

# Careers Careers Careers

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Career Training 505

Careers

525

Office Help

## TORONTO SCHOOL OF BUSINESS

SERVING MARKHAM, THORNHILL, STOUFFVILLE AND UXBIDGE

Register **NOW** for  
**NOVEMBER DIPLOMA COURSES**  
Day & Evening Classes - Limited Seats Available

### Choose From These Career Options:

- COMPUTERS • BUSINESS • ACCOUNTING
- DENTAL • LEGAL • SECRETARIAL
- TRAVEL • BANKING • MEDICAL & MORE.

- We participate in government programs
- Financial assistance may be available
- If you are 45 years of age and have recently been laid off you may qualify for training assistance.

For free interview:

Call **472-2591** 24 hrs.

LONG DISTANCE 1-800-265-3466

5694 Highway 7 East, Markham - FREE PARKING

REGISTERED UNDER THE MINISTRY OF COLLEGES AND UNIVERSITIES

GET THAT  
JOB!



### COMPUTER/OFFICE SKILLS

- WordPerfect
- Lotus 123
- Windows
- Typing
- AccPac
- Bedford
- Dos
- dBase

Start anytime-Flexible schedule  
Day and evening Courses

**ACADEMY OF LEARNING  
MARKHAM - 940-8973**

LAI D OFF - OVER 45 - You may qualify for training assistance from the Provincial Government

530

Sales Help

### PACKAGING SALES

We are looking for an experienced **sales person** to cover our Markham territory.

The company has been established in Markham for about 20 years and has an excellent customer base with enormous potential.

Splendid opportunity for a dedicated hardworking individual.

Fax resumé to: **FAX 905-415-1585**

570 Employment Wanted

**MAN WITH CHAIN SAW** LOOKING FOR: Wood lot clearing, tree removal, brick, block, stonework, house paintings - You name it - WE DO IT. Reasonable rates. Top quality work. References available. 640-8321, 640-8457.

515 Skilled & Technical Help

### JUNIOR CREDIT ADMINISTRATOR

Required immediately by Beamscope Electronic Entertainment, a sales, marketing and distribution company of consumer electronic entertainment.

Requirements: One year of collection experience, ability to approve orders within the credit limits and experience in a computer based collection system a definite asset.

If you are energetic, organized and willing to work in a demanding environment please send your resumé to Credit Manager, Beamscope Electronic Entertainment, 35 Ironside Crescent, Scarborough, Ont., M1X 1G5.

Only applicants selected for interview will be contacted.

515

Skilled & Technical Help

**Experienced welder** required, with proficiency on MIG and TIG, for structural and decorative work. Must have the ability to work with aluminum, stainless steel, brass, bronze, etc. Also must have the ability to set up own jobs, make up own jigs, and work without supervision. The candidate should have grade 12 education and the ability to communicate well.

Mail of fax resumé to: **Horizon, 90 Royal Crest Court, Markham, Ontario L3R 9X6. FAX: 905-470-7444.**

### Experienced FITTER/WELDER

Required for a small fabrication shop.

Call **297-7540**

555 Domestic Help Available

GET 3 for the price of one! House up to 3000 sq. ft. will be cleaned for only \$60. Vacuuming, dusting, floors washed, washrooms, kitchen, window ledges and baseboards. Call Rula 479-4945.

510

General Help

## THE WORKS FITNESS & AEROBIC CENTRE

Is looking for an energetic, self-motivated person for a full time

### FITNESS INSTRUCTOR

Position. C.S.T.F.A. required with any practical and educational background preferred.

If interested, please send resumé to:

The Manager

The Works Fitness & Aerobic Centre  
190 Bullock Dr., Markham, Ont. L3P 1W2

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General Help

### HAIRSTYLIST

Required, full & part time positions available. For an interview call:

Melina at **724-1519**

### EXCELLENT INCOME!

\$200 - 500 weekly.  
Assembling products at home.  
Fully guaranteed. No experience.  
Call 1-504-641-1114  
Ext. H1193, 24 hrs.

### OVERSEAS JOBS

Excellent pay / benefits! Hiring men & women. First \$75,000.00 tax free! Serious inquiries only. Call:  
**1-504-646-4505**  
Ext. I213, 24 hrs.

Uxbridge Shop requires **apprentice body man**. Minimum 3 years experience & own tools. Willing to prep & clean vehicles.  
**(905) 852-7468**

### FINANCIAL SERVICE REPRESENTATIVE

A large financial service company looking to hire self-motivated, people-oriented representatives to train for upper management. No experience necessary.

Send resumé to:

Box 4576  
9 Heritage Road  
Markham, Ont. L3P 1M3

### WANTED

Experienced service person for our Markham Filter Queen office.

Apply with resumé  
Mon. - Fri., 1:30 - 2:30 p.m.  
Unit 10, 3575 14th Avenue  
Markham

### FULL TIME/PART TIME

Help Required  
Apply in person  
Dainty Donuts  
18 Ringwood Dr.,  
Stouffville

510

General Help

### RECEPTIONIST/ CO-ORDINATOR

(Full & Part Time)

Required for busy beauty salon. Applicant must be personable. Salon & computer experience an asset.

Contact Dina, **415-1200**

### SNOW PLOWERS

required with own newer reliable 4X4, 4 guaranteed routes. Also required

**WALKWAY SHOVELERS & DZ SALT TRUCK DRIVER**

Call Underhill Landscaping

**(416) 288-0313**

### HELP WANTED

for the  
**MARKHAM GOLF DOME**

- Part-time, 20-25 hrs/ wk
  - Everyone welcome
  - Various positions available
- Call for applications at  
**(905) 475-DOME**, ask for Beth

## Mailroom Clerk

Reporting to the Coordinator Corporate Services, you will provide high quality service in the areas of mailroom and corporate office stationery. Daily job activities will include sorting and distributing mail, coordinating courier shipments and providing photocopying and packaging services. Due to the sensitivity of material handled in this position discretion is required.

This high volume and demanding environment will appeal to assertive and energetic individuals looking for a challenging entry level position. Relevant experience would be a definite asset.

Based at our Corporate Offices in Unionville at Highways 404 and 7, we offer a competitive salary and excellent benefits. Please submit your resumé to: **Employee Services Dept., 75 Tiverton Court, Unionville, Ontario L3R 9S3 Fax (905) 940-7566**

## Superior Propane Inc.

We appreciate the interest of all applicants and advise that only those candidates selected for an interview will be contacted.

### RECEPTIONIST/ WORDPROCESSOR

Must have excellent telephone manner, willingness to learn and be enthusiastic. Good typing skills and computer knowledge are essential. Send resumes c/o Klasner & Solomon, 260 Town Centre Blvd. Ste. 201, Markham, L3R 8H8, fax 479-0581.

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Hotel/Restaurant

### DUKE OF MARKHAM

requires  
• Bartenders &  
• Wait Staff  
"MUST BE EXPERIENCED"

Call Vera, **471-3939**, for appointment

### The Pineapple Inn requires F/T P/T SERVER

Experience in fine dining. Days / weekends.  
Call Allan at  
**940-6639**, for an interview