

Careers Careers Careers

Career Training 504 Career Training 504 Careers 543 Careers 543 Office Help 525

THE TORONTO SCHOOL OF BUSINESS

CAMPUSES COAST TO COAST • SINCE 1976

IN MARKHAM NOW

GO TO SCHOOL 1/2 DAYS OR EVENINGS

WHY WAIT?

START TRAINING FOR YOUR FUTURE HERE - TODAY!
CAREER TRAINING is one of the most important investments you will make in your lifetime. Learning the skills employers need and getting the recognition of earning a diploma in your chosen field are the most positive steps you can take toward a productive and financially rewarding future. Every year across Canada, we train thousands of men and women for new and meaningful careers and we can do the same for you. Call, write or visit to arrange for a free evaluation interview and start your future today!

Earn your diploma in 6, 8 or 10 Months

Small, personal classes. Frequent course starts. Job placement assistance. Resume help. Learn how to get a job. Free lifetime refresher privileges. Morning, afternoon and evening classes. Work part-time while attending school.

TRAVEL & TOURISM
A great career doesn't have to be dull. You combine business with pleasure in this exciting field and our course includes ongoing C.R.T. "RESERVEC" training.

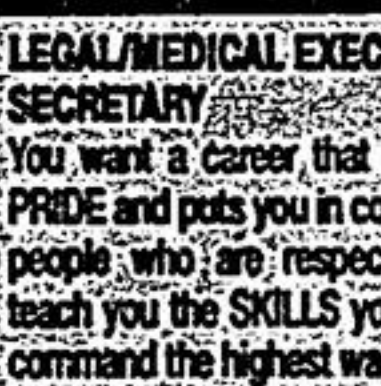


MICRO-COMPUTER ELECTRONICS
A high-tech field that puts you in demand. The "hands-on" training, building and repairing an IBM compatible computer will ensure you know your stuff.



WORD PROCESSING
This field grows larger as each day passes. Check the ads in this newspaper. Decide NOW to get a job that pays well and keeps you in DEMAND. Includes WORDPERFECT.

COMPUTER PROGRAMMING & SYSTEMS ANALYSIS
An exciting job world awaits the person properly trained in this high-tech field. Let us help you make it in this rewarding profession.



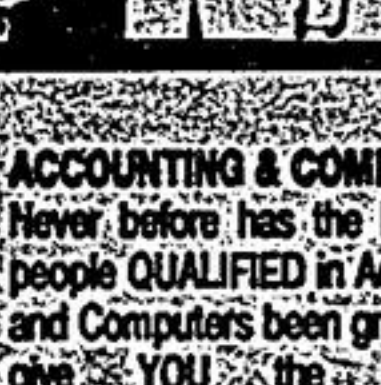
LEGAL/MEDICAL EXEC. SECRETARY
You want a career that gives you PRIDE and puts you in contact with people who are respected. We'll teach you the SKILLS you need to command the highest wages.

MICRO-COMPUTER BUSINESS APPLICATIONS
Learn the latest in software packages such as LOTUS 123, D-base, Symphony, Wordperfect, Bedford Accounting, Graphics & Telecommunications.



BUSINESS ADMINISTRATION
You want to make it to the TOP in the fastest possible time. You want a CAREER not just a job. We'll show you all the SKILLS you need to make it happen. Marketing, Finance, Human Resources, Management Economics, Business Law & Accounting.

DENTAL CHAIRSIDE ASSISTANT
A wonderful CAREER for those who have an interest in the welfare of people. Our highly qualified instructors have worked in this respected field and know what the Dental Profession looks for in a job applicant.



ACCOUNTING & COMPUTERS
Never before has the NEED for people QUALIFIED in Accounting and Computers been greater! We give YOU the expertise necessary to be SUCCESSFUL in this dynamic field.

BANK TELLING & FINANCIAL SERVICES
Our leading PROFESSIONALS will show you how to deal with professionals from all walks of business. Learn their needs and you'll learn how to be SUCCESSFUL.

Register Now For:

March and April Day & Evening Classes
"LIMITED SPACE AVAILABLE"

If you are unemployed, you may qualify for training assistance from the provincial government.

MARKHAM

5694 HWY. 7 E (2nd Floor)
(Between McCowan & Markham Rd.)
FREE PARKING

472-2591

Long distance • call collect

The S.M.T. Centre Inc. is a rapidly expanding electronics company in Markham. As a result of this expansion we are looking for several well-qualified people to join our production team:

Materials Manager

Materials Expeditor

Purchasing Agent

Order Entry / Data Input Clerk

Qualifications for the first three above positions must include a working knowledge of PC-based Inventory / MRP Systems:

Test Engineer

Technician

Trouble Shooter

Program Co-ordinator

Qualifications for the first three above positions must include experience with digital and/or RF circuitry.

