

Careers.....Careers.....Careers

YMCA SCHOOL AGE CHILD CARE DIRECTOR

Required to give leadership to an age appropriate program for 6 to 10 year olds in a before & after school program setting located in a school. Experience with school age children is necessary. YMCA school age child care program will recognize the need for each child's optimal, physical & mental development through the environment.

Candidate requirements:

- ECE, Recreation Diploma or a Bachelor's Degree in Education.
- Thornhill area.

For an interview, please call 737-9173.



National Retail Chain based in Markham requires an **Accountant** with the following background:

- ✓ Intermediate level CMA or CGA
- ✓ Strong skills in computerized accounting systems (Lotus 123 & New Views)
- ✓ Generalist accounting background
- ✓ Ability to work independently

Please fax resumé to
Carol Rowsell at 905-470-0278

BOOKKEEPER / ADMIN. ASSISTANT
FULL TIME POSITION
AVAILABLE IMMEDIATELY

Growing Markham company requires individual with experience in AccPac computerized accounting and Word Perfect 5.1. Must be able to manage multiple functions, speak fluent English and possess good communication skills.

Please send resumé stating salary expectations by fax to (905) 475-0157.

CHILD CARE SUPPORT LINE (CCSL) PROGRAM MANAGER
(4 Month Contract with possible option to renew)

Under the direction of CSC and the CCSL Advisory Committee the Program Manager is responsible for a telephone support service to families looking for child care and on-going support to licensed child care programs.

Minimum qualifications include: ECE Diploma and demonstrated management and supervisory experience. Knowledge of databases and child care in York Region an asset.

Please send resume by Nov. 17/93 to:
Community Services Council
1091 Gorham, Ste. 300
Newmarket, On. L3Y 7V1

555 Domestic Help Available

CLEANING chimneys, windows, carpets & furniture at your convenience. Ask about our Help-A-Gram. Call (905) 473-9549.

LOOKING for a personal touch. Tired of look for the right person. Experienced, reliable cleaning lady available. Markham / Unionville area. Call 294-5346.

RISO

Riso, an international designer and manufacturer of the RISOGRAPH line of high speed digital duplicators marketed worldwide, have recently expanded their operations in Canada and have immediate openings for:

FIELD TECHNICIANS

A Field Technician is responsible for the technical support of RISO customers in the Toronto and surrounding area. Candidates that are motivated & independent, who have serviced retail customers, and have 3+ years field support experience in office products should apply. Applicants with electro-mechanical and computer hardware/software experience are preferred.

This position offers an exceptional opportunity to join a growing company, with the opportunity for advancement. Qualified applicants should forward resumé to:

RISO CANADA, INC.
1 Valleywood Drive, Unit 2, Markham, Ontario L3R 5L9
Principals Only. No phone calls please. An equal opportunity employer.

FILE CLERK / RELIEF RECEPTIONIST

Markham publisher has opening for individual with mature attitude, ability to organize and a pleasant telephone manner, to collate and file customer records and relieve a busy reception desk. Good benefits.

Resumes only to:
**P.O. Box 4575
9 Heritage Road
Markham, Ont.
L3P 1M3**

HAIRSTYLIST
Required, full & part time positions available. For an interview call:
Melina at 724-1519

EXPERIENCED COOK
Required approx. 21 hours per week for our Middlefield Child Care Centre (Middlefield & Denison).

Please call **EUNICE REID**
294-3092

A CHARITABLE ORGANIZATION & A UNITED WAY MEMBER AGENCY



PERSONAL LINES NEW BUSINESS REPRESENTATIVE

Martin's Insurance is looking for an inside sales candidate to solicit and sell Personal Home & Auto Insurance. Base salary & performance incentive. Candidate must be self motivated, able to work one night per week, be RICO licensed and enjoy working in a fun, fast paced environment. Reply in confidence to:

VINCE PICCOLO, MARTIN'S INSURANCE
60 Centurian Drive, #210
Markham, Ont. L3R 9R2

PAYROLL/ACCOUNTING CLERK

We require an experienced person who will be responsible for all functions of an in-house ACCPAC payroll system. Various aspects of accounts receivable/payables and other clerical duties will be necessary.

Knowledge of Lotus and Wordperfect are definite assets.

Applicant must have good organizational and interpersonal skills.

