

Dispatchers

Datapoint Canada, a computer company, is looking for dispatchers to work as part of a small congenial team who answer service calls and dispatch customer service representatives to sites across Canada. Bilingualism is an asset. Part-time casual positions are also available. Location: Woodbine & Steeles in Markham.

Candidates will have at least 1 year customer telephone contact experience, strong interpersonal skills, and a minimum 35 w.p.m. typing speed. Previous dispatch experience in a computerized environment is an asset. Individuals will work a variable 4 day work week. Present hours are between Monday to Friday, 6:30 a.m. to 8:00 p.m. No weekends.

We offer a competitive salary, including shift premiums, a comprehensive benefits package, and advancement opportunities, to the right individuals.

Please call (Mon. to Fri.) or send your detailed resume to: The Personnel Department, Datapoint Canada Inc., 4881 Yonge Street, Suite 700, Willowdale, Ontario, M2N 5X3. Tel: 222-8005.

No agencies please.



THE GREENS

"Your Neighbourhood Meeting Place"

GREENS of Stouffville

We are a growing family restaurant providing a comfortable casual atmosphere and great food.

We require:

- bus persons
- wait staff
- kitchen help

—full or part time positions

Please apply in person at Greens Stouffville, 220 Main St. to fill out an application, or phone, 640-7211.

SHIPPER

A large precast concrete manufacturer requires an experienced individual to dispatch and supervise yard personnel. Excellent wages and benefits.

For a prompt reply send resume or name and phone number with cover letter to:

Box 4, R.R. #1
Unionville L3R 2L6
OAKS PRECAST

TEMPORARY LABOURER

Applications are now being received for the above position in the Parks & Recreation Department.

DUTIES: To provide assistance as a member of the arena staff involved in general cleaning and maintenance of arena facilities.

QUALIFICATIONS: Communication, general knowledge at a high school level. Ability to operate various types of farm and/or construction equipment a definite asset. Must be prepared to work shifts and overtime. Position open for 150 working days each calendar year. Arena experience is preferred.

SALARY: \$9.69/hr.
\$9.24/hr. (Probationary rate)

Please apply on or before August 25, 1987 to:

DEPARTMENT OF HUMAN RESOURCES

MARKHAM

8911 Woodbine Ave.
Markham, Ont. L3R 1A1

CAFETERIA HELP WANTED

Days ONLY
NO weekends
475-3457

PERMANENT part time 2 days per week. Hours 8-5. Performing various office duties. \$6.25 per hour. Hwy. 48 north of Stouffville, 640-5884.



Premiere
Domestic Services

Growing Domestic Service is looking for reliable energetic people. Part time to full time positions. No night work. Hours are negotiable.

For interview call:
Lois Irwin (after 6 p.m.)

640-3340



TYPIST & SECRETARIAL OPPORTUNITIES

Our established and growing organization has the following immediate openings:

LESLIE/HWY #7 DATA ENTRY ON IBM PC

- Hours 9-5 • Accuracy important
- Salary \$16,000++

LESLIE/HWY #7 GENERAL OFFICE CLERK

- Filing & Light Typing
- Salary \$13,000+

WARDEN/14th Ave. RECEPTIONIST/TYPIST

- Hours 9-5 • Salary \$14,000+
- Temporary to permanent position

ELGIN MILLS & BAYVIEW GENERAL BOOKKEEPING CLERK

- Input on I.B.M. PC system 36
- Knowledge of A/P and A/R required
- Good telephone manner • \$15,000 + benefits • Hours 9-5

ELGIN MILLS & BAYVIEW DATA ENTRY OPERATOR

- Input on I.B.M. PC system 36
- \$15,000 + benefits • Hours 9-5

YOUR TYPING & OFFICE SKILLS PAY OFF!

Many immediate openings for:

- CLERKS • TYPISTS
- RECEPTIONISTS • WORD PROCESSORS
- DATA ENTRY OPERATORS
- We offer temporary positions with permanent opportunities
- Good pay rates • Bonuses
- Choose the days you want to work

★ WE CAN HELP YOU GET TEMPORARY OR PERMANENT OFFICE AND WAREHOUSE POSITIONS

★ Call us for many other OFFICE AND WAREHOUSE JOBS

Call or drop in today

471-7707 or 889-4130

CALL COLLECT IF LONG DISTANCE

VILLAGE SHOPPES
70A Main Street North, Markham

CDI

Temporary Services, Ltd.
Formerly Preferred Personnel

FULL TIME HELP REQUIRED

Experience preferred.

- Shipping & Receiving
- Lift Truck Operators

Call: Charlie
493-1300, Ext. 275
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Publishing & Distributing

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REQUIRED FULL TIME
Apply in person to
STONEMILL BAKEHOUSE
149 Main Street
Unionville

RELIABLE
FULL TIME
MATURE
SALES CLERK
REQUIRED
Ask for Tina
Belinda & Brother
477-6726