

# Careers Careers Careers Careers

500 Career Training

505

Careers 505

Careers

## SPRING SPECIAL WORD PERFECT 5.1 OR LOTUS 123 FOR \$125.00

Other courses available:  
MS Word ACCPAC  
MS Excel Bedford  
Windows DOS  
Typing dBase

Start anytime - Flexible schedule  
Day and Evening Courses

## ACADEMY OF LEARNING MARKHAM - 940-8973

LAI D OFF - OVER 45 - You may qualify for training assistance from the Provincial Government.

**CAREER SCHOOL OF FLORAL DESIGN, 209 Bond St. East, Oshawa.** Training you in all the aspects of Floral Design. Learn the vital tools and trade secrets you need for the floristry business or job market. Also available computer programming skills and on-the-job training. This rewarding career builds self-esteem and self-image. Loss of job may qualify for financial assistance. (Member - Better Business Bureau). Days 905-436-1991, evenings 905-436-0310.

505 Careers

## EARN A GOOD INCOME FROM YOUR OWN HOME

Wee Watch Private Home Day care is looking for mature, reliable individuals interested in providing quality day care in their own home.

We need providers in Stouffville, Markham & Unionville, North of Hwy. 7 only.

### We offer:

- Full training and ongoing support
- Necessary equipment for children 6 weeks and older
- Full insurance coverage
- Payment for statutory holidays
- Payment for the first 5 days of a child's illness



MARKHAM, UNIONVILLE,  
STOUFFVILLE, UXBRIDGE  
479-5789

## REAL ESTATE SALES MANAGER

Required for award winning office. Great location and friendly team atmosphere.

Ideal opportunity for experienced, motivated individual to really shine! Generous salary plus bonuses.

Please send resume to:

Box 4589  
Economist & Sun  
9 Heritage Road  
Markham, Ontario L3P 1M3

## PART TIME HOME VISITOR (Flexible Hours)

**HOMECARE 4 KIDS INCORPORATED** is a licensed Private Home Daycare Agency operating in Markham, Unionville and Stouffville. We are looking for an energetic person with excellent interpersonal skills to provide support and guidance to our daycare providers.

Applicants must have their ECE along with 2 years experience working with pre-school children. A car and valid driver's licence is a must. Interested applicants please call:

**HOMECARE 4 KIDS INCORPORATED**  
Private Home Daycare  
(905) 294-5049

**Fashion consultant**  
With or without experience  
Establish your own business, enjoying the benefits of flexible hours and an excellent income. Join the Canadian leader in the home fashion industry.  
CALL HEAD OFFICE:  
1-800-463-1672  
Monday to Friday 8:00 AM to 4:00 PM  
Relance

Bausch & Lomb, Sports Optics Division has an immediate opening in their Distribution Centre for a hands-on

## WAREHOUSE SUPERVISOR

You will be responsible for working with a small staff and handling daily operations, including shipping, receiving, inventory control, data entry (JFMS, AS400). The ideal candidate will be detail and customer service oriented, highly organized, possess excellent communication skills and have demonstrated leadership/supervisory experience (3-5 years) in a consumer products company.

Please reply by fax (905) 771-2984, or mail resumé and salary requirements to:

Human Resources  
Bausch & Lomb Sports Optics Division  
45A West Wilmot, Unit 17  
Richmond Hill, Ontario L4B 2P2

## IMMEDIATE OPENINGS

### PART TIME SALES

Enthusiastic customer oriented professional required for our busy store. Experience in women's fashion coordinating required.

### ALTERATIONIST

Skilled in ladies fashion alterations with experience in the retail field.

For a confidential interview,

ELEVEN  
JOSEPH

please phone Shelagh or Shirley at 294-6970 or visit our FASHIONS Main Street store.

525

Office Help

## SALES SECRETARY

Panduit, a leading manufacturer of electrical, electronic and communication products requires a secretary with 2-3 years experience in the sales / marketing area.

The successful candidate will have WordPerfect 5.1 experience, good communication skills and the ability to work with a minimum of supervision.

Responsibilities include: word processing, filing, maintaining records for sales personnel, maintaining customer mailing lists, and taking and relaying messages.

Competitive salary and excellent benefits package.

