan Dealer  
Import experience an asset. Salary & bonus plus full benefit package.  
Please send resumé in confidence to:  
**Village Nissan**  
4600 Hwy. #7  
Unionville, Ontario  
L3R 1M5  
or fax 940-6636

**SECRETARY/BOOKKEEPER**

Part time for landscaping firm. Must have Bedford knowledge. Landscape and design qualification would be an asset.  
**887-1121**

770 Daycare Available

**BABYSITTING** available in my home. Loving mom with experience, excellent care, non-smoker, lunch & snacks provided. Reasonable rates, references and receipts available. Brimley & Steeles. Call 479-1738.

775 Daycare Wanted

DO you love children? Are you enthusiastic and creative? Do you drive? Be our nanny. References required. 884-8017, leave a message.

**ACCOUNTING CLERK**

A dynamic wholesale operation in Beaver Creek area require an accounting clerk. Knowledge of Accpac and Lotus 123 is an asset.  
Send resumé to: **Mr. W. Yu**  
250 Granton Drive,  
Richmond Hill, Ontario L4B 1H7  
Fax No. 764-1570

**EDUCATOR** / mother of 3 offering full time home daycare for 2-4 yr. olds. Emphasis on nurturing through stimulating activities in nursery school-type setup. To interview call Diana, 472-3869.

**MARKVILLE** Mall area - Will babysit in my home, any age. 940-0985, day & evenings.  
**MOTHER** of 2. Experienced babysitting in my home. Markham area. Call 471-2361.

