

Careers Careers Careers

505

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505

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525

Office Help



SOCIAL DIRECTOR

"State of the Art" Fitness Club in Markham requires an independent, well organized person with an outgoing personality to create, organize, schedule, supervise and promote social events for Club members. Club or leadership experience is an asset, and related College or University degree is preferred. The candidate must be detail oriented, and able to work within budgets. Time management skills, self motivation and creativity are essential as well as excellent communication skills (verbal & written).

The hours will vary with evenings and weekends involved; remuneration between 25 - 30 K, depending upon qualifications.

Please call

B. Evans at 477-2418, 9:30 am - 1:30 pm
or fax resumé to 477-6146
or deliver to 20 Amber St., Ste. 6
Markham, Ont., L3R 5P4

WE'RE LOOKING FOR MATURE, RELIABLE HOME DAY CARE PROVIDERS

With Wee Watch Private Home Day Care, you can earn a good income from your home!

We need providers in Markham, North of Hwy. 7 from Hwy. 48 to Woodbine & Birchmount/Warden and Steeles area.

For more information call: 479-5789



570 Employment Wanted

MEDICAL Office Assistant / Secretary seeks part time position, experience in patient preparation, OHIP computerized billing, dicta typing, excellent references. Call Olive, 852-4474.

555 Domestic Help Available

EXPERIENCED cleaning lady available for Markham & Unionville. References. Phone Maxine: 686-0744.
EXPERIENCED woman seeks daytime work cleaning or ironing. References. Please call 472-6692.

EXPERT reliable lady will clean your home, weekdays. Call Rose at 472-2010 after 5 PM.

Read the Classifieds

535 Hospital Medical, Dental

Teleflora Canada

Teleflora Canada, a floral wire service located in Markham, is seeking a Customer Service Representative for part-time work (one day per week). We offer full training to an individual who possesses good communication and accurate typing skills and who enjoys telephone customer contact. Previous PC experience and conversational French would be definite assets.

Telephone June Ying 940-1010

535

Hospital, Medical, Dental

RN'S & RNA'S

VON York Region Branch is a not-for-profit organization dedicated to the provision of comprehensive community health and support services. We are presently seeking RN's and RNA's for our Shift Nursing Program.

Successful applicants will possess:

- * A current Certificate of Competence (College of Nurses of Ontario)
- * A minimum of 1 year nursing experience
- * A valid Driver's license and a car available for work
- * Self-motivation & dedication parallel with excellent clinical skills

RN's

* Intravenous skills preferred

RNA's

* Administration of Medications & Surgical Asepsis Certificates

Please forward resumé to:

VON York Branch
543 Timothy Street
Newmarket, Ontario
L3Y 1R1

or FAX to: (416) 836-5399
Attention: Tina Stubberfield
To close Feb. 1/93



Victorian Order Of Nurses for Canada

510

General Help

525

Office Help

Opportunities in Florida rebuilding from Hurricane Andrew now in progress.

516-929-0341
ext. A301

FOSTER PARENTS for children (ages 5-13 yrs.) to live in your home. Complete training & support provided. One of the parents must be at home. Remuneration provided.

REGESH FAMILY & CHILD SERVICES
For more info, please call 495-8439

WORK FROM HOME

Experienced telemarketers able to work, 4-8 hours/day. No selling, paid monthly based on production. If you live in the area of Wootton Way & Hwy. 7, and are self disciplined. Please call: 294-7049, leave message

Joseph Gould Public School

requires
2 Noon hour Supervisors
This is a paid position.
Please call, 852-7631

TELEPHONE RESEARCHER

For telephone survey work. Bilingual - Cantonese / English. Evenings & Saturdays. Work from home. No selling. \$12 hour + bonus.

Ross & Associates
416-841-2783

EARN \$1000 WEEK FROM HOME!

Processing mail, light assembly, sewing & crafts, toys, etc.
(416) 631-4791
Reference 15F

Food Service Equipment and Supply Company requires **warehouse person**. Duties: shipping, receiving, equipment overhaul and repair. Must be customer oriented and mechanically inclined.
Reply to: P.O. Box 99, Gormley, Ont. L0H 1G0

WAIT STAFF

Required by a new Markham Restaurant & Banquet Hall.
Apply in person to:
Da Vincenzo Restaurant
2800, 14th Avenue, Unit 16
(West of Woodbine)

SECRETARY RECEPTIONIST

2 days per week for contracting firm. Strong office skills: word processing, banking. Please send resumé to:

110 West Beaver Creek
Unit 24
Richmond Hill, L4B 1J9

AVAILABLE IMMEDIATELY

Short term, full time position. Intermediate level A/R, A/P skills. Knowledge of property management accounting. Lotus an asset.

Send resumé to:

Human Resources
ARMADALE CO. LTD.
180 Renfrew Dr., Suite 100
Markham, Ontario
L3R 9Z2
Fax: 477-6897

TEMPORARY BOOKKEEPER'S ASSISTANT

Required for general office duties. A/R, A/P, Data Entry. Relief for 6 month maternity leave - March - August '93. Experience required.

