

Careers Careers Careers

505 Careers

OFFICE MANAGER/COMPROLLER
 Located in Markham we're a mid-size computer distributor. Applicants must have accounting / payroll background. Will train on IBM Accounting System. Salary range \$45K - \$50K plus profit sharing.
 Apply in confidence to: **Box 4591 Markham Economist & Sun 9 Heritage Rd., Markham, Ont. L3P 1M3**

Receptionist/Sales Coordinator
 Required for a busy office in the Steeles/Warden area. Responsibilities include: telephone answering, word processing, records keeping, organizing business shows, in-house sales presentation, marketing assistant and general administrative tasks. Applicants must have excellent communications and computer skills. (WordPerfect). We are offering a competitive salary and company benefits.
 Forward resumé to **J. Ferndrager Fax: 494-4079**

510 General Help

SHIPPING ASSISTANT
 Required for growing business in garment industry. Highly motivated individual will assist in all shipping & receiving duties, including quality control & preparation of garments for delivery. Please call **882-6929**

ALOETTE COSMETICS IS EXPANDING AGAIN!
 Earn while you learn—free training in skin care and cosmetic sales!
 • Full and Part Time
 • Beauty Consultants
 • Management Trainees
 We invest in You and Your Future!
 Call Sheri @ **1-800-561-6326**

START NOW!
 Earn while you learn. National company has several Management training positions open serving existing customers and establishing new ones. Call **477-0123** for interview

GAS FURNACE SERVICE MAN
 Required immediately. Gas fitters licence required. Call only between 2 p.m. & 4 p.m.
479-1290 ask for John

Central Seven Association for Community Living
 P.O. Box 964
 Port Perry, Ontario L9L 1A8
 The Central Seven Association for Community Living invites applications for occasional part-time relief positions to provide assistance to people with developmental handicaps in their own homes. Successful candidates will be expected to work diversified shifts. A valid driver's licence and vehicle an asset. Salary rate - 9.92/hr. plus 4% vacation.
 Apply in writing to:
 Co-ordinator of Personnel & Administrative Services
 Central Seven Association for Community Living
 Box 964
 Port Perry, Ontario L9L 1A8

Salesperson required for Luke & Luke Flooring, 6332 Main St., Stouffville. Full or part time available.
642-5024

505 Careers

ONTARIO LA MARCHÉ DES DIX SOUS OF DIMES DE L'ONTARIO
 Independence for Adults with Physical Disabilities
 Autonomie pour adultes ayant un handicap physique
 An equal opportunity employer
SUPPORT SERVICES ATTENDANT
 We have openings for individuals looking for a part-time career as a personal caregiver for adults with physical disabilities in the north Markham area. Training will be provided. Individuals should be prepared to do shift work.
 Qualifications: CPR and First Aid Certificate. Relevant experience an asset.
 Hourly rate: Starts at \$11.60/hour.
 Mail resumé to: **Ontario March of Dimes 136 Founders Way, Markham, Ont. L6C 1R6 Attention: Bridget Vogan**

510 General Help

Steel company requires a person for order writing, detailing and scheduling. Relevant experience is necessary. Send resumé to:
Personnel Dept. 8050 Woodbine Ave. Markham, Ontario L3R 3N8

Vacation Club in Richmond Hill requires enthusiastic individuals to fill the position of **HOST/HOSTESSES** for evenings & weekends. Part & full time positions available. Contact **Phyllis at 771-8155, 9 am - 4 pm or 764-5701 evenings**

TIRE INSTALLER
 Must have PC & LT, valid driver's license. Send resumé to:
A. Shaw 7305 Woodbine Ave. Ste. 260 Markham, Ont. L3R 3V7

ALASKA JOBS!
 Earn up to \$30,000 in 3 months, fishing salmon. Also construction, canneries, oil fields, plus more! For immediately response call:
1-504-646-4513, ext. K213, 24 hrs.

\$200-500 WEEKLY!
 Assemble products at home. EASY! No selling, your paid direct. Fully guaranteed. No experience necessary. Call:
1-504-641-7778 ext. 213, 24 hours

CARETAKER/HANDYPERSON
 Reliable. Required for Stouffville area country estate. Separate house included. Farm background preferred. Apply with resumé and references to: **The Tribune Box 3676, Stouffville, Ont. L4A 1E2**

CONFECTIONERY MERCHANDISER (Part Time)
 Canadian Confectionery Company requires merchandiser to service stores in Markham, Newmarket & Aurora. You will secure and maintain maximum distribution as well as high visibility and display of all Leaf Products within your territory. Car is required.
Wendy Yhap, Leaf Confections Ltd. 440 Comstock Rd. Scarborough, Ont. M1L 2H6 or fax 751-0124. NO PHONE CALLS PLEASE

