

**Economist & Sun**  
**The Tribune**

# Help Wanted

294-4331

495-9440

640-2100

FAX: 294-1538

## Careers

### CORPORATE CONTROLLER

Our client has an immediate opening for controller. The right candidate should have a recognized accounting degree (C.A., C.G.A. or C.M.A.) with 3 - 5 years experience in the retail grocery - produce industry. Experience with computerized accounts is required with exposure to ACCPAC a definite advantage. We are looking for a self-starting individual with management ability to report directly to the president.

The company is offering a competitive salary and excellent benefit package for the right person.

Reply in confidence to:

Moscoe & Company, Chartered Accountants,  
5000 Dufferin St., Ste. 205,  
Downsview, Ontario  
M3H 5T5

or Fax your resume to 416-661-9440

### NOVOPHARM/LYPHOMED PHARMACEUTICAL COMPANY

We are a young progressive pharmaceutical company and have recently relocated our new corporate offices in Markham and at the present time have two open positions within our organization.

#### CUSTOMER RELATIONS CO-ORDINATOR

We are currently seeking a Customer Relations/Inventory Control co-ordinator to become part of our team. The successful candidate must have good people skills and be capable of dealing with customers in a mature manner. Experience in inventory management and exposure to Lotus 1-2-3 an asset. Must be well organized and a self-starter with a sound sense of judgement.

This position will appeal to an ambitious, career oriented individual. Salary commensurate with experience.

#### RECEPTIONIST/SECRETARY

We are currently seeking a senior receptionist/secretary to become part of our team. The ideal candidate will possess top notch word processing skills and a pleasant telephone manner. Job requirements include all general secretarial duties, in addition to the routing of all incoming telephone calls. We are looking for a team player anxious to build in a small office environment. Salary commensurate with experience.

If you are interested in either of the above two positions, please send your resume in confidence to:

Wendy Ward  
NovoPharm/LyphoMed Pharmaceutical Co.  
7181 Woodbine Avenue, Unit 110  
MARKHAM, Ontario L3R 1A3

### CAREER OPPORTUNITY MARKHAM TERRITORY

(Tired of Commuting?)  
CONTOUR WINDOW FASHIONS

Seeking a full time exciting career as a drapery and blind in home sales consultant? Look no further! Come and join Canada's largest window specialists and we will give you:

- Attractive special employee personal discounts.
- Profit Sharing
- Optional benefit program
- Training now and ongoing
- Quality and professionalism
- And more!

Applicants should possess initiative, intuitiveness, good interpersonal skills, maturity, a reliable car and a desire to create your own success. Experience not necessary but would be an asset.

All inquiries will be held in strict confidence and should be directed to:

Deborah Goslett  
Manager of Human Resources  
733-9617  
(Call Monday - Friday)  
9:00 a.m. - 2:00 p.m.

### CONTROLLER A Challenging Opportunity

Our client is a leading medium-sized distribution company. They are seeking a top-notch person with a strong business sense to assist the president with continued growth and profitability.

Your responsibilities will include supporting the development of a networked microcomputer based accounting/information system, initiating other computer innovations, cash management, budgeting and maintaining the existing accounting operation.

Our ideal candidate will have an accounting designation and experience in a sales environment would be desirable. A mature, creative person who can make quality yet timely decisions is needed.

Location: Markham

If you would enjoy working in an environment where your contribution has a direct impact on the success of a company and if you would like to work with an innovative company, then please write to:

MARILYN MELVILLE, DIRECTOR OF HUMAN RESOURCES, SUITE #1020, 120 ADELAIDE STREET WEST, TORONTO, ONTARIO M5H 1T1.

WARD MALLETTE/BIO

Offices throughout Canada/Internationally BIRD Binder

### WELCOME WAGON OPENINGS

Seeking outgoing, people oriented, self-starters with the use of a car and typewriter. A part time, community career with flexible hours awaits the right person.

