

# Careers Careers Careers

Career Training 500 Career Training 500 Careers 505 Careers 505 General Help 510

## THE TORONTO SCHOOL OF BUSINESS

CAMPUSES COAST TO COAST • SINCE 1976

### IN MARKHAM NOW

**GO TO SCHOOL 1/2 DAYS OR EVENINGS**

#### WHY WAIT?

**START TRAINING FOR YOUR FUTURE HERE - TODAY!**  
 CAREER TRAINING is one of the most important investments you will make in your lifetime. Learning the skills employers need and getting the recognition of earning a diploma in your chosen field are the most positive steps you can take toward a productive and financially rewarding future.  
 Every year across Canada, we train thousands of men and women for new and meaningful careers and we can do the same for you.  
 Call, write or visit to arrange for a free evaluation interview and start your future today!

#### Earn your diploma in 6, 8 or 10 Months

Small personal classes. Frequent course starts. Job placement assistance. Resumé help. Learn how to get a job. Free lifetime refresher privileges. Morning, afternoon and evening classes. Work part-time while attending school.

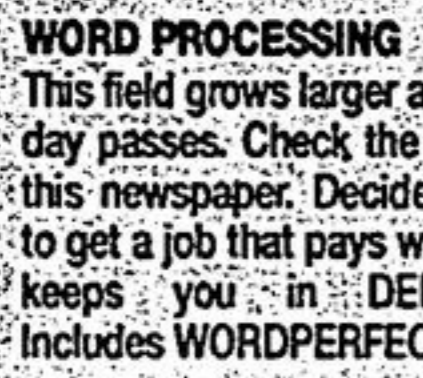
**TRAVEL & TOURISM**  
 A great career doesn't have to be dull. You combine business with pleasure in this exciting field and our course includes ongoing C.R.T. "RESERVEC" training.



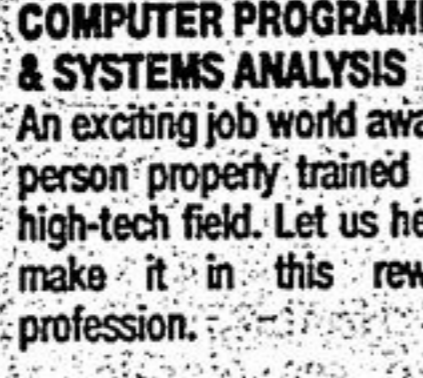
**MICRO-COMPUTER ELECTRONICS**  
 A high-tech field that puts you in demand. The hands-on training, building and repairing an IBM compatible computer will ensure you know your stuff.



**WORD PROCESSING**  
 This field grows larger as each day passes. Check the ads in this newspaper. Decide NOW to get a job that pays well and keeps you in DEMAND. Includes WORDPERFECT.



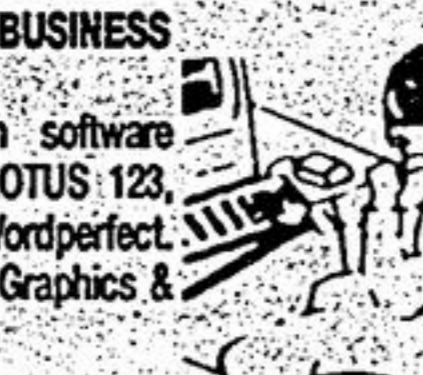
**COMPUTER PROGRAMMING & SYSTEMS ANALYSIS**  
 An exciting job world awaits the person properly trained in this high-tech field. Let us help you make it in this rewarding profession.



