

**Warranty Clerk**  
 Applicants must have a strong accounting background. Some experience with IBM PC input, type 60 wpm. GM experience would be an asset, but will train if necessary.  
 Contact: Denise Fernandes, 881-5000 Ext. 223

**NORTH YORK**  
 CHEVROLET • OLDSMOBILE LTD.  
 7200 Yonge St., Thornhill

**DISPATCHER**  
 Fast growing Transit Company is accepting resumes from individuals who want an exciting career that provides personal growth and upward mobility for future career possibilities. On the job training provided. Interested parties please send resumes to:  
 Box 4213  
 Markham Economist & Sun  
 9 Heritage Rd.  
 Markham, Ontario  
 L3P 1M3

**HAND INSERTERS**  
 Lettershop in the Denison and Birchmount area is seeking full time employees as Hand Inserters. No experience necessary. Company will train.  
 Please apply in person  
 1405 DENISON ST. E.

**SPECIALTY RETAIL**  
 Requires sales and administrative help. Fluent English necessary. For interview call:  
 477-8490  
 Available Feb. 9, 1987

**SHIPPER/RECEIVER**  
 Young, aggressive company in Markham (404 & 7 area) looking for a Shipper-Receiver with mechanical ability to do some assembly work of parts. Call:  
 Ed Stock  
 477-3027

**CLAIMS CLERK/TYPIST TRAFFIC DEPARTMENT**  
 If you are a Grade 12 graduate with typing and sound office experience, you may be the person we are seeking. We require an individual who is co-operative, able to listen well and follow instructions, enjoys extensive telephone work and thrives on detail. We have an immediate opportunity that includes processing claims from our stores for receipt of damaged goods, monitoring transport costs and preparing data for keypunch. If you are interested please contact:  
 JOAN MERCER  
 STEDMANS  
 669-1810 Ext. 206

**OFFICE HELP**  
 Accounts receivable, data entry and general duty clerk required for Stouffville company. Please respond to:  
 P.O. Box 355  
 Markham  
 Ontario  
 L3P 3J8

**OFFICE PERSONNEL required**  
 Typing 60 w.p.m. good phone manner, Markham area.  
 Phone  
 475-6432

**WELDERS & FITTER WELDERS**  
 Minimum 3 years experience. Print reading required. Top wages and benefits.  
 640-5151

**WAREHOUSE HELP**  
 Experienced. For light packaging, shipping and other general warehouse duties.  
 Call John  
 475-7762  
 For an appointment

**METROLAND PRINTING, PUBLISHING AND DISTRIBUTING**  
 10 Tempo Avenue  
 Willowdale, Ontario

Web Press helper positions available. Experience not required - company will train. Excellent wages and benefit program. Shift work and some weekend work. Grade 12 education required. For appointment phone:  
 493-1300 Ext. 240

**PICKER PACKER COSMETIC WAREHOUSE**  
 \$5.50 hour to start  
 Phone Wally  
 479-3443

**PERSON**  
 Required to fill perfume bottles with light automatic machinery.  
 Call John  
 475-7762  
 For an appointment

**DRIVER JOB TRAINING & PLACEMENT HELP**  
 Is available from Rodgers School of Truck Driver Training Ltd. For career details call: (416) 769-3546 for literature.

**JOURNEYMAN/MACHINIST**  
 To work in jobbing shop. Minimum 5 years experience. Apply in person.  
 STOUFFVILLE MACHINE  
 40 FREEL LANE, STOUFFVILLE  
 640-1412

**DATA ENTRY CLERK REQUIRED**  
 Full time and part time positions available. Start A.S.A.P. Starting \$5/HR. Experience an asset.  
 Call  
 474-0304

**PERSON FRIDAY**  
 Required immediately. With typing, excellent phone manner and good organizational skills. Leslie & Hwy. #7 area.  
 Mr. Roschuk  
 764-1901 or  
 Send resume to  
 Preferred Medical Products  
 100 West Beaver Creek Rd.  
 Unit #21  
 Richmond Hill, Ont.

**Workshop Assistant**  
 For Auto Restoration Shop. Clean driving record. Mechanical aptitude required.  
 Call Mike  
 883-3676  
 9 a.m. - 1 p.m.

**ELECTRONIC ASSEMBLERS**  
 Temporary, 2-3 months, could lead to permanent. 40 hour week. PCB assembly, coil winding, die attaching. Hwy. 7 and Woodbine. Call J. Peter Hildebrandt, 477-7877. Telepanel Inc., 245 Riveria Dr., Markham, Ontario: L3R 5J9.