Please write to  
Rosemary Schumaker  
19 Cossar Drive  
Aurora, Ontario L4G 3N7

HIRING NOW FOR  
SEPTEMBER ROUTES



**Simcoe**  
TRANSIT CO.

### LOOKING FOR A PART-TIME JOB? SCHOOL BUS DRIVERS

Required for all areas of South York Region

- Reserve your training sessions now & train later
- Various size vans & buses available
- Approx. 3 hour workday
- May earn extra money doing daytime shuttles
- Weekends and holidays off
- Ideal for homemakers, retired persons, shift-workers, and college students
- May keep the bus at home where possible
- Must have valid driver's license and be 21 years of age or over
- Full training provided at no cost to you
- Automatic buses now available

For more information please call:  
ALBERTA WITIUK  
888-1938

### Training Now for September Routes

School Bus Drivers required for  
Markham/Unionville and  
Thornhill areas

For more information, call  
TRAVELWAYS  
294-5104

### Collections Clerk

Challenging position in collections/credit for a Giftware Wholesaler available to an individual with good telephone skills and who is able to work independently. Location Hwy. 7 and 404. Please forward resume by July 21, 1988 to:  
Candym Enterprises Ltd.  
44 East Beaver Creek,  
Road, Unit 16, Richmond Hill, Ontario. L4B-1G8.

### Warehouse Person

Shipping and order filling duties. Effective immediately. Full-time position. Hwy. 7 and 404.  
764-3000

### EXPERIENCED ROAD ADJUSTER

In Town of Markham. Interested applicant will be handling motor vehicle accidents including B.I. Claims and property losses.

Excellent benefits. Company car. Salary to commensurate with experience. Interested individuals should forward resume to:

Mr. Clare Nichol  
Branch Manager  
c/o Kathy England  
Pilot Insurance Co.  
P.O. Box 90  
59 Main Street N.  
Markham, Ont.  
L3P 3J5

### INSTRUCTORS FULL-TIME/PART-TIME POSITIONS AVAILABLE

The York South Association for Community Living is receiving applications for instructors in our homes and day programs serving people with developmental delays.

Applicants must be willing to work days, afternoons, evenings, nights and week-ends.

Our programs are located in Richmond Hill and Markham. Experience an asset but not necessary as we provide excellent training package.

Competitive salaries and benefits. Excellent training package. Please send a resume or letter of application to:

York South Association  
For Community Living,  
475 Edward Ave., Richmond Hill,  
Richmond Hill, Ont. L4C 5E5

### HAIRSTYLISTS and STYLE CONSULTANTS

The Haircutting Place in Simpsons has openings for full and part-time, we offer full benefits.

Come join a winning team that cares! Call:

924-3397

10 a.m. - 5 p.m. Mon. - Fri.

### Prints & Chintz

Thornhill's leading stockers of decorator fabric and wallpaper are expanding.

We need full or part-time self-starters with a working knowledge of drapery fabric window and wallpaper.

Pleasant working conditions, good salary, commission and benefits. We are located at Glen Cameron plaza at 7291 Yonge Street.

Please call Leon or Dianne Altman at 731-6764 or evenings 1-827-6027.

### ADMINISTRATIVE ASSISTANT

With secretarial skills required immediately. Reporting to the Vice President of Sales and the Sales Manager. Send resume indicating anticipated salary to:

Vice President Sales  
PROTURN INC.  
65 Riviera Drive  
Markham, Ontario  
L3R 5J6

Required immediately for rapidly expanding Import/Distribution Company moving to their new location on 14th Avenue, Unionville.

- ORDER DESK
- RECEPTIONIST
- ORDER ENTRY

Please call for an appointment.

470-2515

### TRAVEL CONSULTANT

Markham Agency (80/20 Corporate/Vacation) requires an experienced Consultant. Knowledge of Reservec and/or Sabre. Renumeration commensurate with experience. No evenings or weekends. Excellent benefits.

Call Holly or Pam

471-8400

Markham Book Publisher  
seeks

### BOOK PRODUCTION MANAGER

Experience or education in dealing with printers, typesetters, designers, artists, etc. and with scheduling. Salary to experience. Excellent fringes.

Phone 477-0030  
Mr. Gillen

### PART-TIME/FULL-TIME SALESPERSONS

We are a major retail sporting goods chain. "Sports Advisor" sales positions are available for individuals with knowledge of sportswear/sports equipment and sales ability. Cashiers are also required.

We offer an excellent work environment, training and advancement and competitive pay. If interested complete an application at Hwy 47 Stouffville Flea Market or call Nick Rigato, Store Manager at 640-6008.

**National**  
Part of the National Sports Goods Chain

### COSMETICIAN

FULL TIME

For Drug Store

Call 470-0567

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### WAREHOUSE HELP

Busy expanding company has full-time day position for person who is able to work under minimum supervision. General warehouse duties, some heavy lifting and equipment maintenance. Hourly wage, benefits and a friendly atmosphere. NO SHORT TERM APPLICANTS PLEASE. Phone for interview.

294-5737