PERSONS WANTED
 To make jewellery at home, piece work. Training provided. Call:
321-8347

CARPENTER/HANDYMAN
 Wanted to work on Pickering house. Ongoing hourly cash basis (labour only). All considered, but "Jack of all Trades". Experienced preferred.
509-3051 between 10 AM - 3 PM

570 Employment Wanted

EMPLOYMENT WANTED. Preferably evenings, have pickup truck, carpentry tools, ability and willing to work with homeowner to finish basement, etc. Delivery work or? **294-3567**

LAWN maintenance and window cleaning. Reasonable rates. Call after 5 PM, Darren, **852-5443**

MAN WITH CHAIN SAW LOOKING FOR: Wood lot clearing, tree removal, brick, block, stonework, house paintings - You name it - WE DO IT. Reasonable rates. Top quality work. References available: **640-8321, 640-8457**

525 Office Help

EXPERIENCED SECRETARY
 For busy lawyer, Unionville. Pay commensurate with experience. Must be familiar with WP 5.1, WP-WIN 5.2. No legal experience necessary. Chinese an asset, but not necessary. Contact by resumé to: **Peter J. Lewarne, 4701 Highway No. 7 East Unionville, Ontario L3R 1M7 or to FAX No. 477-7668.**

PERSON FRIDAY
 An energetic, outgoing & mature person is required for our busy Middlefield & Steeles office. The successful candidate must have an excellent command of the English language, along with good telephone skills. WordPerfect (minimum 55 wpm) & Accounting DBase IV) is required. Please phone for an appointment or fax resumé to:
Mr. John Uffe Waste Stream Management Inc. Phone: 297-0280 Fax: 297-8054

JUNIOR CLERK/TYPIST
 Small office Warden & 14th Ave. area requires a Jr. Clerk/Typist. Position requires typing and reception skills, computer knowledge an asset, fluent in English. Salary \$7.25 an hour. Excellent opportunities for advancement.
513-8191 after October 5

530 Sales Help

INSIDE SALES
 Responsible individual wanted for Markham location. Good communication and organizational skills. Good command of the English language. Must have experience. Smoke-free environment.
Fax resumé to: 479-9662

535 Hospital, Medical, Dental

Buckingham Manor
 6257 Main St., Stouffville
Urgently requires MATURE HEALTH CARE AIDES
 For part-time evening & night positions.
 For further information, please contact **Elizabeth Gundy at 640-6660**

Professional Directory

CHARGED WITH A TRAFFIC OFFENCE
 Former Police Officers will Assist you in Court
 Counsel available for Impaired Driving
CALL 477-3284
 The Traffic Court Defence Experts
 Thomas Giles & Assoc. Inc.

FELDSTEIN & LEWKOWICZ
CHARTERED ACCOUNTANTS
 • Accounting • Audit • Bookkeeping
 • Personal & Business Income Tax
 • GST Consulting
 Contact Mark Feldstein at:
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 Weekend & Evening Appointments
 FREE Initial Consultation

ACCTG. I
 Bookkeeping Services, computerized & manual systems. Reasonable rates.
FREE PICKUP & DELIVERY 640-2696

794 Tax & Financial Directory

MORTGAGE MONEY
 UP TO 95% FINANCING
 • Excellent rates on purchases & refinances - also private funds available.
RESIDENTIAL & COMMERCIAL 1st & 2nd
 • Home improvement loans • Equity loans • If you are self-employed or in financial difficulties, please call.
TRIANGLE MORTGAGE CONSULTANTS
 offices in Beaverton & Whitby
1-705-437-3128 1-800-363-CASH

715 Moving & Storage **791** Business Services

MOVING? 14 foot cube van with 2 man crew available. Reasonable rates. Call **472-8388** or **475-9242**, 24 hr. service.
BUY a home using our Real Estate company. We pay legal fees / Land Transfer taxes. 1st mortgage 5 yr. from 5.7% variable. (b): **787-7847**, Pager 208-3872.
PERSONAL, private, 24 hours-a-day voice mailboxes. As low as \$1 per day. Call **99M Corporation, 479-5155, ext. 326**

INTRODUCING BARTERLINE
 An Idea Whose Time Has Come
BUY - TRADE - SELL
CALL 282-6612
 To place your **FREE** 15 word ad Ads will begin appearing **Wednesday October 6th**

\$15 - \$20 / HOUR TELEMARKETING
LESLIE / Hwy. 7
 If you have exceptional communication skills, are eager and like to make **MONEY**, we would like to hear from you. Guaranteed hourly wage of \$8/hour plus bonus. Call:
771-8155, 1 PM to 9 PM Monday to Friday

REPLYING TO A BOX NUMBER?
 Be sure to include the appropriate box number and the **complete mailing address**. The Classified boxes will be held open for 30 days from the last insertion of the ad. Mail received after this time will not be held or returned.