


Careers Careers Careers

500

Career Training

GET THAT JOB!



COMPUTER/OFFICE SKILLS

WordPerfect	AccPac
Lotus 123	Bedford
Windows	Dos
Typing	dBase

Start anytime-Flexible schedule
Day and evening Courses

**ACADEMY OF LEARNING
MARKHAM - 940-8973**

LAI D OFF - OVER 45 - You may qualify for training assistance from the Provincial Government

525

Office Help

SENIOR ACCOUNTS PAYABLE

A Markham-based optical firm is seeking a Senior Accounts Payable person with some accounts receivable responsibilities and an opportunity for advancement. Duties include: supervision of the processing of invoices; reconciling G/L accounts; cash management and journal entries.

Qualified candidates should have a minimum of three years experience with excellent communication and organizational skills.

Please send resumé to: **P.O. Box 4576
Economist & Sun
9 Heritage Rd.
Markham, Ontario L3P 1M3**

530

Sales Help

**BILINGUAL (ENGLISH/FRENCH)
SALES / SERVICE REPRESENTATIVE**

Put your knowledge of computer products and accessories to work in a pro-active environment as part of our outbound sales team. You will be responsible for serving our customers needs through pro-active selling, after purchase follow-up, and order processing support.

We offer a generous compensation package for the successful applicant. Strong customer service selling skills are a must to meet our unique service commitment to our extensive list of customers who purchase from our catalogue campaigns and other marketing efforts.

Please mail or fax your resumé and salary expectations to:

MISCO
121 Ferrier Street
Markham, Ontario
L3R 3K6
FAX: (416) 477-2164

CLEANING Lady available for Markham, Unionville, Stouffville & Milliken. Experienced, reliable, reasonable & references. Call Lisa, 499-9164.

GET 3 ladies for the price of one! House up to 3000 sq. ft. will be clean for only \$60. Vacuuming, dusting, floor washed, washrooms, kitchen, windows and ledges and baseboards. Call Rula at 479-4945.

570 Employment Wanted

MAN WITH CHAIN SAW LOOKING FOR: Wood lot clearing, tree removal, brick, block, stonework, house paintings - You name it - WE DO IT. Reasonable rates. Top quality work. References available. 640-8321, 640-1407.

510

General Help

\$200-500 WEEKLY!

Assemble products at home. EASY! No selling, your paid direct. Fully guaranteed. No experience necessary. Call:

**1-800-737-7887
ext. 213, 24 hours**

DRIVER

Driver wanted for deliveries in the Toronto area. Knowledge of the city and some experience an asset. Good driving record a must. To apply call

475-6738

**SHORT ORDER
COOK**

Part time position available in the coffee shop for the remainder of the golfing season. Experience essential. Must have own transportation.

293-4161

**HAIRDRESSER/
ESTHETICIAN**

Required for Unisex Salon to take over existing clientele. Salary negotiable or rent your own chair. Call Ralph, **471-5540**

CUT - N - TRIM LAWN CARE

- Lawn Cutting
- Tree Cutting & Removal
- Spring & Fall Clean Ups
- Landscaping/Gardening
- Fences and Decks

• FREE estimates • **472-9413**

**GENERAL
BOOKKEEPING**

Engineering sales office - Highway #404 and Stouffville Road area has immediate opening for person with computerized accounting experience. Lotus 123 experience an asset.

888-1164

**CUSTOMER
SERVICE REP**

Ideal candidate will be familiar with computer products with previous customer service experience. Good communication skills and phone manner required. Call **940-4650**

510 General Help

**SHOPPERS
DRUG MART**

Requires a full time Receiver & Merchandiser. Good working conditions, competitive salary & fringe benefits. Apply in person to:

**Shoppers Drug Mart
Markville Shopping Centre
5000 Hwy. 7 East
at McCowan,
Markham, Ont.**

Jobs, Jobs, Jobs

**Canadian Tire
McCowan & Bullock
Markham**

requires:

- Full time & Part time Service Advisors
- Licenced Front End Mechanic

If you are enthusiastic and self-motivated, we offer you the opportunity to join our team. Apply with:

**Canadian Tire,
8675 McCowan Rd.,
Markham**

**EXPANSION & PROMOTION
has left us short on help.
\$10./hour. Must be people
oriented and have own vehicle.**

477-6755

**LABOURER
needed for woodworking shop.
Room for advancement.
Start immediately.**

640-4788

540

Hotel/Restaurant

**THE CORNER HOUSE RESTAURANT
in Stouffville
is now accepting applications
for experienced (only)
WAITER / RESSES POSITIONS.**

Call **640-8494, Les.**

545

Teaching Opportunities

TEACHER'S ASSISTANT

Required for a small non-profit child care centre for after school program. Monday to Friday, 3 p.m. - 6 p.m. Start September. Experience necessary. Please call Diane or Karen at **472-3712**

REPLYING TO A BOX NUMBER?

Be sure to include the appropriate box number and the complete mailing address. The Classified boxes will be held open for 30 days from the last insertion of the ad. Mail received after this time will not be held or returned.

LAWN & GARDEN

**PIONEER
TREE
EXPERTS**

ESTABLISHED 1945
COMPLETE TREE
CARE

- REMOVAL
- PRUNING
- FERTILIZING
- SPRAYING

640-7599
UNDER GOV'T. LIC. #92

**TOP NOTCH
LANDSCAPING & MAINTENANCE**

HEDGE CEDAR TREES AVAILABLE
Call Shayne **294-1800**

**ORGANIC AND
ENVIRONMENTALLY FRIENDLY PROGRAMS
BY EARTH FRIENDLY LAWN CARE**

- COMPOST
- Gardening
- Pruning
- Aerating

472-6253

LAURIE'S LAURELS

- TREE AND SHRUB INSTALLATIONS
- PERENNIAL GARDENS
- ANNUAL PLANTING
- SEEDING & SODDING
- GARDEN RENOVATIONS
- LAWN MAINTENANCE
- WEEDING & ROTOTILLING
- TROPICAL PLANT MAINTENANCE

SENIORS DISCOUNT
642-0285

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RICK MACKENZIE / BRIAN KIRLIN
294-8566

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Limestone screening
(Base for interlocking pavement)
All topsoil, mixes pulverized and screened for easy gardening.
Large and small quantities delivered.
CALL EARLY FOR DELIVERY MONDAY TO SATURDAY
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- Walkways
- Driveways
- Patios

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