

Careers Careers Careers

Career Training 500

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General Help 510

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THE TORONTO SCHOOL OF BUSINESS

CAMPUSES COAST TO COAST • SINCE 1976

GO TO SCHOOL
1/2 DAYS OF EVENINGS

WHY WAIT?

START TRAINING FOR YOUR FUTURE HERE TODAY!

CAREER TRAINING is one of the most important investments you will make in your future. Learning the skills employers need and getting the recognition of earning a diploma in your chosen field are the most positive steps you can take toward a productive and financially rewarding future. Every year, across Canada, we train thousands of men and women for new and meaningful careers, and we can do the same for you. Call, write or visit to arrange for a free evaluation interview, and start your future today.

Earn your diploma in 6, 8 or 10 Months

Small personal classes. Frequent course starts. Job placement assistance. Resume help. Learn how to get a job. Free lifetime refresher privileges. Morning, afternoon and evening classes. Work part-time while attending school.

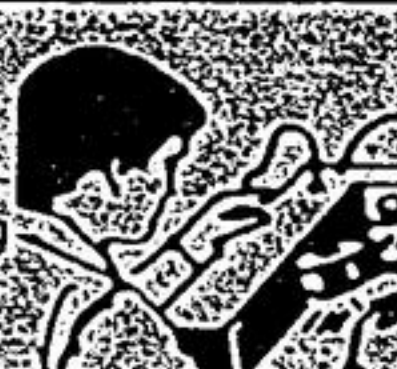
TRAVEL & TOURISM

A great career doesn't have to be dull. You combine business with pleasure in this exciting field and our course includes ongoing C.R.T. "RESERVE" training.



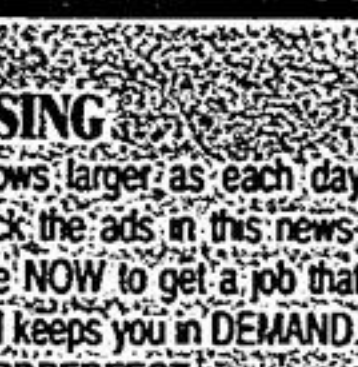
MICRO-COMPUTER ELECTRONICS

A high-tech field that puts you in demand. The hands-on training building and repairing an IBM compatible computer will ensure you know your stuff!



WORD PROCESSING

This field grows larger as each day passes. Check the ads in this newspaper. Decide NOW to get a job that pays well and keeps you in DEMAND. Includes WORDPERFECT.



COMPUTER PROGRAMMING & SYSTEMS ANALYSIS

An exciting job world awaits the person properly trained in this high-tech field. Let us help you make it in this rewarding profession.



LEGAL/MEDICAL EXEC. SECRETARY

You want a career that gives you PRIDE and puts you in contact with people who are respected? We'll teach you the SKILLS you need to command the highest wages.



MICRO-COMPUTER BUSINESS APPLICATIONS

Learn the latest in software packages such as LOTUS, 123, D-base, Symphony, Wordperfect, Bedford Accounting Graphics & Telecommunications.



BUSINESS ADMINISTRATION

You want to make it to the TOP in the fastest possible time. You want a CAREER not just a job. We'll show you all the SKILLS you need to make it happen: Marketing, Finance, Human Resources, Management, Economics, Business Law & Accounting.



DENTAL CHAIRSIDE ASSISTANT

A wonderful CAREER for those who have an interest in the welfare of people. Our highly qualified instructors have worked in this respected field and know what the Dental Profession looks for in a job applicant.



ACCOUNTING & COMPUTERS

Never before has the NEED for people QUALIFIED in Accounting and Computers been greater! We give YOU the expertise necessary to be SUCCESSFUL in this dynamic field.



BANK TELLING & FINANCIAL SERVICES

Our leading PROFESSIONALS will show you how to deal with professionals from all walks of business. Learn their needs and you'll learn how to be SUCCESSFUL!



FINANCIAL ASSISTANCE MAY BE AVAILABLE

Call today for further information and FREE personal interview

If you are over 45 yrs. of age & have recently been laid-off, you may qualify for training assistance from the provincial government.