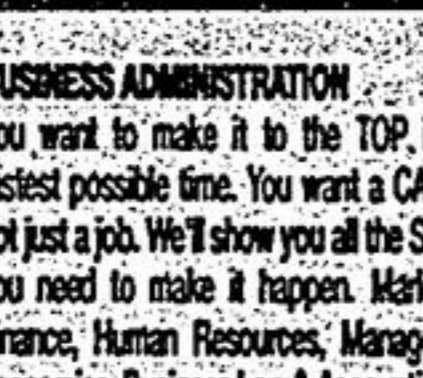
**LEGAL/MEDICAL EXEC. SECRETARY**  
 You want a career that gives you PRIDE and puts you in contact with people who are respected. We'll teach you the SKILLS you need to command the highest wages.



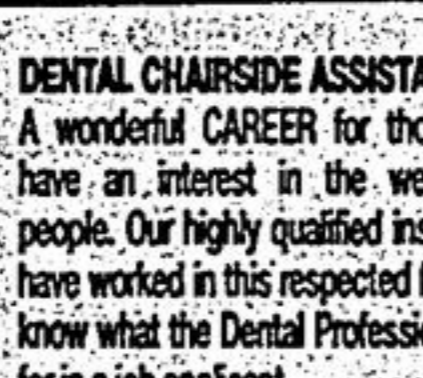
**MICRO-COMPUTER BUSINESS APPLICATIONS**  
 Learn the latest in software packages such as LOTUS 123, D-base, Symphony, Wordperfect, Bedford Accounting, Graphics & Telecommunications.



**BUSINESS ADMINISTRATION**  
 You want to make it to the TOP in the fastest possible time. You want a CAREER not just a job. We'll show you all the SKILLS you need to make it happen. Marketing, Finance, Human Resources, Management Economics, Business Law & Accounting.



**DENTAL CHAIRSIDE ASSISTANT**  
 A wonderful CAREER for those who have an interest in the welfare of people. Our highly qualified instructors have worked in this respected field and know what the Dental Profession looks for in a job applicant.



**ACCOUNTING & COMPUTERS**  
 Never before has the NEED for people QUALIFIED in Accounting and Computers been greater. We give YOU the expertise necessary to be SUCCESSFUL in this dynamic field.



**BANK TELLING & FINANCIAL SERVICES**  
 Our leading PROFESSIONALS will show you how to deal with professionals from all walks of business. Learn their needs and you'll learn how to be SUCCESSFUL.



**Register Now For:  
 March and April Day & Evening Classes  
 "LIMITED SPACE AVAILABLE"**

\*If you are unemployed, you may qualify for training assistance from the provincial government.

**MARKHAM**  
 5694 HWY. 7 E (2nd Floor)  
 (Between McCowan & Markham Rd.)  
 FREE PARKING

**472-2591**  
 Long distance • call collect

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### PART-TIME MARKETING CONSULTANT

A well established advertising agency requires a positive, energetic individual to service existing accounts and develop new business in the Markham area. Salary and commission to be determined by work related experience. Call

940-6714

### PART TIME DRIVER

Use own car for small deliveries. Apply in person to: 6385 Main St., Stouffville, Ont., between 3:30 pm & 6 p.m., Wednesday, March 4th.

### SMALL ENGINE MECHANIC or Registered Apprentice

For full time position. Salary commensurate with experience.

Please send resumé to  
 P.O. Box 536  
 Stouffville, Ont. L4A 7Z7  
 - References required -

**\$200 - \$500 WEEKLY**  
 Assemble products at home. Easy! No selling. You're paid direct. Fully Guaranteed. FREE 24 Hour Recording. 801-379-2985 Copyright #0N46HDH

## ALPINE

A leader in mobile electronics and home audio, has an immediate opening for an

### INTERMEDIATE PROGRAMMER

The selected candidate will have a minimum 2 years programming RPG 400 or RPG III, and 2 years systems experience on AS/400 or System 38.

