

Employment

Careers

Careers

CAREER TRAINING

"YOU CAN GET INTO THE WORK FORCE!"



Lynn Missingham

"I enrolled because of the time factor I needed to get back into the work force as soon as possible. Because I have been working for a long time, and can't afford to take a lot of time off. It's not a lot of theory. It's the basics. It's what you're going to have to know when you're out there applying what you learn."

OVERALL JOB PLACEMENT 99%

Statistics based on 1989 Graduates eligible to work from the 5 Toronto Campuses

Job skill training for Success! It's a tough world out there, but we're going to help YOU make it!



TRAVEL & TOURISM

A great career doesn't have to be dull. You combine business with pleasure in this exciting field and our course includes on-campus C.R.T.



LEGAL/MEDICAL & EXEC. SECRETARY

You want a career that gives you PRIDE and puts you in contact with people who are respected. We'll teach you the SKILLS you need to command the HIGHEST wages.



WORD PROCESSING

This field grows LARGER as each day passes. Check the ads in this newspaper. Decide NOW to get a job that pays well & keeps you in DEMAND requires WORDPERFECT.



COMPUTER PROGRAMMING & SYSTEMS ANALYSIS

An exciting job world awaits the person properly trained in this high tech field. Let us help you make it in this rewarding profession.



BUSINESS ADMINISTRATION

You want to make it to the TOP in the least possible time. You want a CAREER, not just a job. We'll show you all the SKILLS you need to help make it happen. Marketing Finance, Human Resources, Management, Economics, Business Law & Accounting.



MICRO-COMPUTER BUSINESS APPLICATIONS

Learn the latest in software packages, such as LOTUS, 1.2.3 dBase, Symphony, WordPerfect, Borland Accounting, Graphics and Telecommunications.



FASHION MERCHANDISING

Enter the exciting world of GLAMOUR. Our FASHION PROFESSIONALS teach you all the tricks of the trade. Enjoy a career that can give you EXECUTIVE STATUS.



ACCOUNTING & COMPUTERS

Never before has the NEED for people QUALIFIED in Accounting and Computers been greater. We give you the expertise necessary to be SUCCESSFUL in this dynamic field.



EARN YOUR DIPLOMA IN 10 MONTHS OR LESS!!

- Financial assistance may be available if eligible
- Tax Deductible Tuition fees
- Small, personal classes
- Job placement assistance
- Diploma & Cert. Course
- Help with your resume
- Job placement workshop (Teaches you how to get a job)
- Free lifetime refresher privileges
- Free personal interview
- Morn, Aft, Eve. & Sat. classes
- Convenient class hours (allow you to work part time while attending school)

Seats still available for July and August classes
Call for further information & FREE personal interview
TORONTO SCHOOL OF BUSINESS

NORTH YORK CAMPUS
562a Yonge St.
733-3480

NEW! MARKHAM CAMPUS NEW!
5694 HWY. #7 - E. of McCOWAN
733-3430

General Help 510

INVENTORY PLANNER (Leslie & 16th Ave., Richmond Hill) CONTRACT ASSIGNMENT

Reporting to Materials Manager, incumbents is responsible for maintaining appropriate inventory based on pre-determined inventory policies on a computerized MRP System.

- Qualifications should include:
- Experience in similar position
 - Good interpersonal & communication skills
 - Minimum Grade 12 or equivalent
 - Computer terminal experience

For more information please call
Heidi Morrison at 886-8212

DRIVER REQUIRED

Must have 1/2 or 3/4 ton van for newspaper delivery.

Call J.R.
266-3111

WANTED HOUSEWIVES

To assemble jewellery at home. Please call:

764-9458
between 10 am & 4 p.m.



TOWN OF WHITCHURCH-STOUFFVILLE REQUIRES A BUILDING INSPECTOR

You will inspect buildings at all levels of complexity for which a building permit has been issued. You will ensure that the construction conforms fully to the requirements of all relevant acts, regulations, by-laws and policies.

Your responsibilities will require specific skills in architectural and/or structural technology, as may be acquired through a community college. You also have several years design office and/or field experience in a similar position, good communication skills and a working knowledge of the Ontario Building Code.

We offer a salary of \$30,295.00 to \$37,435.00 and a competitive benefit package. (Salary under review)

Interested individuals are invited to submit their application including resume to the undersigned not later than July 23, 1990.

R. Bennett, Chief Building Official
Box 419, 19 Civic Avenue
Stouffville, Ontario
L4A 7Z6

We thank all applicants and advise that only candidates selected for an interview will be contacted by July 30, 1990.

General Help 510

CHECK YOUR ADS FOR ACCURACY ON THE FIRST DAY

Please check your ad the first day it appears. The Economist & Sun and The Tribune shall not be liable for failure to publish an ad nor for errors except to the extent of the cost of the ad for the first day wherein the error occurred. Call

294-2200

EXPERIENCED HAIR DRESSER

For established Markham salon

294-5465

Skilled & Technical Help 515

ELECTRONIC ASSEMBLERS

Experienced P.C.B. stuffing and soldering.

Temporary work for eight weeks, 35 hours per week.

470-1018

Challenging career opportunity in Management for established and growing Real Estate company seeking someone with:

- Sales experience
- Goal oriented
- Enthusiasm

Salary negotiable with override
Send resume to: P.M.I. Box 1820, Markham, Ontario L3P 1X5

WORD PROCESSING WORDPERFECT, WANG

- Learn in just 10 hours
- Small personalized classes
- Tax deductible fees
- Start anytime

MARKHAM WORD PROCESSING CENTRE
479-1811

DISSATISFIED with your INCOME?

Earn \$5000/month

Part time, full time positions available.

Professional training, car allowance, immediate income.

Call

Carmel Brennan
416-649-2388

General Help 510

OFFICE MANAGER

Duties to include: reception, customer inquiries, invoicing, accounts receivable, accounts payable, payroll and general office duties. Computer experience an asset.

Send resume to: Box 713, Gormley, Ontario L0H 1G0. 888-1201.

General Help 510

Furniture Refinishing Shop has 2 positions open for:

MACHINE WOOD SANDER

Permanent full time. Experience preferred, but will train.

Call Martin
471-8525

STUDENTS \$11.05

Due to an expansion a National Firm has entry level positions in our Marketing Dept. No experience necessary. Flexible full and part-time hours. Call for an interview appointment.

MARKHAM 474-1616 (10 a.m. - 6 p.m.)

SCARBOROUGH 283-1024 (10 a.m. - 6 p.m.)

WAREHOUSE ASSISTANT

Sparkomatic Corporation, a leading manufacturer of automotive sound systems and accessories has an excellent career opportunity for a warehouse assistant with background in the following areas:

- forklift and material handling equipment skills
- solid mathematical skills
- paperwork/clerical ability

In addition, the qualified candidate will be energetic and hard working.

Sparkomatic offers a competitive salary & fringe benefits package. Interested applicants may contact:

Mr. Michael Peters
Sparkomatic Corporation
265 Hood Road
Markham, Ontario L3R 4N3
(416) 474-0260