

# TOYS R US

**We're Coming To Markham and Job Fever Mounts At Our New Store Opening...**

## Store Staff Full and Part-Time

We're Toys "R" Us, the world's largest and fastest growing specialty toy retailer and we're now hiring full-time and part-time staff for our new store in Markham.

We offer an excellent benefit program with a starting wage. Previous retail experience is not necessary - we will train.

Grow with our team. We will be interviewing.



September 10-15 & 17, 18  
between 9:00 a.m. - 6:00 p.m.  
at the hiring trailer on site at  
1525 Denison Street • Markham

## LAWSON TRANSIT

30 Heritage Rd., Markham

Has a full-time position open in their PARTS DEPARTMENT. Applicants must have:

- VALID DRIVER'S LICENSE
- EXCELLENT COMMAND OF THE ENGLISH LANGUAGE

No previous experience required — we will train.

Apply to:  
Norma Matus  
294-5104  
(ext. 358)



## SPRING LAKES


GOLF & COUNTRY CLUB

Is looking for Fall Staff

- Sous Chef and Cooks
- Service Staff

Full time and part-time positions. Competitive wages and golf privileges.

**640-2266** or apply in person  
Hwy. #48 and Stouffville Rd.



## White Rose

CRAFTS & NURSERY SALES LTD.

**NEEDED IMMEDIATELY**

- FULL-TIME CASHIERS (Mon.-Fri., 9-5)
- FULL-TIME SALES STAFF (Our busy Christmas season, evenings and weekends may be required.)
- ALSO accepting applications for part-time CASHIERS & CARRY-OUTS (required to work evenings & weekends).

Experience an asset but not a necessity. White Rose provides excellent benefits and opportunities for advancement.

Apply in writing to: The Manager, 4038 Hwy. #7, Unionville.

## MEADOWBROOK

Golf and Country Club Requires

- RECEPTIONIST Person Friday, full time, immediate position. Good typing required. Office duties include telephone, filing, general office support.
- BARTENDER for dining room & lounges
- WAITRESSES/WAITERS (wages up to \$10.00 per hr.)

Pleasant working environment • Comparable wages

On Warden Avenue, 10 minutes from Markham, Unionville, Stouffville.

**CALL 887-5801 for interview**

## EATON'S

**MARKVILLE SHOPPING CENTRE MARKHAM**

### HAIR STYLISTS

50% Commission. Retail commission on all products.  
Full-time or Part-time

Call Ron Lalonde (Collect) at 961-7200  
Or evgs. & wknds. (Collect) at 791-5556

Office Help 525

### RECEPTIONIST /SECRETARY

Part Time. Evenings & weekends. Typing skills preferred

Call Jim Cotte  
477-2533

### RECEPTIONIST /TYPIST

Minimum one year's experience.

- Pleasant telephone manner a must.
- Fast accurate typing
- Filing and general office duties

**ELITE ENVELOPE Markham 294-3700**

### OFFICE CLERK

We currently have a temporary vacancy in our Finance Department which requires someone to perform clerical, typing and accounting duties. You will also be involved in the preparation of tenders, maintenance of records and performing mail duties.

The successful applicant will have previous office experience, preferably in the accounts payable/receivable functions, knowledge of standard business practices, be familiar with office machines, including computers, and possess good typing and financial skills.

**THIS POSITION MAY DEVELOP INTO FULL-TIME PERMANENT STATUS**

Start Rate: \$10.60 per hour  
Please apply in writing only stating all qualifications and experience to:

Mrs. L. Baker,  
Personnel Supervisor  
P.O. Box 280, West Hill, Ontario,  
M1E 4R5  
"An Equal Opportunity Employer"



Sales Help & Agents 530

### FULL-TIME & PART-TIME SALES STAFF

Required for specialty hosiery boutique in Markville Shopping Centre.

Apply to Sox Clinic  
842-4473  
(J. Soni or Arda)

### SECRETARY TO PRESIDENT

If you have good communication and organizational skills, accurate typing, (shorthand and/or dicta an asset), a knowledge of accounts receivable, and would enjoy working in the publishing industry, send resume to:

Personnel Manager  
P.O. Box 4492, 9 Heritage Road  
Markham, Ontario L3P 1M3  
(No agencies please)

### DATA ENTRY PERSON

Required immediately. Previous accounting experience preferred. Typing/computer data entry skills required. Non-smoking office



Send resumes to:  
**Carol Orr-Smith  
Family Trust  
Allstate Parkway  
Markham, Ont.  
L3R 6H3**

### MAKE A CHANGE WITH THE SEASONS — CALL DRAKE

RECEPTION/TYPIST

\$19,000-\$22,000. Woodbine & Hwy. #7. Time to make a change. This local company has so much to offer, excellent benefits, a well-established history, room to grow and a fun team. This company requires someone who can work independently and has a pleasant telephone manner, aptitude for figures, word processing and a pitch-in attitude. Fast pace, variety and fantastic benefits. Don't miss this opportunity. Order #K8048.

**BILINGUAL CREDIT & COLLECTIONS**

\$22,000-\$25,000. McCowan & Hwy. #7. If you are a career and success-oriented person then don't miss out on this opportunity. Detail oriented? Able to handle high volume, accurate with figures and able to assist accounts and make credit decisions? Then look no further. This is your opportunity to become part of a high-profile organization where your accounting abilities will be recognized. Excellent benefits and super team workers. Call today! Order #K8044.

**SECRETARY TO THE VICE PRESIDENT**

\$26,000. Warden & McNabb. An excellent opportunity awaits an administrative secretary with this growing Markham company. Challenges include liaising with high profile clients, organizing agenda, word processing and supervising junior staff. Extensive benefit package. Lovely offices. Call today for further details. Order #K8046.

**PERSON FRIDAY/ADMINISTRATIVE ASSISTANT**

\$22,000. Warden & Steeles. In this variety filled position you will provide secretarial support including word processing, phones and file maintenance. If you are looking for a challenge, responsibility and enjoy a small friendly office this could be the career move for you. Order #K8045.

**These are just a few of the many positions available  
NO APPOINTMENT NECESSARY  
CALL DIANNE KEIL OR WENDY CARPENTER  
at 471-8551  
5871 Hwy. #7, 2nd floor, Markham  
Evenings by appointment**

## DRAKE PERSONNEL

### DTP Operator/Exec Assistant

Markham publisher requires experienced Macintosh DTP user for typesetting and to assist production manager. Minimum two years experience. Applicants should provide a resume, salary expectations, samples of previous work and any other materials or information which may be helpful. For more info, please call Mrs. Danby at 477-4420

### OFFICE ADMINISTRATOR

Needed now for a fast growing Apple Macintosh computer dealership. Fabulous opportunity for the right person with great office management and communications skills, who loves dealing with people, pressure and juggling schedules for a few super-busy guys! We will train the right person. This is a hands-on position. Some reception work, some bookkeeping. Lots of fun and lots of growth potential for a very professional, articulate and energetic someone! Salary + Profit Sharing. Interested? Prove it! Send your resume to:

**CORTLAND COMPUTERS**  
55 West Beaver Creek Rd., Unit #4, Richmond Hill, Ontario L4B 1K5