

Careers Careers Careers

SEARS

MARKVILLE

We are accepting applications for the following part time positions:

DAY TIME Sales, Clerical and Receiving

- **Sales and Clerical** - Must be available flexible hours between 9 am - 6 pm
- **Receiving** - Must be available flexible hours between 6 am - 12 noon

If you are interested in joining the Sears Team and receiving Competitive Salary, Employee Discount and other Benefits

Please apply
IN PERSON
to Sears-Markville
Upper Mall Entrance
between 9 am - 5 pm
Monday to Friday

Save Rite Technologies (SRT) Inc. is a rapidly expanding computer repair/parts company located in Markham. We currently have career opportunities available for:

**Administration/Data Entry Personnel
Warehouse Staff
Driver**

Interested candidates are invited to forward their resume in complete confidence, stating the position being applied for, and salary expectations to:

Save Rite Technologies (SRT) Inc.
750 Cochrane Drive
Markham, Ontario L3R 8E1
(416) 940-4417 Fax: 940-4044
Attn: Darlene Shaw

SUPERVISOR

Required A.S.A.P.

For school based daycare centre in Markham. Must have E.C.E. and previous supervisory experience. Capacity 70, 2-1/2 - 10 yr. olds.

Salary \$34,352 and benefits.

Please call Pat at: 922-9556

AUTOMOTIVE PARTS DELIVERY DRIVER

Required, part time Class G Licence. Starting salary \$7.50 per hour.

McKerlie Millan Automotive
640-4598

Progressive children's wear retailer requires a full time Senior Clerk, and flexible part time staff.

Please call 477-6547 or apply in person to

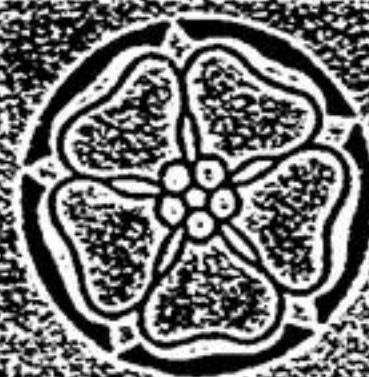
KID'S WORLD
8360 KENNEDY ROAD

EXPERIENCED HORSE HELP

Permanent full time position, benefit plan.

For interview call
477-2300
weekdays

Computer/Data Processing 520



**THE YORK REGION
BOARD OF EDUCATION**
(An Equal Opportunity Employer)
Invites Applications for a
Short-Term Position
of
COMPUTER OPERATOR

The Board's Information Systems Department complement currently consists of 21 staff members and it operates under a DIGITAL Corporation clustered VAX computer environment with all its schools area offices and board office connected to the Data Communications Network. Successful applicant is required to have a diploma from a Community College in a Data Processing or equivalent training. To have a minimum two years operation's experience in a mini or mainframe computer and data communications network environment.

Preference will be given to applicants with experience in VAX Cluster environment.
Salary Range: \$17.47/hr. - \$18.67/hr.

Term: September, 1991 to June 1992.

Qualified persons are requested to apply in writing, giving full particulars no later than the 21st of August, 1991 to:

Lynn Routledge

Personnel Officer

60 Wellington St. W.

Box 40, Aurora, Ontario L4G 3H2

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, this is to advise that the personal information applicants provide is being collected under the authority of the Education Act and will be used for recruitment, selection and/or employment purposes.

H. Bowes R.A. Cressman
Chairman Director

Office Help 525



MARKVILLE
has opening for
**FRIENDLY
RECEPTIONIST**

Day - Nights
Weekends

For our Markham Village Lanes office. Must be fluent in English and accurate in typing.

For more details call
VALERIE
477-5500

ReMax Markville Limited Realtor

LEGAL SECRETARY

Full time temporary position for 6 months. Possibility of full time permanent work. Salary to commence with experience.
Call Emelia, 513-7144

Office Help 525

POSITION AVAILABLE

Permanent part-time clerk/receptionist required. Duties involve telephone answering, taking messages, photo copying, collating, banking, incoming and outgoing mail, filing orders and typing invoices, typing of some correspondence and envelopes. Must be able to drive.

