

Careers Careers Careers

500

Career Training

505

Careers

505

Careers

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Domestic Help Wanted

TORONTO SCHOOL OF BUSINESS
SERVING MARKHAM, THORNHILL, STOUFFVILLE AND UXBRIDGE

Register **NOW** for
NOVEMBER DIPLOMA COURSES
Day & Evening Classes - Limited Seats Available

Choose From These Career Options:

- COMPUTERS • BUSINESS • ACCOUNTING
- DENTAL • LEGAL • SECRETARIAL
- TRAVEL • BANKING • MEDICAL & MORE.

- We participate in government programs
- Financial assistance may be available
- If you are 45 years of age and have recently been laid off you may qualify for training assistance.

For free interview: Call **472-2591** 24 hrs.

LONG DISTANCE 1-800-265-3466

5694 Highway 7 East, Markham - FREE PARKING

REGISTERED UNDER THE MINISTRY OF COLLEGES AND UNIVERSITIES

Small growing hi-tech manufacturing company based in Scarborough is looking for an

**OFFICE
MANAGER/ADMINISTRATOR**

to join their dynamic team. Will assist managing the day to day accounting, purchasing & administrative operations of the company.

Supervising staff, will be responsible for overall accounting functions to trial balance.

Effective organizational interpersonal and computer (W.P., Lotus) skills are essential. Excellent growth opportunity.

Please send resume in confidence to:

Jody Sperling
MAB Manufacturing
C/O 165 University Ave., Ste. 200
Toronto, Ont., M5H 3B9
Fax: 416-366-0257

**JUNIOR CREDIT
ADMINISTRATOR**

Required immediately by Beamscope Electronic Entertainment, a sales, marketing and distribution company of consumer electronic entertainment.

Requirements: One year of collection experience, ability to approve orders within the credit limits and experience in a computer based collection system a definite asset.

If you are energetic, organized and willing to work in a demanding environment please send your resume to Credit Manager, Beamscope Electronic Entertainment, 35 Ironside Crescent, Scarborough, Ont., M1X 1G5.

Only applicants selected for interview will be contacted.

Someone reliable & enthusiastic to represent weekly publication in YORK REGION. Salary and car allowance.

Please provide full information including salary and career expectations. Write:

**ADVERTISER, P.O. BOX 712
ST. CATHARINES, ONT. L2R 6Y3**

WANTED IMMEDIATELY, Uxbridge. Housekeeper / caregiver for elderly gentleman. Requires light housekeeping. Meals, shopping, prefer live in. Would suit responsible adult or couple. 1 bedroom apartment available. References please, 852-3625.

555 Domestic Help Available

CLEANING chimneys, windows, carpets, & furniture at your convenience. Ask about our Help-A-Gram. Call (905) 473-9549.

570 Employment Wanted

MAN WITH CHAIN SAW LOOKING FOR: Wood lot clearing, tree removal, brick, block, stonework, house paintings. You name it - WE DO IT. Reasonable rates. Top quality work. References available. 640-8321, 640-8457.

510

General Help

510

General Help

HELP WANTED

for the
MARKHAM GOLF DOME

- Part-time, 20-25/ hrs. / wk.
 - Everyone welcome
 - Various positions available
- Call for applications at
(905) 475-DOME, ask for Beth

OVERSEAS JOBS

Excellent pay / benefits! Hiring men & women. First \$75,000.00 tax free! Serious inquiries only. Call:
1-504-646-4505
Ext. 1213, 24 hrs.

HARD WORK HEAVY CASH

Own vehicle a must.
For interview call

477-5203

International appliance company has 2 entry level positions open. Ideal for people new to the work force. Salary & bonus plans available. Vehicle a must.
Call **477-5316**
for interview

**EXPERIENCED
ESTHETICIAN**

Required. Must be highly motivated and enthusiastic. Please call:
642-5691

WANTED

Telemarketers for part time evenings.

Call Tracey at
477-0123

**MAKE MORE MONEY
Earn & Learn**

Are you good with people & want to get ahead? Full & part time. Vehicle a must.
Call **477-5316**

Become a
Firefighter

Firefighters are hired each year in Ontario. Have you done what is necessary to get hired? Professionals in the recruitment process show you what to expect, how to prepare, and where you can improve to help you get hired.
A One - day Seminar
Call: **905-450-1572**

**THE WORKS FITNESS
& AEROBIC CENTRE**

Is looking for an energetic, self-motivated person for a full time

FITNESS INSTRUCTOR

Position. C.S.T.F.A. required with any practical and educational background preferred.

