

# Employment

Careers 505

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General Help 510

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## EXCEPTIONAL OPPORTUNITY

We are looking for a self motivated, mature individual for receptionist / typist (word processing experience an asset).

Opportunity to grow with company, we specialise in financial advisory to top management. Office located Woodbine / Hwy #7 area.

Please send resume to: **A. Aspros**

8920 Woodbine Avenue, Suite 301  
Markham, Ontario L3R 9W9



## UNIQUE GIFTWARE STORE

Has an opening for a:  
**STORE MANAGER**  
at our Markville Shopping  
Centre location.

Submit resumes to the Markville store  
at 5000 Hwy. #7, or call  
**(1-416) 853-0939**

## ACCOUNTANT

If you are a mature, independent self-starter with strong interpersonal skills, coupled with the accounting knowledge to prepare a complete set of books, monthly financial statements and budget reports, this challenging position based in Markham should interest you.

Knowledge of Accpac and familiarity with PC's is important.

Our client offers attractive working conditions and a competitive salary including benefits.

Qualified applicants, please write to:



Mr. P.D. Campbell, Partner  
BDO WARD MALLETT  
4255 Sherwoodtowne Blvd.  
Mississauga, Ontario  
L4Z 1Y5

## URGENTLY REQUIRED

**Six Avon Representatives**  
For the Markham/Stouffville  
area.

**Chris, 837-1625.**

General Help 510

## The Ultimate Opportunity

Outstanding earning potential. Earn additional income in spare time. No selling, no inventory, no special equipment or knowledge, no car necessary. Brand new in Canada.

Call for details  
985-0845

Full or Part Time  
**HAIRDRESSER Wanted**  
Also full time  
**HAIRDRESSER APPENTICE**  
Required  
**640-1099**

Domestic Help Wanted 550

**NANNY / Housekeeper.** Children 9 & 6. Live-in or out. Immediately. Markham. Senior's welcome. 471-4331, 7-9 PM.

**PROFESSIONAL residential cleaning.** Satisfaction guaranteed. Call 298-0511.

**WANTED housekeeper, Markham.** \$8/hour, 2-4 hours per week. Call 294-7435.

# SEARS

We are now accepting applications for the following positions:

## FULL TIME CAFETERIA MANAGER

- Food Services experience a must
- Must be available flexible hours; Days, Eves., Saturdays and Sundays
- Will be responsible for the smooth and efficient operation of the cafeteria
- **BENEFITS INCLUDE:**  
15% DISCOUNT PRIVILEGES  
Participation in Sears pension plan, insurance plans, health & dental, profit-sharing upon meeting qualifications

## PART TIME CAFETERIA WORKER

- Available flexible hours between 8:30 - 4:30 Mon. - Fri. and some Sundays
- Job duties include Cashier, Dining Room and clean-up
- Will train suitable applicant

APPLY IN PERSON TO PERSONNEL, MONDAY TO FRIDAY 9:30 - 5:00

SEARS CANADA INC.  
2900 STEELES AVENUE E. THORNHILL  
(STEELES AND DON MILLS RD.)

The Regional Municipality of York requires a Permanent/Full-time

## DISPATCHER

\$29,380. - \$31,840. (1990 rates)

The successful candidate will be required to operate communications equipment and monitor alarm equipment in the Regional Engineering Department. You will have a clear, audible voice for radio and telephone communication, the ability to handle emergency situations in a composed manner, accurate typing skills, legible handwriting and the ability to keep detailed, accurate records. Computer and switchboard experience is an asset as is knowledge of York Regional geography. Shift work on a 12 hour rotating basis is required.

Quoting competition No. 90-514, submit resume on or before February 20, 1991. All applications/resumes received are collected pursuant to The Municipal Act and will be used to determine eligibility for employment. Questions concerning this collection of personal information may be directed to the Staffing Coordinator.

The Regional Municipality of York  
Human Resources Division  
Box 147  
Newmarket, Ontario  
L3Y 4W9 FAX: (416) 895-4232



## STOUFFVILLE CO-OP



## FULL TIME STORE HELP

Excellent benefit package.  
Pick up an application at our office.  
47 Edward St., Stouffville

**640-1550**

Office Help 525

Office Help 525

GN Navtel Inc., a leader in Data Communications

## Test Equipment requires an ORDER PROCESSOR

Responsibilities include the efficient, accurate processing of customer orders, investigating and replying to customer inquiries, maintaining files, and providing customer shipment updates.

Applicants should have a High School diploma and experience in computerized Order Processing. Excellent communication skills and pleasant phone manner are essential. Ability to speak French is an asset. Competitive salary and attractive benefits package.

Please forward resume,  
Attention: Wendy McKelvey to:



55 Renfrew Dr., Markham, Ont. FAX: (416) 475-6524

Domestic Help Available 555

**CLEANING lady available Monday-Saturday** for: Markham, Unionville, Milliken and Stouffville area. Reasonable & references. Call Lisa, 606-0744 / (collect if necessary).

Domestic Help Available 555

**EUROPEAN housekeeping.** Tired of housework? For the personal touch, call Karen at 640-7426.

To meet the demands of our growth.



*Buckingham Manor*

6257 Main Street  
(at O'Brien) Stouffville  
requires:

**Second Cook**  
Full time/part time  
alternate weekends.

Contact Sam Bateman  
640-6660

## HOMEWORERS NEEDED!

Earn \$300 plus per week. Variety of jobs available. 24 hour RECORDED message reveals amazing how details.

CALL:

**(416) 501-0953 ext. 8**

Office Help 525

## SECRETARY

A new trading company located on Hwy #7 at Leslie requires a secretary with sound office skills

Please call

**882-9663**

## MISCO CANADA INC.

### Super Receptionist

You'll be our first impression! Misco Canada's specialists in computer supplies and accessories requires a receptionist to answer incoming calls to our administrative office. If you have a professional manner, good telephone skills and work well in an aggressive environment - come be part of our team. Additional responsibilities would include processing mail, posting accounts receivable payments, and managing fax transmissions. Competitive salary and benefits, plus a non-smoking environment. Send your resume to: Mr. David Preston, 121 Ferrier St. Markham, Ont. L3R 3K6. 477-8184.

## C.A./C.G.A. STUDENT

Required now by a C. A. firm in Markham for preparation of working papers, tax returns and related duties. Previous experience an asset, knowledge of Accpac, Bedford, Taxprep and Word Perfect preferred.

**Call 294-6668**

Employment Wanted 570

**MAN WITH CHAIN SAW LOOKING FOR:** Wood lot clearing, tree removal, brick, block, stonework, house painting - You name it - WE DO IT. Reasonable rates. Top quality work. Satisfaction will bring you back. Also mixed hardwood. 640-8321, 640-1407.

**PHILIPINO, experienced Health Care Aide graduate, looking for live-in position to care for elderly. Immediate. Call 477-5894 or 478-4585.**