

Careers Careers Careers

505 Careers 500 Career Training 510 General Help

JUNIOR ACCOUNTANT
 Actively pursuing an accounting designation with a minimum of 3 years experience in an accounting position. Skills in the use of computers, Lotus 1,2,3, A/P, A/R a must. Good communication and organization skills.
 Interested candidates should forward resumé to:
Armadale Co. Limited
Attention: Personnel Department
180 Renfrew Drive, Suite 100
Markham, Ontario L3R 9Z2
Fax: 416-477-6897

SENIOR ACCOUNTANT
 A leading designer and supplier of bulk material handling, process equipment, screening and waste water treatment engineered systems seeks an *experienced accountant*. Duties include account reconciliations, sales tax filing, J.E. preparation, fixed asset maintenance, month end reporting and input into the forecasting and budgeting processes. Interested candidates should have a post secondary education in a related discipline complemented by third of fourth year standing in the CMA or CGA programs and 3-5 years related experience and strong PC skills. Qualified candidates should send their resumé in confidence to:
 Mrs. Wendy Gaboury
 FMC of Canada Limited
 650-2 Hood Road
 Markham, Ontario
 L3R 4S7
Only those candidates selected for an interview will be contacted.


AQUARIUS COATINGS INC. is a quality manufacturer of performance coatings for commercial, industrial and marine applications. We currently have the following two openings:
Administrative Assistant
 We are looking for an Administrative Assistant, in our Marketing Department, to handle secretarial duties, with an emphasis on marketing and sales related activities.
 The successful candidate will have an above-average knowledge of WordPerfect for Windows (or equivalent) with a typing speed of 60 wpm; experience with marketing and sales practices; excellent written and verbal communication skills; be multi-task oriented with lots of initiative. You will be assertive, have at least five years secretarial experience and enjoy working in a team as well as independently.
Production Assistant
 To work in our Warehouse/Production Department assisting in the blending of paints and paint products and other general duties. Ideal candidate will have experience in a chemical blending or manufacturing environment and be able to operate a forklift and other manufacturing related equipment.
 If either of these positions describe you, please fax (416-940-0874) or mail your resumé to: **Human Resources Department, AQUARIUS COATINGS INC., #4, 30 Royal Crest Court, Markham, Ontario L3R 9W8.** - No phone calls, please.

 **OFFICE CLERK**
Full-time afternoon position available.
 Applicant must be reliable, accurate and able to work with minimal supervision. General office duties including processing invoices, parts, filing and data entry. Woodbine and Hwy. #7 area.
 Call Denise Smith at 475-3080.

DEMONSTRATORS NEEDED
 People needed to demonstrate leather cream product in major department stores in Markham area. Comm. permanent full time only.
891-7534

PART-TIME FIELD OFFICE ASSISTANT/RECEPTIONIST
 PC Software developer in the Richmond Hill/ Markham area has a part-time opportunity for an experience Admin. Assistant. Hours are 12:30 to 5:00 pm, Monday through Friday. Responsibilities include reception and admin. related activities. Ideal candidate will have 1 year business experience, strong organizational skills, and a high energy level. PC experience a must. Please forward serious resumes to:
Office Supervisor,
Box No. 10,
1595 Sixteenth Avenue,
Richmond Hill, Ont. L4B 3N9.

BUSINESS DEPOT
 The Office Supply Superstore requires **Cashiers, Sales Staff, Computer Sales Staff and Furniture Consultants** for its new location at:
8401 Woodbine Avenue
 (Hwy. 7 & Woodbine, Markham)
 Please apply in person
Starting July 26 from 9 am - 5 pm


COMPUTER/OFFICE SKILLS
 WordPerfect AccPac
 Lotus 123 Bedford
 Windows Dos
 Typing dBase
 Start anytime-Flexible schedule
 Day and evening Courses
ACADEMY OF LEARNING
MARKHAM - 940-8973
 LAID OFF - OVER 45 - You may qualify for training assistance from the Provincial Government

505 Careers
 The Markham office of a national C.A. firm has a senior staff level position available for a recently qualified C.A. or Finalist. Please forward your resume to:
BDO DUNWOODY WARD MALLETTE
Att: Human Resources
P.O. Box 32, South Tower
Royal Bank Plaza
Toronto, Ont. M5J 2J8
or fax 865-0887

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Fax: 426-477-6897
Reference: 93AP02

 **Canadian Tire Auto Centre** 
 requires
 •Full Time Lube Technicians
 •Licenced Frontend Mechanic
 If you are enthusiastic and self-motivated, we offer you the opportunity to join our team. Apply within:
Canadian Tire Auto Centre
185 Bullock Drive
Markham, Ontario

Economist & Sun
SHIPPER/RECEIVER
 Required to co-ordinate newspaper & flyer distributions. Required experience in:
 •Traffic Control •Scheduling Staff •Mail Preparation
 Safety boots required. Good command of English language and interpersonal skills a must. Send resumé, no calls please.
Markham Economist & Sun, 9 Heritage Road
Markham, Ontario, L3P 1M3
Attn: Barry J. Goodyear

GARDENER (Part-Time)
 Individual required two days per week to maintain private lawn and garden on an ongoing basis. Responsibilities include lawn mowing, trimming, fertilizing, weeding, pruning, planting, etc. For further information call 471-1289 during business hours.

POSITION AVAILABLE IMMEDIATELY
 Person required for full time registration position in greater Metro Toronto area. \$15 plus. Full training provided students welcome. Monday to Friday, 9 am - 5 pm.
882-5770
or 1-800-565-6086

EARN \$25 - \$50 AN HOUR!
 Looking for enthusiastic individual who loves lingerie, and is looking for an opportunity for lots of fun and lots of \$\$\$ doing home lingerie shows. Training provided, car an asset.
 Call for appointment
Jo-Anne, 640-5308

START NOW!
 Two entry level positions available in customer service. Previous experience in restaurant, hotel and retail would be helpful. Good English skills, own vehicle. Increase in salary and promotions await the right people.
For interview call, 477-0045

\$200-500 WEEKLY!
 Assemble products at home. EASY! No selling, your paid direct. Fully guaranteed. No experience necessary. Call:
1-504-641-7778
 ext. 213, 24 hours

550 Domestic Help Wanted
FRIENDLY family looking for live-in nanny. English speaking. No agents please. Please call and leave message, 472-3038.
570 Employment Wanted
MAN WITH CHAIN SAW LOOKING FOR: Wood lot clearing, tree removal, brick, block, stonework, house paintings - You name it - WE DO IT. Reasonable rates. Top quality work. References available. 640-8321, 640-1407.



FAX US YOUR AD
 Phone tied up? Use your FAX machine to send us your Classified Ad. Remember to include your company name, address, and phone number, and the name of your Classified Representative.
FAX Number: 294-1538

REGISTRATION GUIDE

- Dancing
- Gymnastics
- Music
- Drama
- Art
- Curling
- Swimming
- Hockey
- Skating
- Etc.

Call Classified to Place your ad
Economist & Sun
294-4331
The Tribune
640-2100

