



ONE OF THE STRONGEST INTERNATIONAL MANUFACTURERS OF COMPUTER PRODUCTS

The Hong Kong based VTECH Group, with sales of over 300 Million Dollars, employs over 7,000 personnel. Distribution centres are based in Hong Kong, London, Amsterdam, Chicago, Los Angeles, Portland, Australia and Canada. With sales and service branches now located in every major city in Canada. VTECH continues its dynamic growth within its largest Canadian Facility located in Markham, Ontario.

VTECH's aggressive, systematic growth has provided for outstanding career opportunities and requires:


RECEPTIONIST (Markham)

Primary responsibilities include General office administration and Customer Service. This is an excellent entry level position. The candidate should possess a pleasant telephone manner, good communication skills and good typing skills. An excellent remuneration package.

SEND RESUMES TO:
VTECH LASER COMPUTERS LTD.
170 Alden Road Unit 2
Markham, Ontario L3R 4C1
Telephone: 477-2818
Facsimile: 477-7687
Attention: Paul Cheung

ACCOUNTING CLERK

Required immediately. Must have previous accounting experience, data entry, bank reconciliation and ACCPAC. Enrolled in C.G.A. an asset. Must be very flexible, hard working and able to adjust to change. Non-smoking office.



Please send resumes to:
Carol Orr-Smith
Family Trust
100 Allstate Parkway
Markham, Ont.
L3R 6H3

Economist & Sun
The Tribune
ADVERTISING SALES

Are you self-motivated, energetic, enthusiastic, an effective communicator? Consider a career in Newspaper Advertising Sales. Our busy community newspaper has an opening for a **Classified Sales Representative**.

We offer salary, commission package, car allowance and company benefits.

Please send resume to
Markham Economist & Sun
9 Heritage Road, Markham, Ontario L3P 1M3
or call Phyllis Ritchie, Classified Manager
294-2200

\$48,000 A YEAR SECOND INCOME
(Commission verifiable)
NEW CDN. HEALTH PRODUCT
Two unique products only
472-3722
24 hr. message

BARTHAU JEWELLERS
requires
Full Time SALES CLERKS
We will train
294-4844
Ask for Sharon

TELEPHONE SALES NO LIMIT \$\$\$

Full and Part-time for North Toronto Heating and Air-conditioning company.
Base plus commission.
Call Glen or Kevin,
479-4440

OPTOMETRIC RECEPTIONISTS

Several part time positions at new, please office in Markville Shopping Centre.

Call
Dr. H. Walji
and leave message with Alice
513-0019

RN's, RNA's, NA's HOMEMAKERS

Immediate openings on our staff for institutional & private duty in the home. Homemaker training provided. Join a busy Health Care team.

COMCARE (CANADA) LIMITED

New course starting soon
853-0900 or 882-4779
Local interviews arranged



REQUIRED IMMEDIATELY RECEPTIONIST / CLERK

Individual must be an organized self starter with a pleasant personality and good communications skills, and an excellent telephone manner. Basic P.C. and typing skills an asset.

We are an Equal Opportunity Employer located in Markham.

Please send resume to:
MOHAWK DATA SCIENCES CANADA LTD.
235 HOOD ROAD
MARKHAM, ONTARIO L3R 4N5
ATTENTION: HUMAN RESOURCES

SECRETARY/RECEPTIONIST

Full Time Person

Required for local real estate office. Must have pleasant telephone manner, good typing skills, knowledge of WordPerfect 5.0 or Word Star - to include general office duties. Salary commensurate with experience. Start mid-October.

Call Mrs. Mason
474-1710

Unionville based publishing firm seeks individual for coordinator / administrative function.

Position involves dealing with retail accounts, reporting and administrative duties, telemarketing and order entry. Good organizational skills are essential.

Please forward resume to: **Box 4501, 9 Heritage Road, Markham, Ontario L3P 1M3.**



EXPERIENCED PART-TIME RECEPTIONIST

Required by busy real estate office to work evenings and some weekends.

Please contact
Ann Lepik 477-1270

DATA ENTRY CLERK

Dynamic Steel Distribution Co. looking for dependable person with accurate typing skills.
Markham (Woodbine & Hwy #7).

For appointment please call Jeanette at **493-3230**

ACCOUNTS RECEIVABLE CLERK

We have an immediate opening for a mature, responsible person, to handle accounts receivable and collections.

The successful candidate should have a minimum of 1 year experience, be a self-starter, quick and accurate. A good telephone manner and accurate typing skills are essential. Competitive salary. Excellent company benefits.

Please send resume stating salary expectations.

Box 4498
Markham Economist & Sun
9 Heritage Road
Markham, Ontario L3X 1L1

PURCHASING ASSISTANT/ RECEPTION RELIEF

We are a mid size company with need of a willing, cheerful, well spoken person to do reception relief and general clerical duties in our Purchasing Department, on a full time basis.

We are located in the Denison/Birchmount area (behind the Super-Centre store).

If you are interested in this position, please call
JILL HERD; (416) 475-1412
9:30 a.m. - 10:30 a.m., Monday to Friday




OPEN OCTOBER NOW HIRING FULL & PART-TIME

9441 Hwy. 48 (Just N. of 16th Ave.)

- Servers
- Host/Hostess
- Line Cooks
- Prep. Cooks
- Bus Staff
- Dish Washers

Apply in person, 9 a.m.-7 p.m.
472-5635



COOK and PREP-COOK

APPLY IN PERSON
PAUL, TOM or BRIEN
189 Main St. N.
Unionville



The A & W Restaurant in the Markville Shopping Centre is currently accepting applications for:

Full Time COUNTER & KITCHEN STAFF

Both afternoon and early evening shifts are available.

Please apply in person to:
A & W RESTAURANT
Food Court
Markville Shopping Centre

CLEANING lady available, Monday to Friday. Thorough, reasonable and references available. Call Lisa, 640-6120.

CLEANING lady requires work in Markham. Experienced, personalized, dependable service. 479-4665.

CLEANING lady available Monday to Friday. Reliable, references if required. Donna, 759-8269.

MIGHTY MAID - Homecare Service, 472-3014.

NANNIES? Housekeepers? Maids? Full time or daily assignments. Screened and interviewed applicants. Personalized service - guaranteed. For immediate placements call: 930-5998.

PROFESSIONAL residential cleaning. Satisfaction guaranteed. Call 940-2295.

PERSONALIZED CLEANING SERVICES - Cleaning to your specifications. References available. Call evenings: 852-9273.

MAN WITH CHAIN SAW LOOKING FOR: Wood lot clearing, tree removal, brick, block, stonework, house painting - You Name it - WE DO IT. Reasonable rates. Top quality work. Satisfaction will bring you back. 640-8321; 640-1407

DR. KEVIN BROWN
1 Raymerville Dr.
Markham

Due to growth, we require
FULL TIME CERTIFIED DENTAL ASSISTANT/ RECEPTIONIST

To join our modern family practice. Enthusiastic, career-minded individual who enjoys dentistry in a progressive team oriented atmosphere. Computer experience an asset.

294-4700