

General Help 510



**HAS  
FULL & PART-TIME  
CAR JOCKEY**

positions available at  
the following locations:

- UNIONVILLE
- RICHMOND HILL
- BUTTONTVILLE AIRPORT

Call 475-1114  
Ask for the Manager

General Help 510

**CHECK YOUR ADS  
FOR ACCURACY ON  
THE FIRST DAY**

Please check your ad the first day it appears. The Economist & Sun and The Tribune shall not be liable for failure to publish an ad nor for errors except to the extent of the cost of the ad for the first day wherein the error occurred.

Call  
294-2200

Office Help 525

**ACCOUNTS RECEIVABLE CLERK**

We have an immediate opening for a mature, responsible person, to handle accounts receivable and collections.

The successful candidate should have a minimum of 1 year experience, be a self-starter, quick and accurate. A good telephone manner and accurate typing skills are essential. Competitive salary. Excellent company benefits.

Please send resume stating salary expectations.

Box 4498  
Markham Economist & Sun  
9 Heritage Road  
Markham, Ontario L3X 1L1

**PAUL'S  
HAIRSTYLING**

requires  
Part Time  
Assistant  
640-3553

**HAIRSTYLIST**

Male or female  
Full or part time  
Top wages  
Hwy #7/McCowan area  
477-6597

**HAIRSTYLIST**

Required full or part time.  
Good wages plus commis-  
sions. Learning and  
advancement opportunities.  
642-0336

**HOME SEWING**

Person required to sew piece work  
from their home. Experience pre-  
ferred.

Call Judy at  
940-8908

**Experienced  
SEWING MACHINE  
OPERATOR**

Required for office chair manufac-  
turer. Hwy #7/Woodbine Ave.

Please call  
475-0531

EXTRA Income: Paid cash: \$250 - \$1000 per  
month. Investment: \$45. Call 642-1859 or 540-  
3366.

**SEPTEMBER OPENINGS  
\$10.15 TO START**

New and expanding firm has 19  
positins to be filled. No exp. nec.  
20-40 hrs/wk., eve./wknd. avail.  
Career advancement opp't. Car  
needed. Ideal for students. 474-  
1616.

**WAREHOUSE HELP**

Required for several positions for a  
distribution warehouse. Will Train.

Call Jackie at  
475-3550

Skilled & Technical Help 515

**We are looking for  
FULL TIME  
TEMPORARY  
CABINET MAKERS**

Experienced in assembly  
and laminating. Store fixture  
experience a definite asset.  
References required.

Call Lesley  
475-2219

Office Help 525

**CLERK/  
RECEPTIONIST**

Pleasant telephone man-  
ner, good command of  
English, light typing,  
filing.

Call  
PEGGY  
477-5032

**JUNIOR  
ACCOUNTING  
CLERK**

- Start Date: October 1, 1990
- Temporary Full-Time Days  
(Maternity leave)
- Salary Negotiable
- Credit Card Processing Depart-  
ment

477-6000  
Tom Cauchon  
(Resume required)

Office Help 525

**ARE YOU A BUBBLY RECEPTIONIST  
WORKING IN A BORING ENVIRONMENT?**

Time for a change! We are a dynamic, exciting ADVERTISING  
AGENCY, and we require a full-time receptionist:

- with 2-3 years experience
- knowledge of Apple-Mac computer  
helpful but not essential
- car essential

CALL SHERI HUDSON AT 513-0833,  
ROBINSON HALL MARKETING & ADVERTISING INC.  
325 Renfrew Drive

**WE'RE NOT LOOKING FOR "JUST" A RECEPTIONIST**

We are looking for a kind, enthusiastic individual to greet our clients, process their  
payments and run our computer reports.

We are a small insurance brokerage enjoying a high level of growth. This position could  
lead to promotion within our firm.

For an interview contact: Judy Bell

W. BRUCE MARTIN INSURANCE LIMITED  
60 Centurian Drive, Suite 210,  
Markham, Ontario  
L3R 9R2  
Phone: 479-6100 or Fax: 479-1717

**PART-TIME  
SECRETARY/RECEPTIONIST**

(Woodbine/14th Ave.)

We have an immediate opening for a secretary with excellent typing  
skills, cheerful and professional telephone manner, who is capable of  
handling a variety of duties in a small but busy office. Experience with  
Word Processing necessary. Flexible hours. Average 20-25 hours/  
week. Non-smoking office.

Please send resume to: **CAN-AM MERCHANDISING**,  
70 Shields Court, Markham,  
Ontario, L3R 9T5.

Or fax resume to: 475-1154. \*no agencies please



**GENERAL  
ACCOUNTING CLERK**

We require an individual with previous accounting experience capable of  
maintaining the General Ledger to Trial Balance status in a computerized  
environment.

Inter Medico is a progressive company that distributes High-Tech Medical  
Diagnostic Products. Our small company environment will enable you to  
become a valued member of our team.

Please send your resume to: Inter Medico  
50 Valleywood Drive, Unit 6  
Markham, Ontario  
L3R 6E9

**CUSTOMER SERVICE  
SHIPPING/RECEIVING CLERK**

A leading manufacturer of custom window systems for the North  
American Automobile Industry has an immediate opening for:  
Customer Service/Shipping/Receiving Clerk

The successful applicant will be experienced in all phases of ship-  
ping and receiving documentation and ancillary clerical functions  
and will have responsibility for the receiving and entry of customer  
releases and liaison with the customer through EDI.

Experience with computer communications, good typing skills and  
familiarity with automotive industry releases would be required.

Qualified Applicants may apply by resume to:

**EXCEL METALCRAFT LTD.**  
Box 70,  
95 Cousins Drive  
Aurora, Ontario L4G 3H1  
Human Resource Manager

**DTP Operator/Exec Assistant**

Markham publisher requires experienced Macintosh  
DTP user for typesetting, and to assist production  
manager. Minimum two years experience.

Applicants should provide a resume, salary  
expectations, samples of previous work and any other  
materials or information which may be helpful.

For more info, please call Mrs. Danby at 477-4420.