

Careers Careers Careers

General Help 510

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Office Help 525

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Career Training 500



TOWN OF WHITCHURCH-STOUFFVILLE SUMMER EMPLOYMENT

Applications are now being accepted for labour type positions in the Parks Department commencing in May, 1991.

The position involves duties in the area of grass cutting, athletic field maintenance, facility and equipment maintenance and other duties as assigned.

Experienced in landscaping and the operation of power mowers and grass trimmers, tractors and light machinery would be an asset.

Applications will be received by the undersigned until
4:30 p.m., Wednesday, April 10, 1991

Only applicants selected for an interview will be contracted.

Bob Panizza
Chief Administrative Officer
Town of Whitchurch-Stouffville
19 Civic Avenue, Box 419
Stouffville, Ontario
L4A 7Z6

QANTEL

... the business computer.

ACCOUNTS PAYABLE CLERK

Mini-business computer company located in Markham is currently seeking an A/P Clerk. Duties include keying A/P vouchers, G/L coding, A/P invoices, monthly cheque run, key daily cash receipts and misc. filing.

Two (2) years A/P experience required. Company benefits. Salary to commensurate with experience.

Send resume to:
THE CONTROLLER
QANTEL CANADA INC.
161 ALDEN ROAD
UNIT 6
MARKHAM, ONTARIO
L3R 3W7

NO PHONE CALLS PLEASE

YOUR TRAVEL CAREER STARTS HERE

TRAVEL TRAINING
CAREER CENTRE
EST. 1980



- Day & Evening Diploma Courses
- Flexible tuition payments
- Tax deductible tuition fees
- SABRE Computer Training
- Financial aid to those who qualify
- Job placement assistance

NEXT TORONTO START DATES
1/2 Day - Apr. 29 Eve. - Apr. 23

481-2265 566-9617
2160 Yonge St. 33 City Centre Dr.
Toronto Mississauga
(At Eglinton) (At Sq. One)

HAIRSTYLING MANAGER AND HAIRSTYLIST

Full time and part time hours available

Location: Eaton's, Markville Mall.

Great surroundings, nice people, equal opportunity company with a future for you.

Contact Ron Lalonde: 416-458-1141, ext. 581 or
nights and weekends 416-791-5556 (collect only at this number)

OFFICE OPENINGS

Food Importers/Distributor located at Hwy 7 & Leslie has two office positions available for reliable and self-motivated individuals.

CUSTOMER SERVICE REP duties include computerized telephone order taking and processing, customer service and general clerical functions.

SECRETARY/PERSON FRIDAY must have previous experience in secretarial related functions, a minimum of 50 words typing speed, and the ability to handle a wide variety of duties.

Both candidates must have a pleasant telephone manner and an excellent command of the English language.

Salary commensurate with experience. Send resume and salary expectations to:

Mrs. D. Brueckner c/o Elco Fine Foods Inc.
40 West Beaver Creek Road
Richmond Hill, Ontario L4B 1G5

Office Help 525

McNEIL PHARMACEUTICAL ACCOUNTS RECEIVABLE CLERK

Contract Position

You will be responsible for performing credit collection calls, releasing orders, and posting cash receipts, as well as some typing, filing and data entry.

You must have two to three years of business experience gained in accounts receivable and general accounting. Proficiency in Lotus and WordPerfect is required.

Please forward your resume to:
Manager, Human Resources, McNeil
Pharmaceutical (Canada) Ltd., P.O. Box
600, Stouffville, Ontario L4A 7X7.

An Equal Opportunity Employer

VTECH LASER COMPUTERS LTD.

• Shipping & Receiving

Start \$7/hour

Monday to Friday

8:30 a.m. to 5:15 p.m.

Must be hard working and fluent in English

Contact Jimmy
477-2818

FARM HELP NEEDED

near Goodwood

640-6998

Also opening for Students

HOMEWORERS NEEDED!

Earn \$300 plus per week. Variety of jobs available. 24 hour RECORDED message reveals amazing how details.

CALL:

(416) 501-0953 ext. 8

TEMPORARY POSITION APRIL 8th to AUG. 2nd

Person required by small office to perform general office duties. Knowledge of ACCPAC A MUST. For details call
Debbie, Bryte Com Inc. 888-9417.

Hotel / Restaurant 540

THE DUCHESS OF MARKHAM

requires
**FULL TIME/
PART TIME
COOKS**

- Highly motivated -

Apply in person
53 Main Street North
Markham
294-3181

Teaching Opportunities 545

EARLY CHILDHOOD EDUCATOR REQUIRED

Call Kim, at
Utica Community Day Care,
985-8783

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Call Kim, at
Utica Community Day Care,
985-8783

ABN LIMITED Requires TRANSPORT DISPATCHER

For Bulk Aggregate operation, familiar with greater Metropolitan area. Company offers complete range of benefits and salary to measure with experience.

Please submit resume to:
Box 490, Stouffville L4A 7Z7
or Fax 416-640-8677

Retail food business seeking Manager, Assistant Manager, Full and Part-time Cashiers.

- Some heavy lifting
- Experience an asset.

Please apply in person with resume to:

Reid's Milky-Way
Markham and Lawrence Rd.
Scarborough
(beside St. Huberts)

Markham company requires a person for *sales executive assistant and reception*. Responsibilities to include sales support and reception related duties, together with W.P. Typing skills along with some knowledge with figures required. Human relation interest and personality is essential.

For appointment please call

Mrs. Hill, 294-3934

TRUCK/EQUIPMENT OPERATOR

Well established landscape contracting firm approx. 6 miles north of Toronto requires experienced **Driver** with **Class A** licence to drive tandem and single axle trucks with trailer, skid steer and articulated loaders. Now accepting applications.

Please call
(416) 640-3113

General Help 510

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Full & Part Time DRIVERS Needed

Nights & weekends also
Must be over 25

852-7771 985-7365

DRIVER WANTED

Apply Within
640-4598

Classifieds are for everyone!