

**Skilled & Technical Help 515**

**AUTOBODY REPAIRER**  
Must have UNIBODY experience  
★ Top Wages guaranteed ★  
**(416) 852-7468**

**GENERAL MACHINIST**  
required by  
Stouffville Machine Inc.  
40 Freel Lane, Stouffville  
Phone, 640-1412

**MARKHAM FURNITURE COMPANY**  
requires  
**Experienced FURNITURE SPRAYER**  
Full time, permanent position. Excellent wages with benefits.  
**Call 640-7775**  
Monday-Friday, 8 AM - 5 PM

**VTECH LASER COMPUTERS**  
Electronics Technicians  
Full-time in trouble shooting digital circuits.  
Send resume to  
Raymond Chan  
VTECH Laser Computers Ltd.  
170 Alden Rd., Unit #2  
Markham, Ontario L3R 4C1

**OFFICE SERVICES CLERK**  
Woodbine/Steeles  
Returning to the work force or just beginning. We have the job for you.  
If you are self-motivated and can handle a variety of office duties, please call **Cheryl Jewett or Sandy Savoie at 475-8121.**

**DATA ENTRY CLERK**  
Immediate opening for a data entry clerk in our busy Order Department. Previous experience on a IBM System 36 an asset. Successful candidate must be able to work with minimum supervision.  
**Poulan / Weed Eater**  
421 Bentley Street, Unit 1  
Markham, Ontario  
L3R 9T2  
**479-1000**

**SALES AND MARKETING SECRETARY**  
For a leading distributor of health and beauty aids. The successful candidate will possess excellent organizational and communication skills, superior typing and an ability to work with numbers. Must be able to handle a high and varied volume of work and have a good sense of humour. We are a rapidly growing company who needs you NOW.  
**Please contact Bernice Royce at (416) 479-3443**

**Office Help 525**

**Agincourt Productions Limited**, a major video tape duplicator has an immediate opening for  
**DATA ENTRY CLERK/TYPIST**  
We require an experienced individual for data entry processing. The successful candidate will have six months experience on Lotus 1-2-3. Location: Leslie & Hwy. area.  
**For appointment call Donna 886-8273**

**BOOKKEEPER**  
For one person office in Concord. A/R and A/P experience necessary. AccPac an asset.  
Send resume to  
Box 4461  
**Markham Economist & Sun**  
9 Heritage Road  
Markham, Ontario  
L3P 1M3

**LICENCE ISSUER Full Time**  
Busy licence office in Unionville is looking for a responsible, energetic, friendly person. No experience necessary.  
**Call Monday through Friday 477-2559**

**NATIONAL TRUST**  
Markville Shopping Centre  
**Full Time TELLER**  
Flexible hours  
No experience necessary  
**Contact Branch Manager 479-3544**

  
**SECRETARY/RECEPTIONIST**  
We require a Secretary/Receptionist with computer skills - preferably Multi Mate II - for full time employment in a pleasant although busy Seniors' complex in the Town of Stouffville.  
The candidate selected should:  
— possess excellent communication and typing skills  
— have previous office experience  
— relate well to Seniors  
— be in agreement with the goals and objectives of Parkview.  
We offer an excellent employee benefit package.  
**Please send resume to PARKVIEW VILLAGE 70 NINTH LINE SOUTH STOUFFVILLE, ONTARIO L4A 3N6**  
For additional information please call Sheila Jones, 640-1940

**Office Help 525**

Leslie & 7 area  
**PART TIME RECEPTIONIST**  
Required for banquet / catering office. Hours 4 - 10 p.m. Must have pleasant telephone manner. Call:  
**730-1160 (Between 9-5)**

**RECEPTIONIST/TYPIST**  
Minimum 1 year experience. Pleasant telephone manner a must. Fast, accurate typist. Filing and general office duties.  
**ELITE ENVELOPE MARKHAM**  
Call Miss Nesbitt  
**294-3700**

**Sales Help & Agents 530**

**REEBOK CANADA**  
66 West Beaver Creek  
Richmond Hill  
Requires a **part time person** for outlet store. Restocking and sales. \$7.00 per hour.  
**Apply in person**

**Domestic Help Available 555**

**HOUSEWORK!** Let us do it for you. Very reasonable rates. Call for free estimates. 640-8041 or 640-8648.

**HOUSEKEEPING AVAILABLE.** Tired of housework? For the personal touch, call Karen evenings at 640-7426.

**Employment Wanted 570**

**MAN WITH CHAIN SAW LOOKING FOR:** Wood lot clearing, tree removal, brick, block, stonework, house painting. You Name it - WE DO IT. Reasonable rates. Top quality work. Satisfaction will bring you back. 640-8321, 640-1407.