Please forward resumé to:

Panduit Canada  
140 Amber Street,  
Markham, Ontario  
L3R 3J8

Attention: Human Resources

550

Domestic Help Wanted

**HOUSEKEEPER** - 3 days per week. Some babysitting & light meal preparation. Own transportation required. Perfect for summer student. References: 472-4049 evenings & weekends.

570 Employment Wanted

**MAN WITH CHAIN SAW** LOOKING FOR: Wood lot clearing, tree removal, brick, block, stonework, house paintings - You name it - WE DO IT. Reasonable rates. Top quality work. References available: 640-8321, 640-8457

525

Office Help

## ENTRY LEVEL DATA ENTRY POSITION

Basic word processing skills. Woodbine/ Steeles area. Competitive salary/benefits package. Fax resume to:

905-475-5439  
Attn: M.I.S. Manager

530

Sales Help & Agents

## MATURE SALES PERSON

Required part time by R.V. trailer dealership in Markham. Must have sales experience. Hourly and commission. Call Gary at:

479-1000

## EDUCATORS/PARENTS

Little things make a big difference. Parents want to know how to help their children do better in school. Would you be interested in a position as an Educational Sales Consultant working part-time with a potential income of up to \$20,000 plus flexible hours. Call:

416-449-2358.

540

Hotel/Restaurant

## HOBBY HORSE ARMS UXBRIDGE

Wishes to interview experienced persons for the following positions:

- Dining Room Server
- Bartender/Server for traditional pub

There are full time positions.

This is an opportunity to join a well established company that's growing.

For interview call  
1-905-852-6126

# An Invitation to Change

## Career evening for financial, & business professionals

As an experienced, ambitious professional in a sales, marketing or related financial role, you are eager to explore a new career direction. At Burns Fry, one of Canada's leading full service investment dealers, we are seeking individuals with a minimum of three years' experience and the potential to take their expertise and translate it into a new career as an Investment Executive. We are expanding our presence in Markham and Oakville and offer opportunities for individuals who have completed the Canadian Securities Course to be part of this expansion.

As part of our Investor Services team, you will be required to participate in our training program and assist in providing sound financial planning and investment recommendations to a broad range of clientele as well as utilize your sales skills in the development of new business.

Consider your future and join us for an evening of informal discussion with our Branch Managers.

Thursday, May 12, 1994

from 5:30 pm to 7:30 pm

Information/Presentation at 6:00 pm

1 First Canadian Place

49th Floor, Investor Services Group

Please call (416) 359-6153, between 9 am and 5 pm, to confirm your attendance. If you are unable to attend, please mail or fax your resume to: Burns Fry Limited, Human Resources Department, 1 First Canadian Place, P.O. Box 150, Suite 5000, Toronto, Ontario M5X 1H3 Fax: (416) 359-4760

**BURNS  
FRY LIMITED**

One of The Financial 100 BEST COMPANIES TO WORK FOR IN CANADA

525

Office Help

## LITIGATION SECRETARY

Required for a Thornhill law firm. Must have extensive experience.

Please submit resume to:

Box 4588  
Economist & Sun  
9 Heritage Rd., Markham, Ont.  
L3P 1M3

525

Office Help

## PART TIME SWITCHBOARD OPERATOR

For small answering service in Markham. Afternoons from 1-5 p.m., Mon. - Fri. Pleasant telephone manner. Previous experience needed.

Call 905-472-2212

## TELEPHONE PERSON

Individuals required to complete automobile insurance underwriting reports on the telephone from their home. Must have strong keyboard capabilities (Min. 45 wpm) and excellent communication skills. An insurance background would be a definite asset. We are looking for 10 or more candidates of which 2 or 3 will have Chinese as a second language. No selling involved. Successful candidates will be fully trained. Send resumé to:

P.O. BOX 607, STATION 'B'  
WILLOWDALE, ONTARIO M2K 2P9

Classifieds  
are for  
everyone!

## OFFICE HELP

Reception, bookkeeping, sales for small manufacturing company, in Woodbine & John area. Call:

Mr. Kelly, 905-946-8104

## RECEPTIONIST/ OFFICE CLERK

Required immediately for progressive company located at Leslie/Highway 7. Various office duties and reception. Lotus an asset. Good benefit package. Interviews to be taken on Monday, May 9th. Call Barb between 7:30am-4pm:

905-881-7025