If you are a quick learner, self-starter, and have excellent verbal and written communication skills, please submit your resume to:

**Birgit West**  
 Alpine Electronics of Canada, Inc.  
 605 Alden Road  
 Markham, Ontario  
 L3R 3L5

## THE TORONTO SCHOOL OF BUSINESS

### IN MARKHAM NOW

**MEDICAL SECRETARY** ... Start Day March 16  
**MICRO-COMPUTER ELECTRONICS TECHNOLOGY** ... Start Day April 6  
**LIMITED SEATS STILL AVAILABLE**

**REGISTER NOW 472-2591**

### Receptionist / Switchboard

Private company in Thornhill / Markham area requires mature, well spoken individual to handle switchboard, typing and receptionist duties. Should have Word Perfect experience.

Please reply to:

Concord Transportation Inc.  
 2695 14th Ave. West  
 Markham, Ontario, L3R 0H9  
 ATTENTION: PAUL GRIFFITHS

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### HELP US LAUNCH

our 1992 Fundraising Campaign. We need energetic, enthusiastic and confident people to telefundraise year round.

Excellent communication skills are needed for these positions.

Flexible morning, evening and week-end schedules.

Call

Canadian Liver Foundation,  
 Mon.-Fri., 9-5 p.m. at  
 472-1400

CHARITABLE REGISTRATION #0367151-13

Sales Help & Agents 530

### AUTOMOTIVE SALESPERSON

Required. Commission + bonus and demo plan. Experience preferred, but not necessary.

For interview contact  
 Chris Smirlies  
 470-7044

### FAIRWOOD GARDEN CENTRE

Requires experienced retail sales personnel.

Call 640-8516

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### WAREHOUSE SALE HELP

Stock handlers, and cashiers for Lifestyles Warehouse Sale @ 501 Alden Road, Markham.

Please call 946-8320  
 \*Applications on site\*

### MATURE PART TIME HELP

Required for drug store  
 Apply in person  
 Bridletrail Pharmacy  
 9249 Kennedy Rd.,  
 Unionville

Hotel/Restaurant 540

### PREP COOK

required  
 With experience  
 Please call  
 471-2419

### CHECK YOUR ADS FOR ACCURACY ON THE FIRST DAY

Please check your ad the first day it appears. The Economist & Sun and The Tribune shall not be liable for failure to publish an ad nor for errors except to the extent of the cost of the ad for the first day wherein the error occurred. CALL 294-2200.

### A CHANCE TO GROW

Seasoned office pro is required for a new executive centre located at Leslie and Highway 7.

We are looking for exceptional secretarial and administrative skills, an ability to take charge, matched with a friendly client and service oriented personality.

Mail/fax resumé to:  
 Zarex International Centres Inc.  
 225 East Beaver Creek Road Suite 300  
 Richmond Hill, Ontario L4B 3P4  
 Fax: (416) 886-1705

### UNSKILLED PLANT WORKER Needed

Own transportation, willing to work shifts.

Please apply  
 3400 14th Ave.  
 Unit 4, Markham  
 Mon.-Fri. 8:30 am - 4:30 pm

\$40,000/yr! READ BOOKS and TV Scripts. Fill our simple "like don't like" form. EASY! Fun, relaxing at home, beach, vacations. Guaranteed paycheck. FREE 24 Hour Recording 801-379-2905 Copyright #0N46HEB.

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### EXPLORE NEW OPPORTUNITIES

Full-time and Temporary positions available for the following applicants with 1 - 2 years experience:

- \*Bilingual Customer Service (Perm)
- \*Customer Service (Temp and Perm)
- \*Senior Word Processors WP 5.1, LOTUS 123, Harvard Graphics
- \*Executive Secretaries
- \*Switchboard Operators

Markham & Richmond Hill Locations  
 Call Today 479-6900



## CANADA TRUST

Canada Trust Realty Inc./Realtor

### RECEPTIONIST PERMANENT PART TIME

For alternate evenings and Saturdays to work in pleasant Real Estate office. Must be able to type and have pleasant telephone voice.

Please call for an interview.  
 Gwen Pollard  
 475-0355

4997 Hwy. 7, Unionville

**Classifieds are for everyone!**