**PERSONALIZED CLEANING SERVICES** - Cleaning some of the most prestigious homes. Housecleaning to your specifications. Call evenings, 852-9273.

**Office Help 525**

**PERMANENT PART TIME OFFICE HELP**  
Required for electronics company in Markham. Applicants should have pleasant telephone manner, neat and tidy appearance, excellent organizational skills and knowledge of general office procedures. Office equipment includes: typewriter, IBM computer systems (WordPerfect, Lotus 1-2-3 and Formwox facsimile machine... flexible day time hours, pleasant work environment.  
**Please forward resume to: S.A.G.E.M. Corp. Canadian Operators, 200 Cochrane Drive, Unit 10, Markham, Ontario L3R 8E8. No phone calls please.**

**Music Dancing & Dramatic Instruction 755**

**FEMALE singer** looking for guitarist or keyboard player with vocals for part time in Markham area. Country and Rock. 294-3707.

**Private Tuitions/Schools 760**

**BEST TUTORING** - Elementary and secondary subjects - including French. Quality teachers. Reasonable rates. Call us at 294-4244.

**Daycare Available 770**

**DAYCARE** in my home, experienced mother, bilingual, non-smoker. All day, before/after school. Markville. 470-1916.

**DENISON & McCowan** - Child care in my home. Experienced E.C.E. teacher (Jr. Kindergarten program). Phone: Juliette, 940-6728.

**DAYCARE** provided in my home for fun and friends - full or part time, any age. 475-1873.

**HWY. 7 / 48** - Loving, experienced babysitter has limited vacancies, preferably full time. Any age. Call Lorraine, 472-0167.

**MOM** with E.C.E. background will provide loving quality home care. Raymerville area. 471-6980.

**Daycare Wanted 775**

A loving nanny, live in or out. Unionville. Flexible hours. 3 children. 24 months - 5 years. 470-8483; 479-2921.

**BABYSITTER** required for infant, Monday-Friday, starting January 1990. Your house or mine. Call 642-0458.

**MATURE** babysitter required for 2 days per week in my home for 6 month old and 3 1/2 year old. Hwy. 7 & Wootton Way area. Call 294-3994.

**NANNY** - Live in. Non smoker. Girls ages 2 & 4. Excellent location in Unionville. Other income opportunities available. Experience and references required. 470-7462.

**Business Services 791**


**ACCOUNTING & INCOME TAX** available for all areas of Uxbridge, Beaverton and surrounding areas. Business or personal. Please call 1-705-228-1062.

**AGINCOURT NURSERIES LTD.** 24 hour snow plowing services, commercial or residential. Call 477-3030.

**Home Improvements 700**

**FINISH BASEMENTS** - includes bathrooms, bedrooms, laundry, kitchens, etc. Reasonable rates. For free estimates call 495-0493.

**Registration**  
**LAMAZE PREPARED CHILDBIRTH CLASSES**  
Beginning Fri., Nov. 24th at The Cottage Hospital, Uxbridge. For further information, Call Sandra at 1-705-786-3217 or Alice at 985-3286.

**ARE YOUR WORK SKILLS CURRENT?**  
  
**Have you been out of the work force 4-5 yrs.?**  
**DAY & NIGHT COURSES NOW AVAILABLE**  
At reasonable cost for:  
Accounting, Dos, Lotus, Word Processing & other popular software packages  
**SATURDAY AFTERNOON COMPUTER CLUB**  
FOR THE YOUNG PEOPLE  
AGES 10 - 14  
Limited to 16 persons  
These programs are designed to make the computer friendly and accessible to all family members.  
**INQUIRE ABOUT GIFT CERTIFICATES**  
For more information & registration call 642-1200  
**WMS Corporate Services Ltd.**  
82 Sandiford Dr., Unit 30  
Stouffville, Ontario L4A 7X5  
**"Our Business Is Computerizing Your Business"**

**Music Dancing & Dramatic Instruction 755**

**HARMONICA LESSONS**  
471-0983 (after 6 p.m.)

**Handyman 705**

**B & W DISPOSAL** - "Small demolition" - Basement, garage clean ups and rubbish removal for FREE. Estimates 471-1907.

**MAN** with truck willing to remove rubbish, garbage, fridges, stove, etc. Contracts wanted. Call Reg. 720-1860.