

# Careers Careers Careers

**510** General Help      **515** Skilled & Technical      **525** Office Help

**Opportunities in Florida** rebuilding from Hurricane Andrew now in progress.  
**516-929-0341**  
ext. A301

**FOSTER PARENTS** for children (ages 5-13 yrs.) to live in your home. Complete training & support provided. One of the parents must be at home. Remuneration provided.  
**REGESH FAMILY & CHILD SERVICES**  
For more info, please call **495-8439**

**SUPERINTENDENT** Needed for small adult building in Markham. Inquiries telephone:  
**887-9537 or 293-6742**

**GRAND OPENING**  
**Jobs! Jobs! Jobs!**  
18 openings available world's largest fragrance company. Management training available, start immediately. No experience necessary. Full time only. Positions in inventory, administration, assistant management and management.  
Call Sheila, 449-8844

**FULL TIME TELEPHONE QUALIFIERS WANTED**  
Mature and dedicated English speaking people required. No selling. Leads provided. Comfortable environment at our Markham office.  
**409-4094**

**PART TIME TELEMARKETER**  
4-5 hours per day  
Flexible hours, Stouffville  
**642-5173**

**TELEMARKETERS**  
THE INSURANCE INDUSTRY  
Experience necessary. Work from your home or our office. Full or part time. Remuneration negotiable.  
Call Woody, at **940-9200**

**STOUFFVILLE VETERINARY CLINIC**  
Is now looking for a mature, conscientious person to work as a kennel person / veterinary assistant.  
Please apply in person, ask to speak with Tricia Brandon.

**\$200-500 WEEKLY!**  
Assemble products at home. EASY! No selling, your paid direct. Fully guaranteed. No experience necessary. Call:  
**1-504-641-7778**  
ext. 213, 24 hours

**HAIRSTYLIST**  
Required for a busy Markham Salon. Great opportunity for enthusiastic skilled individual.  
**472-1444**

**EARN \$1000 WEEK FROM HOME!**  
Processing mail, light assembly, sewing & crafts, toys, etc.  
**(416) 631-4791**  
Reference 15F

**PRODUCTION SUPERVISOR**  
Personal Care Products manufacturer requires p.m. shift supervisor.  
Must have a minimum 5 years experience in supervision and quality control. Must be a self-starter, people-oriented and have good organizational skills. Competitive salary, excellent benefits.  
Please submit resumé to:  
**Box 4594, Markham Economist & Sun**  
**9 Heritage Road, Markham, Ont. L3P 1M3**

**510 General Help**  
**COMPUTERIZED EMBROIDERY OPERATOR**  
Self-motivated - energetic and proud! That's the kind of person we need to train for our growing embroidery dept. Fluency in English a must. We will train you.  
Send resumé to:  
**Choko Design**  
**82 Sandford Dr.,**  
**Stouffville, Ont. L4A 7X5**

**505 Careers**  
**TROW**, a leading multi-disciplinary consulting engineering and testing company with a Branch Office in Markham requires a  
**SENIOR SECRETARY**  
You will have a minimum of 5 years secretarial experience with strong computer and administrative skills for general duties in a genial, growing office in Markham. Good English skills essential. Mac experience an asset.  
Apply to: Mrs. C. Stinson, Trow Consulting Engineers Ltd., 171 Denison Street, Markham Ontario L3R 1B5  
Tel: (416) 470-0073 Fax: (416) 470-9848

**530 Sales Help & Agents**  
**AVON**  
"FREE"  
No start-up fee for one week, plus get a FREE GIFT  
No inventory to buy. Great earnings  
Call now  
Mrs. C. Lord, 416-619-1574

**540 Hotel/Restaurant**  
**INNOVATIVE BISTRO**  
requires  
**Dish, Busser & Servers**  
Apply in person immediately  
6061 Hwy. 7 E, Markham

**Creative Versatile Chef**  
**Sous Chef, Line Cooks**  
Required Immediately  
Send resumé to: **Box 4595**  
**9 Heritage Road**  
**Markham, Ont. L3P 1M3**

**PART TIME EVENING**  
• Wait Staff  
Required for Diner  
5 p.m. - 9 p.m., Tues. - Fri.  
Call Peter  
**474-9930**

**TIMBER CREEK VACANCY**  
Timber Creek Lodge has more guests, so we need more experienced staff for the following positions:  
• WAIT STAFF • BARTENDERS • HOSTESS  
Please apply in person Wed. or Thurs. between 4:00 - 6:00 p.m.  
**5828 HIGHWAY #7 FROM 4 P.M., 7 NIGHTS**  
**EAST OF McDOWAN, MARKHAM & SUNDAY BRUNCH**

**550 Domestic Help Wanted**  
**NANNY / Mother's Helper** required immediately for 2 preschool and 2 school age children. Experienced, non smoker, references. Live in / out. Call 474-1894 after 6 PM.  
**TUES. / Wed. / Thurs.** mornings 7:30 am - 10:30 am to do house cleaning, washing, ironing & to see children off to bus. Call 472-6840 (leave message).

