

# Employment

## Careers

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### FINANCIAL OFFICER

\$68,321.00 (1990 rate)

This person will assume responsibility for projecting, preparing and administering the Annual Operating Budget of the York Regional Police Force. The successful applicant will provide financial advice to the Board of Commissioners of Police, the Chief of Police and Unit Commanders. Other duties and responsibilities include all statutory provisions imposed by any statute(s) or governing bylaw(s). Candidates should possess a thorough knowledge of electronic data processing systems and the principals of budgeting, controlling, financial planning, accounting principals and practices, and management concepts normally acquired through successful completion of a recognized accounting designation such as C.A., C.M.A., C.G.A. and/or University Graduation in Business Administration with a minimum of 5 years municipal finance experience.

Qualified persons are invited to submit a resume by August 3, 1990 to:

**RECRUITING BRANCH**  
York Regional Police Force  
114 Yonge Street, South  
Newmarket, Ontario L3Y 4W5  
FAX: (416) 853-5810



### TOWN OF WHITCHURCH-STOUFFVILLE

#### REQUIRES A BUILDING INSPECTOR

You will inspect buildings at all levels of complexity for which a building permit has been issued. You will ensure that the construction conforms fully to the requirements of all relevant acts, regulations, by-laws and policies.

Your responsibilities will require specific skills in architectural and/or structural technology, as may be acquired through a community college. You also have several years design office and/or field experience in a similar position, good communication skills and a working knowledge of the Ontario Building Code.

We offer a salary of \$30,295.00 to \$37,435.00 and a competitive benefit package. (Salary under review).

Interested individuals are invited to submit their application including resume to the undersigned not later than July 23, 1990.

R. Bennett, Chief Building Official  
Box 419, 19 Civic Avenue  
Stouffville, Ontario  
L4A 7Z6

We thank all applicants and advise that only candidates selected for an interview will be contacted by July 30, 1990.

## CAREER TRAINING

### "YOU CAN GET INTO THE WORK FORCE!"



Lynn Missingham

"I enrolled because of the time factor. I needed to get back into the work force as soon as possible. Because I have been working for a long time, and can't afford to take a lot of time off. It's not a lot of theory. It's the basics. It's what you're going to have to know when you're out there applying what you learn."

### OVERALL JOB PLACEMENT 99%

Statistics based on 1989 Graduates eligible to work from the 5 Toronto Campuses

Job skill training for Success! It's a tough world out there, but we're going to help YOU make it!

#### TRAVEL & TOURISM

A great career doesn't have to be dull. You combine business with pleasure in this exciting field and our course includes on-campus C.R.T.



#### LEGAL/MEDICAL & EXEC. SECRETARY

You want a career that gives you PRIDE and puts you in contact with people who are respected. We'll teach you the SKILLS you need to command the HIGHEST wages.



#### WORD PROCESSING

This field grows LARGER as each day passes. Check the ads in this newspaper. Decide NOW to get a job that pays well & keeps you in DEMAND includes WORDPERFECT.



#### COMPUTER PROGRAMMING & SYSTEMS ANALYSIS

An exciting job world awaits the person properly trained in the high tech field. Let us help you make it in this rewarding profession.



#### BUSINESS ADMINISTRATION

You want to make it to the TOP in the fastest possible time. You want a CAREER, not just a job. We'll show you all the SKILLS you need to help make it happen. Marketing Finance, Human Resources, Management Economics, Business Law & Accounting.



#### MICRO-COMPUTER BUSINESS APPLICATIONS

Learn the latest in software packages, such as LOTUS 1-2-3, dBase, Symphony, WordPerfect, Bedford Accounting, Graphics and Telecommunications.



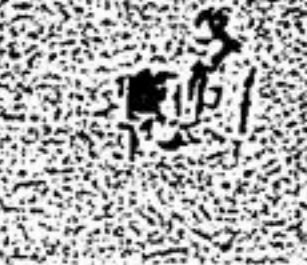
#### FASHION MERCHANDISING

Enter the exciting world of GLAMOUR. Our FASHION PROFESSIONALS teach you all the tricks of the trade. Enjoy a career that can give you EXECUTIVE STATUS.



#### ACCOUNTING & COMPUTERS

Never before has the NEED for people QUALIFIED in Accounting and Computers been greater. We give you the expertise necessary to be SUCCESSFUL in this dynamic field.