If interested, please send resume to:

The Manager
The Works Fitness & Aerobic Centre
190 Bullock Dr., Markham, Ont.
L3P 1W2

WANTED

Experienced service person for our Markham Filter Queen office.

Apply with resumé
Mon. - Fri., 1:30 - 2:30 p.m.
Unit 10, 3575 14th Avenue
Markham

SNOW PLOWERS

required with own newer reliable 4X4, 4 guaranteed routes. Also required

**WALKWAY SHOVELERS &
DZ SALT TRUCK DRIVER**

Call Underhill Landscaping
(416) 288-0313

RECEPTIONIST/ CO-ORDINATOR
(Full & Part Time)

Required for busy beauty salon. Applicant must be personable. Salon & computer experience an asset.

Contact Dina, **415-1200**

540

Hotel/Restaurant

DUKE OF MARKHAM
requires

- Bartenders &
- Wait Staff

"MUST BE EXPERIENCED"

Call Vera, **471-3939**, for appointment

PLEASE CHECK YOUR ADS

Notice of error in your advertisement must be given following the first day the ad appears. The Economist & Sun, Tribune and Weekender assumes no financial liability for typographical errors or copy omissions other than the cost of space occupied by the error. Call 294-4331 or 294-2200.

515

Skilled & Technical Help

530

Sales Help

**Experienced
FITTER/WELDER**

Required for a small fabrication shop.

Call **297-7540**

CANADIAN TIRE

McCowan/Bullock

MARKHAM

requires

- TECHNICIANS

Part-time weekends

If you are a skilled and motivated technician, we offer you the opportunity to join our team.

Apply within:
Canadian Tire
8675 McCowan Road
Markham, Ontario

525

Office Help

770

Daycare Available

RECEPTIONIST

Immediate full time position. Fluent English, Word Perfect, excellent telephone manner a must. Ability to greet clients.

Please fax resumé to:

905-470-2042

WONDERFUL PART TIME OPPORTUNITY

We have a client in the Markham area in need of an administrative assistant to work 9 a.m. til 1 p.m. 5 days per week for a period of 6 months plus. You must have Apple Mac, Shorthand and exposure to a marketing department. Pay is \$13.50 an hour. If you are independent with lots of initiative, and a sense of humour, we would like to interview you this Thursday so fax your resumé now to: 471-1409, ATTN: MARION

ACCOUNTS PAYABLE/DATA ENTRY

Permanent opportunity for an experienced accounts payable clerk with good data entry skills. We require a minimum of 10,000 keystrokes and exposure to a retail acct/pay environment. You need a car to get to this job at Woodbine & Steeles and lots of energy to keep up with the pace in a busy, growing department. Fax your resumé to: 471-1409 ATTN: MARION

MANPOWER SERVICES LIMITED
CALL US FOR EQUAL OPPORTUNITIES

**DEPENDABLE
HOME DAY CARE
FOR CHILDREN 6
WEEKS & OLDER**

You can put your trust in the Wee Watch system; supervised, private day care, full or part time.

- Unscheduled home visits ensure quality care for your child
- Fully trained Providers receive ongoing Agency support
- Reliable, local back-up covers Provider illness or holidays
- Complete insurance coverage
- Income tax receipts

Wee Watch
Private Home Day Care
a licensed Agency

MARKHAM, UNIONVILLE,
STOUFFVILLE, UXBRIDGE

479-5789

EXPERIENCED daycare worker / mother will provide fun, loving daycare. A fun, learning environment, supervised activities. Indoor / outdoor play & much more. Any age welcome. Reasonable rates. Full or part time. Non smoker. Uxbridge area. Call Kim: (905) 852-7988.

EXPERIENCED & reliable babysitting service available in my home. Non-smoker. Brimley & Denison area, next to school. All ages welcome. Call 475-5421.

KENNEDY & Denison. Excellent well managed daycare-like program & facilities in private home. Learn with fun. Room for two. Call 477-9450.

QUALITY daycare in my home. Nutritious lunches, crafts, outings and a happy environment. Part time basis also available. References: Unionville area. Call 477-5279.

WANTED - Another Stouffville family to share a nanny for 1 or 2 days a week. Please call: 642-2829.