HOURS OF WORK: 9:00 a.m. to 3:00 p.m. MONDAY TO FRIDAY.

Please forward resume to:

Boys and Girls Clubs of Canada
7030 Woodbine Avenue, Suite 703,
Markham, Ontario L3R 6G2
ATTENTION: Liz Coleman

FELLOWES, the world leader in the manufacture of quality records storage and organizational systems for both the commercial and home office since 1917 is looking for someone with an **ATTITUDE...**

a mature, responsible attitude to fill our opening for a **RECEPTIONIST/TYPIST**.

Accurate typing and excellent communications skills are essential. Ideal opportunity for an individual re-entering the workforce.

Please submit your resume in confidence to the Personnel Department.



FELLOWES MANUFACTURING OF CANADA LTD.
2750 John St., Markham, Ontario L3R 2W4

FULL-TIME RECEPTIONIST

For the security industries leading corporation located at Woodbine & 14th Avenue. We are seeking a professional, mature, well-mannered individual with excellent communication skills. Must have switchboard or master console experience and some knowledge of WordPerfect 5.1 and Lotus 1,2,3, Mitel SX-50 a definite advantage.

Send resume to: Box 4537
c/o Markham Economist & Sun
9 Heritage Road
Markham L3P 1M3

HomeLife Coventry Real Estate Inc.

RECEPTIONIST

Part Time

Evenings/Weekends

We are looking for a bright cheerful energetic person with excellent telephone manner and computer knowledge.

Call Michelle Gerrard
472-2200

Auto Dealership requires

ACCOUNTING PERSON

Computer/auto accounting an asset

Call Charlie at
642-3655

Sales Help & Agents 530

FEMALE/MALE Earn \$30,000 to \$50,000 yearly. Expanding kitchen manufacturing company in Markham requires sales persons. We will train. Weekly draw against commission. For appt. call Mr. Starr, 294-5660.

Domestic Help Available 555

EUROPEAN housekeeping. Tired of housework? For the personal touch, call Karen, 640-7426.

EXPERIENCED cleaning lady. Unionville / Markham. Phone 884-8269 or 853-1449.

RESIDENTIAL CLEANING - Homes, condos, apt. Fully bonded and insured. Satisfaction guaranteed. 479-9996.

YOUR cleaning done for you. Markham / Unionville / Stouffville areas. Please call: 642-3943.

RELIABLE housecleaning available. 852-4853.

Employment Wanted 570

MAN WITH CHAIN SAW LOOKING FOR: Wood lot clearing, tree removal, brick, block, stonework, house painting. You name it - WE DO IT! Reasonable rates. Top quality work. Satisfaction will bring you back. Also mixed hardwood. 640-8321-640-1407.

MAN with 25 years experience - Residential, industrial. Experienced in carpentry, drywall, block & brick, tiling, painting & paper hanging, plumbing, basement completing, squeaky floors, carpet installation. 640-2832.

SECRETARY/RECEPTIONIST seeks permanent part time position, 2-3 days per week in Markham. Word processing & legal experience. Call 471-5092.

SENIORS! GRANDDAUGHTER FOR HIRE (mature and reliable) doctor's appointments, shopping errands, etc. \$9/hour, inclusive. References: 472-2189.

Domestic Help Wanted 550

HOUSEKEEPER / Nanny. Live in, mature, French speaking. Driver. Own TV, phone, etc. Thornhill, call now: 882-0622.

LIVE-IN nanny wanted for 2 children in Markham. Canadian experience required. 472-4375.

Grandmas' Company requires cleaners now and for Sept.

\$8.50 hour to start, \$9.50 by first years' end. Car essential, Uxbridge area only.

986-0689

Classifieds are for everyone!

Phone 294-4331
640-2100 852-9741

CHECK YOUR ADS FOR ACCURACY ON THE FIRST DAY

Please check your ad the first day it appears. The Economist & Sun and The Tribune shall not be liable for failure to publish an ad nor for errors except to the extent of the cost of the ad for the first day wherein the error occurred. CALL 294-2200.