MARKHAM

5694 HWY. 7 E (2nd Floor)
(Between McCowan & Markham Rd.)

FREE PARKING

472-2591

Long distance • call collect

General Help 510

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General Help 510

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TOWN OF WHITCHURCH-STOUFFVILLE

RECRUITMENT

MUNICIPAL ELECTION EMPLOYMENT

The Town is seeking Deputy Returning Officers, Poll Clerks and Constables to work in the Municipal Election to be held on Tuesday November 12th, 1991.

Applicants must be 18 years of age or over. Previous experience is an asset but not mandatory. Deputy Returning Officers will be paid \$110.00, Poll Clerks \$85.00 and Constables \$50.00.

Application forms are available in the Clerk's Department. Please do not offer your services unless you intend to fulfill these duties.

For further information, please call either Michele Skinner or Susan Slack at 640-1900 or 895-2423.

EXPERIENCED HAIRDRESSER

Required for established Markham Salon.

294-5465

SHIPPER/RECEIVER

Experience required

\$10 per hour

940-2980

Perfect PART TIME JOB

If you are mature, reliable and enthusiastic, we need you on our fundraising team. \$7/hour plus bonus. Great for students, homemakers, retirees.

Apply in person to:

The Canadian Liver Foundation
37 Main Street North, Suite 207
Markham, Ontario
472-1400

MARKETING ASSISTANT

5 Month Temporary Assignment

Leading company at Victoria Park and Steeles has immediate opening for a bright Marketing Assistant to assist with a special project. Qualifications include IBM PC experience, MS-Excel, and MS-Word. College or University graduate with some Marketing experience preferred.

Send resumé to: **Connie Miller**
Manager Marketing, Equifax Canada
716 Gordon Baker Road, Suite 211
Willowdale, M2H 3B4 or fax to 490-2437

Varnet, a leader in the design and implementation of 4GL PROGRESS software applications is experiencing rapid growth. Therefore we are seeking for our Markham office a

RECEPTIONIST

The ideal candidate will be a personable, dependable individual who will maintain an efficient reception station in our non-smoking office. Excellent interpersonal and communication skills together with computer (WordPerfect 5.0) and typing experience is essential. Salary 18-22K dependent on qualifications.

Interested candidates are invited to forward their resumé in complete confidence to:

File: BW317A
VARNET CANADA INC.
1 Valleywood Drive, Suite 102
Markham, Ontario L3R 5L9
Fax # 416-940-5580



TOWNSHIP OF UXBRIDGE

ARENA ATTENDANT

(Contract Position)

The Township of Uxbridge requires an Arena Attendant to perform duties at the Arena, including the operation of machinery and equipment. Ability to work well with the public is essential.

The period of the work contract is from September, 1991 to April, 1992.

Hourly rate: \$11.76 - \$13.94 (1991 rates) depending on experience. Applications clearly marked "ARENA ATTENDANT" will be received by the undersigned until 4:30 p.m. on Wednesday, August 28, 1991.

Alex J. Grant, M.C.I.P.
Chief Administrative Officer

Township of Uxbridge
20 Bascom Street
Box 190
Uxbridge, Ontario
L9P 1T1

HOME-BASED EMPLOYMENT

ASSEMBLY/CRAFTS/SEW
CALL 631-1379 (24 hrs.)
READ BOOKS FOR PAY
CALL 631-1399 (24 hrs.)
TYPING AT HOME
CALL 631-4242 (24 hrs.)
PERSONAL COMPUTER
CALL 631-4301 (24 hrs.)

BOOKKEEPER/PERSON FRIDAY

Manual, self-motivated independent worker, 6 hours per week, \$13/hour. For small Markham business.

Call 477-1977 (1-4 pm)



SHELL RAPID LUBE

requires

FULL TIME

GAS ATTENDANT/

CASHIER

Experience an asset, but not essential. Training provided. Uniforms and benefits.

Call 294-5000
ask for Art or Carmen

JANITOR/HANDYMAN

By Graphic Arts Company in Hwy. 7/Beaver Creek area.

Must be bondable and own a valid driver's licence.

For appointment call
A. Dietrich
889-2000