### EARN YOUR DIPLOMA IN 10 MONTHS OR LESS!!

- Financial assistance may be available if eligible
- Tax deductible tuition fees
- Small, personal classes
- Job placement assistance
- Diploma & Cert. Course
- Help with your resume
- Job placement workshop (Teaches you how to get a job)
- Free lifetime refresher privileges
- Free personal interview
- Mom, Aft, Eve & Sat classes
- Convenient class hours (allow you to work part time while attending school)

Seats still available for July and August classes  
Call for further information & FREE personal interview  
TORONTO SCHOOL OF BUSINESS

**NORTH YORK CAMPUS**  
562a Yonge St.  
733-3480

**NEW! MARKHAM CAMPUS NEW!**  
5694 HWY. #7, E. of McCOWAN  
733-3430

### Fill a vital role in our Community Services Department COMMUNITY PROGRAMS MANAGER

\$44,732.00 to \$53,072.00 (1989 Rates)

Excellent Leadership skills are a key requirement to this senior position responsible for developing, administering, evaluating and managing programs for seniors living in the community. The Community Programs Manager will have overall responsibility for the Community Support Programs comprised of at least forty staff. Duties include: initiating and/or assisting in studies, research, data collection and analysis, assessment of demographics related to the Seniors Division; office management; participation on a variety of committees, preparing and presenting proposals to Regional and Provincial Governments and maintaining effective media relations.

Qualifications: Honours Degree in Social Work, Social Welfare, Social or Health Sciences from a recognized University or equivalent. Five year's experience in Social Sciences in the area of seniors. Excellent written and verbal communication skills. A proven ability to do research, present reports and deliver presentations. Supervisory experience in an appropriate setting. A valid "G" drivers license.

Quoting Competition No. 90-255 submit resume on or before July 23, 1990. We thank all applicants for their interest but wish to advise that only those selected for an interview will be contacted.

Human Resources Department  
The Regional Municipality of York  
P.O. Box 147  
Newmarket, Ontario  
L3Y 4W9  
FAX: (416) 895-4232



### General Help 510

#### ASSEMBLERS

Growing medical supply company requires persons with good work habits for light assembly of plastic tubing. Will train, full time, good wages and benefits. Company is moving in two months (Hwy. 48 north of 16th Ave.). Your own transportation will be required — no public transit available.

Apply to  
Medionics International Inc.  
1271 Denison Street, Unit 49  
Markham  
475-8431

#### HAIRSTYLIST

required in Pickering/Markham

- guaranteed wage + 50% commission
- additional commission on retail sales
- flexible hours available
- benefits including dental & prescription

Please call  
Robert Murray

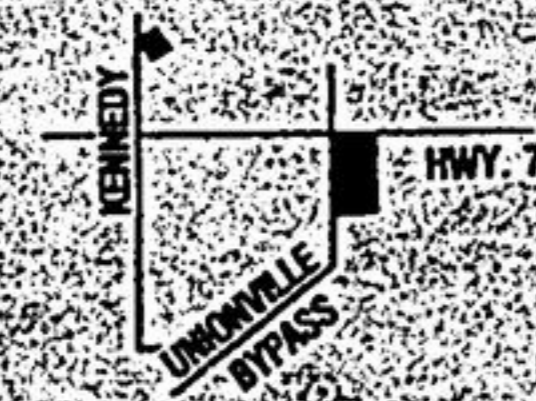
at (416) 961-7200



NOW HIRING AT UNIONVILLE IGA

### DELI CLERK FULL-TIME & PART-TIME POSITIONS

Apply in person:  
4721 Hwy. #7 E.  
Unionville



### EXECUTIVE SEARCH CONSULTANT

Finding the "Right Stuff" to fill industry's executive vacancies has become a sophisticated and indispensable profession. We seek an Executive Search Consultant to join our team. Preferred backgrounds include experience in sales, marketing, finance, manufacturing or executive search.

We offer an excellent location, attractive offices, training and superior earning potential.

Call, write or fax: Frank Brown  
Brown, Morley & Associates  
Suite 305, 100 Allstate Parkway  
Markham, Ontario L3R 6H3  
Tel: (416) 940-0891 Fax: (416) 940-0909

#### WORD PROCESSING WORDPERFECT-WANG

- Learn in just 10 hours
- Small personalized classes
- Tax deductible fees
- Start anytime

MARKHAM WORD  
PROCESSING CENTRE  
479-1811

Challenging career opportunity in Management for established and growing Real Estate company seeking someone with:

- Sales experience
- Goal oriented
- Enthusiasm

Salary negotiable with overide.  
Send resume to: P.M.I. Box 1820, Markham, Ontario L3P 1X5

### General Help 510