Please forward resume to:
**ALBERTA WITIUK
FIRST TRAN BUS SERVICE
P.O. BOX 40
GORMLEY, ONT.
L0H 1G0**

EXCELLENT INCOME!
\$200 - 500 weekly.
Assembling products at home.
Fully guaranteed. No experience.
Call 1-504-641-1114
Ext. H1193, 24 hrs.

Uxbridge Shop requires apprentice body man. Minimum 3 years experience. Willing to prep & clean vehicles.
(905) 852-7468

Great career opportunity store manager with retail experience required. Preference will be given to those with art or framing experience.

Please call **Sandra at 905-428-2538 or fax resumé to 905-428-2746**

570 Employment Wanted

Well organized, energetic, responsible and dedicated person looking for full time employment.

Toronto School of Business diplomas in Accounting & Computers / Business Admin.
**Phone (705) 357-3641
Brad Parish**

MAKE CHRISTMAS MONEY
Full or Part Time
Display persons wanted with car.
Call 477-5845

Currently several temporary positions exist within a warehouse and distribution environment for individuals with the following skills and experience.

- Good organizational skills
- Computerized system for inventory control
- Shipping & receiving
- Light product packaging

Markham location. \$8-\$10 per hour.

For further details please call:
**Stephen Abel, Ian Martin Ltd.,
27 Queen St. E. #600
Toronto M5C 2P8
(416) 862-0602**

International appliance company has 2 entry level positions open. Ideal for people new to the work force. Salary & bonus plans available. Vehicle a must.

Call 477-5316 for interview

LAWN maintenance and window cleaning. Reasonable rates. Call after 5 PM, Darren, 852-5443.

MAN WITH CHAIN SAW LOOKING FOR: Wood lot clearing, tree removal, brick, block, stonework, house paintings. You name it - WE DO IT. Reasonable rates. Top quality work. References available. 640-8321, 640-8457.

Expanding Canadian company wants **3 sharp people** to train for management. Retail or restaurant experience helpful. Salary and profit sharing. Car needed. Call:
477-5316

770 Daycare Available

THE CHILDREN'S HOUSE DAY CARE CENTRE

• non profit centre
• home away from home,
22 Church St. N. Stouffville
18 months - 5 years
Hours 7 a.m. - 6 p.m.
Subsidy available
640-2905



EXPERIENCED UPHOLSTERER NEEDED
Full time position with minimum 5 years experience for speed upholstery.
Call 475-5019

YORK REGION BRIDAL SHOW
& FASHION EVENT, FALL 1993

Sheraton Parkway Toronto North
600 Highway #7 East., Richmond Hill

**10 am - 5 pm
Sunday Nov. 14th/93**




OVERSEAS JOBS
Excellent pay / benefits! Hiring men & women. First \$75,000.00 tax free! Serious inquiries only. Call:
**1-504-646-4505
Ext. I213, 24 hrs.**

HANSON'S COUNTRY PLACE
Part Time Evening & Weekend employment available for the dining room.
Call Emily, (905) 888-1818

791 Business Services

PERSONAL, private, 24 hours-a-day voice mailboxes. As low as \$1 per day. Call 99M Corporation, 479-5155, ext. 328.

RENT-A-PAINTER - (905) 852-6994.

SILK Screen Printing, Fabric Sewing, MMA/S.G. = \$2 per piece L-G/E.L.G. = \$2.50 per piece. Please call 470-8827.

A-Z DRIVERS NEEDED
Full Time Drivers (2 yrs. exp.) clean abstract. Start immediately. ICC and Dangerous goods certificate an asset.
**Call Phoenix Plus (905) 433-3867
500 King St. W., Oshawa**

DUKE OF MARKHAM requires

- Bartenders &
- Wait Staff

"MUST BE EXPERIENCED"
Call Vera, **471-3939**, for appointment

EXPERIENCED & reliable babysitting service available in my home. Non-smoker. Brimley & Denison area, next to school. All ages welcome. Call 475-5421.

MOTHER with lots of experience offers good daycare. Hot meals, snacks. Any age welcome. Full or part time. Flexible hours. Call Maria: 471-6190.



BAR & WAITRESSES
Wanted for all shifts. Experienced, pleasant personality.
**Greens, in Stouffville
Ask for Manager, 640-7211**

BUSSERS
Required for Timber Creek Lodge. Nights & Sunday days. Apply in person on Sat. Nov. 13, 2-4 p.m.
**5328 Hwy. 7
East of McCowan**