**525 Office Help**

**EXPERIENCED RECEPTIONIST**  
Successful candidate will have:  
- a cheerful, friendly telephone manner  
- an outgoing, self motivated personality  
- good organizational skills  
- impressive word processing abilities  
- travel arrangement experience  
Please reply in writing to:  
Office Manager  
John Woodbine Postal Outlet  
P.O. Box 42007, 2851 John St.,  
Markham, Ontario, L3R 5R0

**TEMPORARY BOOKKEEPER'S ASSISTANT**  
Required for general office duties. A/R, A/P, Data Entry. Relief for 6 month maternity leave - March - August '93. Experience required.  
Send resumé to:  
**P.O. Box 64578**  
**Unionville, Ontario**  
**L3R 0M9**

**535 Hospital, Medical, Dental**  
**REGISTERED NURSES, PHYSIOTHERAPISTS AND OCCUPATIONAL THERAPISTS**  
Required for full time positions in Texas and the USA. Ranging from active hospitals, chronic care and community settings. Competitive salaries, benefits and relocation expenses. For more information contact: **Trillium Human Resources, R.R. #3, Ayr, Ontario N0B 1E0, 519-632-8423.**

**Interested in Community Nursing?**  
Saint Elizabeth is committed to providing nursing care, 24 hours a day, 7 days a week in the Metro, Peel and Durham regions. We currently have RN/RNA positions available in **Community Visiting Nursing**, providing holistic care to a variety of clients, as well as **Shift Nursing**, providing one to one care to a single client per nursing shift. All nurses must possess a current Certificate of Competence, current CPR; 2 years of recent nursing experience. RNAs must also have the Administration of Medications & Surgical Asepsis Certificates. A valid driver's license and a car are requirements for Community Visiting Nurses. For more information please call: Human Resources Department, Saint Elizabeth Visiting Nurses' Association (416) 429-0112.

**780 Mother's Helps**  
**MATURE** person required to help with house and 4 children. Occasional, nightly babysitting required. Please call: 887-5300.

**PART TIME OFFICE CO-ORDINATOR**  
Dale's Gardening is currently seeking a part time office co-ordinator to perform general secretarial, bookkeeping and payroll duties. If you are interested in working in a one person office and possess secretarial, bookkeeping and payroll experience and have excellent interpersonal skills, please submit your resumé to:  
**Jean Winstanley**  
**Dale's Gardening & Landscaping Inc.**  
**R.R.#2, Markham, Ontario, L3P 3J3**

The REGION OF YORK'S Social Services Division is searching for the following positions:  
**CLERK/STENOGRAPHER**  
Temporary Full-Time/\$25,348.00-\$29,202.00  
Locations: Vaughan (competition No. 92-483), Markham (Competition No. 92-484)  
The successful candidates will have 50 words per minute keyboarding and a good working knowledge of general office procedures.  
**SWITCHBOARD/TYPIST**  
Permanent Part-Time/\$13.88-\$15.99/hour  
Locations: Vaughan (Competition No. 92-479), Markham (Competition No. 92-003). The successful candidates will have 40 words per minute keyboarding and two years switchboard/reception experience.  
Quoting the appropriate competition number, submit resume on or before February 12, 1993. We thank all applicants for their interest, but wish to advise that only those selected for an interview will be contacted.  
All applications/resumes received are collected pursuant to The Municipal Act and will be used to determine eligibility for employment. Questions about this collection of information may be directed to the Staffing Coordinator.  
**The Region of York**  
**Human Resources Division**  
**80 Bayview Parkway**  
**Newmarket, Ontario L3Y 4W9**  
**FAX (416) 895-4232**



**OFFICE ADMINISTRATOR**  
Small North Scarborough office requires a mature self starter. Must be a good communicator and have strong computer skills, including WP 5.1. Responsibilities include: reception, accounting, office and sales admin., data base maintenance and sales support. \$24,000 annually with potential to grow.  
**Box 4596**  
**9 Heritage Road**  
**Markham, Ontario**  
**L3P 1M3**

**PART TIME EVENING RECEPTIONIST**  
For busy Markham dealership. Fluently bilingual in Chinese / English would be an asset.  
Apply in person:  
**Service Manager**  
**North Markham Honda**  
**4611 Hwy #7 (at Kennedy)**  
**Markham**

**555 Domestic Help Available**  
**EXPERIENCED** cleaning lady available. Markham, Unionville & Milliken. 431-1378.  
**EXPERIENCED** woman seeks daytime work cleaning or ironing. References. Please call: 472-6692.

**PERSONALIZED** cleaning services is presently expanding. Let us clean your home or office. Reasonable rates. Call 852-9273.

**770 Daycare Available**  
**CHILD CARE** - Smoke free, hot lunches, 2 adult supervision. Unionville, Berczy Bus route. Call 471-3687.  
**DAYCARE** provided, my home, all ages, part & full time available. Reasonable rates. Heather: 852-6556.

**EXPERIENCED** babysitter available. Mother looking for babysitting in own home. Full or part time, any age. Warden & Steeles area. Call Fatima at 479-3971.

**794 Tax & Financial Directory**  
**PERSON TAX RETURNS** completed by professional accountant. Rates of \$20-\$30 return. Call: Leigh Ridenour CMA, 852-4175.  
**KENNEDY & STEELES.** Registered foster parent available to care for your child. Special needs children welcome. Part time, full time or occasional. Close to Highgate Public School, Harvest Moon Dr. Karen, 477-0971.

**570 Employment Wanted**  
**MEDICAL** Office Assistant / Secretary seeks part time position, experience in patient preparation, OHIP computerized billing, dicta typing, excellent references. Call Olive, 852-4474.

**725 Dressmaking Tailoring**  
**ALTERATIONS** & custom made dresses done professionally. Reasonable prices. Call Mary at 470-2842.  
**SEWING** for kids, 1 hour weekly classes taught in my home. For more information call: 513-5768.