If you qualify for one of these opportunities, please mail or fax your resumé to:

Human Resources

The Surface Mount Technology Centre Inc.

183 Amber Street

Markham, Ontario L3R 3B4

FAX (416) 479-1877 or call 479-1810

General Help 510

General Help 510

GENERAL MAINTENANCE

Markville Shopping Centre is now taking applications for the position of night maintenance person. This is an immediate full time position with competitive wages and full company benefits. The successful candidates will be required to work from 11 p.m. to 7 a.m. five nights a week.

Please hand deliver resumé to:
Markville Shopping Centre
Administration Office (Lower Level - Sears Wing)
5000 Highway #7 - Markham, Ontario

MOULDMAKER

Required by hardware manufacturer located at Hwy. 7 & Kennedy Rd. Applicant must have a minimum of 4 years experience in mouldmaking and mould maintenance. Must be able to work on own initiative. We offer a competitive wage, comprehensive benefits and a modern work environment. Please call or send resumé to:

Anne Grubbe
Shepherd Products
16 Main Street Unionville
Unionville, Ontario L3R 2E4
475-6454

General Help 510

General Help 510

DRIVER WANTED

With car for Courier Service

640-5491

ask for Doug

\$200 - \$500 WEEKLY

Assemble products at home. Easy! No selling. You're paid direct. Fully Guaranteed. FREE 24 Hour Recording. 801-379-2985. Copyright #ON46HDH

KITCHEN/COUNTER HELP

Required immediately for very busy cafe. Apply in person to T & T Bakery & Cafe 35 Main St., Markham North Markham

Established landscape company now accepting applications for:

- Experienced Labourers
- Machine Operator
- Class "A" Driver (with some landscape experience)

Transportation essential.

Please send resumé complete with references to:

8601 Warden Ave.
P.O. Box 56534
Unionville, Ontario
L3R 0M6

HAIRSTYLIST WANTED

Full time for modern salon, good wages plus commission.

Call John
642-0336

\$40,000/yr! READ BOOKS and TV Scripts. Fill our simple "like don't like" form. EASY! Fun, relaxing at home, beach, vacations. Guaranteed paycheck. FREE 24 Hour Recording. 801-379-2905. Copyright #ON46HEB.

EARN UP TO \$265.00

Work your own hours! Assemble stylish jewellery at home! Simple instructions. No selling to do, ever! Info: Send a self addressed stamped envelope to BOLAN Inc. ext. 426, 4325 Steeles Ave. W., Suite 225, Downsview, Ontario M3N 1V7.

Office Help 525

HI-CORPS

OFFICE ASSISTANCE LTD.

SECRETARY: Fluent in Fr. & Eng. Dynamic Sales office, exc. potential

ACCT. CREDIT/COLLECTIONS A/R Pharm. industry, Lotus/W.P. Promotion & benefits

SECRETARY TO PRES. Hi-Tech Co. W. Perf. & Lotus. Nec. O.M. potential! Bramalea \$\$\$\$\$ OPEN

CLERICAL PERSONWAREHOUSE CO-ORDINATOR: Richmond Hill

WORD PROCESSOR/SEC. for pharm. co. Min: 60 w.p.m.

PROFESSIONAL MATURE RECEPTIONIST req'd for S.L. 1 board - East Markham

DETAILS ON ABOVE 884-6782

BOOKKEEPER

Required 3 days per week. Woodbine / Vandorf Rd. area.

Pleasant working environment.

(416) 888-9128

ask for Loretta

RECEPTIONIST

For very busy medical office. Permanent part time position. Good English skills a must.

Send resumé to
Box 4549
c/o Markham Economist & Sun
9 Heritage Road
Markham, Ontario
L3P 1M3

TRUE TEMPER

ACCOUNTING CLERK

True Temper is a leading manufacturer of lawn and garden and snow tool products in Canada. Our distribution centre and head office is located in Aurora. We have an immediate opening for an Accounting Clerk with a strong general accounting background and hands on experience in Accounts Receivable and Accounts Payable areas in a computerized environment. This individual will be a well organized self-starter who enjoys the job variety available in a smaller office. Please forward a resume along with salary expectations to:

Box #1850
c/o The Era-Banner
580-B Steven Cr
Newmarket, Ont. L3Y 4X1

Sales Help & Agents 530

AUTOMOTIVE SALES REPRESENTATIVE

Established Volkswagen, Audi, Porsche dealership is expanding its sales team. Experience is an asset, but the successful candidate will be trained. Company car provided. Competitive commission structure. Send resume to:

David Webber
Sales Manager
H.J. PFAFF MOTORS INC.
17065 Yonge Street
Newmarket, Ont. L3Y 4V7
895-2366, 364-7917

Classifieds are for everyone!