Send resumé to:

P.O. Box 64578
Unionville, Ontario
L3R 0M9

PART TIME SECRETARY

Experienced secretary and hostess for new home sales office. Weekend work required.

887-9302

JUNIOR ACCOUNTING CLERK

Non-smoking Thornhill land development and house building firm requires a bright individual with 2 to 3 years working experience, familiarity with computers (preferably Mini-Com) to assist accounting department.

Duties include matching and coding of invoices, data input, bank reconciliations; typing, filing and occasional telephone relief. Own transportation is required to get to our location.

Please forward resumé to:
Director of Corporate Operations,
P.O. Box 936
Thornhill, Ont. L3T 4A5
or FAX 881-7117

DENTAL ASSISTANT

Required for Markham orthodontic practice. One year minimum dental experience. HARP certified. Extroverted & resumé required.

Please call:
294-0995

540

Hotel/Restaurant

EXPERIENCED COOK & WAITSTAFF

Required for Markham Restaurant
Call Wed.-Fri, 6:30 pm - 9:30 pm
ask for Sam, 472-2018

COOK

Required to work full time, experienced and willing to work weekends. Please call:

Spiro or Luba at
640-8858

370 Pets, Supplies & Boarding

FREE to good home, 1 year old Lab Retriever cross. Excellent temperament. Neutered male. 471-8199.

KITTENS/CATS. All destined to die when rescued. Litter trained/shots and spayed or neutered, age permitting. Better value than free. 1-852-3814.

REWARD. Our puppy is missing! She was walking on the Pickering Hiking Trail. She's a 3-1/2 month old Belgian Sheep Dog, tan with a black snout, very pointy ears, black spot on tail, red collar with leash attached. Named Tara. Please call 294-1401.

WANTED loving family for female Calico, 2 years old, spayed & declawed. Very playful, loves company. 470-9931.

400 Cars For Sale

1987 Cadillac Fleetwood Brougham D'Elegance. RWD, top of the line luxury car. 90,000 miles, well maintained, all service records, no scratches or rust on this car. Certified, owner buying new. Car phone negotiable. Phone 294-3760.

CHEAP! FBI/U.S. SEIZED. 89 Mercedes, \$200. 86 VW, \$50. 87 Mercedes, \$100. 65 Mustang, \$50. Choose from thousands starting \$50. FREE Information - 24 Hour Hotline: 801-379-2935 - Copyright #0N022010.

1985 Dodge Omni. Runs well, good body, uncertified. \$500. Also, clarinet, \$150. 852-3153.

1983 Dodge Pickup - full size, 6 cylinder, 4 speed overdrive - \$1500, as is. Must sell. 1985 Dodge 600 SE, air, cruise, delay wiper, great on gas. \$1300, as is. Must sell, best offer. 642-3677.

545

Teaching Opportunities

TEACHER

Required to assist in a Montessori School in Uxbridge. French is an asset.

Call or send resumé:

940-2355
30 Dunbar Cres.,
Markham, Ontario
L3R 6W8

FRENCH TEACHER / PART TIME

Required to teach basic vocabulary to a group of children in Uxbridge.

Call or send resumé: 940-2355

30 Dunbar Cres.,
Markham, Ontario
L3R 6W8

400

Cars For Sale

1983 Honda Prelude. Mechanic's special or for parts. New battery, recent clutch, good tires, body. \$625. 294-6142.

LUXURY AT AN AFFORDABLE PRICE!! 1987 Oldsmobile Delta 88, Royale Brougham. Fully loaded and in excellent condition. Highway driven, 85,000 miles. Don't miss out. \$6500 or best offer. Call 471-2750.

1984 Pontiac Parisienne. Good condition, power steering / brakes / windows / seats, air. \$2400 certified. 640-4218.

440 Auto Supplies Parts, Repairs

14" locking wire wheels for Oldsmobile. Brand new. \$400. Call John: 477-1862.

MUST SELL - Two 15" x 12" Weld Wheels (Drag Lights) 3-1/2" backing. Guaranteed straight. \$400 or best offer. Turbo 350 transmission, manual lower valve body. Excellent modified street trans. \$400 or best offer. Complete GM tilt steering column with keys, from floor shift '78 Malibu. Will bolt in ANY mid size GM. \$125 or best offer. Call Todd at 640-5543.

760

Private Tuitions/Schools

CLARINET lessons by O.A.C. student. Reasonable rates. For more info call 294-9219.

EXAMS are coming fast. Does your child need help with FRENCH? EDUCATION PLUS offers in-home tutoring. 479-7065.

LET'S LEARN INC. Professional tutoring for: Attention Deficit Disorder, Learning Disabilities, Behaviour Management Skills, Academic Upgrading, Computer. All ages and levels. **Free initial consultation** 642-3222.

WE CARE TUTORIAL SERVICES INC. Since 1977. Individualized in-home tutoring. All ages, levels. Professional, qualified tutors. 691-8554.

775 Daycare Wanted

BABYSITTER / Nanny required part time, 2-3 days per week from 7:30 a.m. Starting in March. Energetic. Experienced preferred. Negotiable schedule. Dog in home. Call 294-8680 after 7 PM.