**PART TIME HELP WANTED**  
 Approximately 25 hours per week for model department in dental lab. Will train. Call:  
 294-6701

**MECHANIC FULL TIME**  
 For golf course equipment. Must have experience in small engine repair, reel grinding, fabrications, hydraulics, etc.  
 Please send resume to:  
 Glenway Golf & Country Club  
 90 Marsden Court  
 Newmarket, Ontario  
 L3Y 3Z0  
 c/o Jim Molenhuis  
 Golf Course Superintendent

**DATA PROCESSING OPPORTUNITY**  
 Junior required for computer operating and other duties as assigned. Grade 12 minimum and typing skills are required.  
 Please apply by resume only to:  
 Mr. Houghton  
 Fitzhenry and Whiteside  
 195 Allstate Parkway  
 Markham,  
 Ontario  
 L3R 3T8

**PERSON FRIDAY**  
 Part time, 2-3 days/week, to handle order processing and customer service. Must have an aptitude for figures.  
 Call Terry  
 475-7762

**WAREHOUSE HELP PART TIME**  
 For light packaging in a busy mail order house. Class "G" licence or better an asset. Hourly rate plus benefits.  
 477-5600

**NAGS HEAD NORTH**  
 7270 WOODBINE AVENUE  
 requires  
 • BUS PERSONS  
 • DISHWASHERS  
 • WAITRESSES/WAITERS  
 FULL OR PART TIME  
 475-6405  
 Apply in Person

**SALES AGENTS NEEDED**  
 Have you ever considered a career in real estate? Enthusiasm, hard work and the finest training available are the keys to a successful and rewarding career. The training never stops! You may work from your home or in conjunction with our offices.  
 To see if you are suited please call and we will spend an hour sharing ideas with you.  
 Call Brian Meharg  
 640-3131  
 CENTURY 21  
 GERRY MEHARG LTD.

**Maintenance Millwright**  
 Applicants must be licensed or have proof of previous experience in the installation and repair of high speed light metal stamping and form equipment and be willing to work shifts.  
 Those qualified please forward resume to:  
 Industrial Relations Department,  
 Crown Cork and Seal Canada Inc.,  
 7900 Keele St., Concord, L4K 2A3

**DATA ENTRY**  
 Expanding Markham Company seeks person experienced on reverse keyboard, to work in congenial non-smoking office. Own transportation. Salary negotiable. Call Marg, 294-6743, McLean & Assoc.

**PERSON FRIDAY**  
 Duties to include bookkeeping and order clerk. Experience preferred. Familiar with one-rite system. Salary commensurate with experience.  
 Please call  
 475-0185

**WAREHOUSE WORKERS required**  
 For assembly and packaging. Knowledge of shipping and receiving an asset. Must be able to read and write English. Must have own transportation and a good driving record.  
 475-1976

**LIGHT FACTORY WORK**  
 Both men and women welcomed. Young atmosphere. No experience necessary. Call:  
 Call Jamie or Jim  
 475-7261

**PART TIME**  
 Intelligent student for general office work for communications company. (Denison-Warden). Might lead to full time. Some computer knowledge desirable. Contact:  
 Lubomira, 479-0046

**TRANSIT DRIVER required**  
 Must have Good Driving Record  
 Please reply in writing to  
 Box 4212  
 Markham Economist & Sun  
 9 Heritage Rd.  
 Markham, Ontario  
 L3P 1M3

**ORDER ENTRY/ SALES DESK**  
 Expanding outdoor power equipment distributor requires conscientious person for order entry/sales desk in computerized system. Pleasant, neat person with good telephone and reception skills. Small office. Steeles and Warden area.  
 474-0411  
 Between 9 a.m.-4 p.m.

**CLERK**  
 FEB. 23 - MARCH 27  
 We are looking for candidates capable of handling detailed work to process data in our Media Division:  
 Hours - 9 am - 4 pm  
 or 5 pm - 10:30 pm  
 Mon. - Fri. inclusive  
 between Feb. 23  
 and March 27  
 475-8048

**GENERAL OFFICE CLERK**  
 Position requires good telephone manner, aptitude for figures and willingness to work on computer. Grade 12 preferred. Responsibilities include: coding, customer maintenance, bank deposits, customer inquiries and general office duties.  
 Contact  
 R. Harrington  
 477-0030

**PERSON FRIDAY**  
 For computerized office in Markham. IBM System 34 experience a definite asset. Competitive salary plus company benefits. Non-smoker preferred.  
 Call  
 475-6836  
 for appointment

**WAREHOUSE PERSON**  
 Enthusiastic person required for Shipping/Receiving and general duties. Previous experience preferred. Located on T.T.C. route in Markham. Excellent benefits.  
 Call  
 475-1400

**York Region Family "Y" School Based Child Care**  
 Responsible, mature adults required immediately to work in licenced Day Care Centres in local public schools.  
 These are permanent part-time positions involving 4 or 5 hours daily in the early morning and late afternoon.  
 The candidates should have experience working with groups of children and good communication skills.  
 Full training provided.  
 For further information call Janet Clark at the York Region Family "Y".  
 884-4811 or 773-4591

**TRAVELWAYS requires BUS WASHERS**  
 EARLY MORNING SHIFT  
 3 AM - 12 NOON  
 Must have drivers licence.  
 Contact  
 Alf Atwill  
 294-5104 Ext. 354

**CLERK**  
 FEB. 23 - MARCH 27  
 We are looking for candidates capable of handling detailed work to process data in our Media Division:  
 Hours - 9 am - 4 pm  
 or 5 pm - 10:30 pm  
 Mon. - Fri. inclusive  
 between Feb. 23  
 and March 27  
 475-8048

**JUNIOR OFFICE CLERK**  
 Woodbine/Hwy. #7 area required IMMEDIATELY  
 An experienced individual for customer service and general office duties. Good typing skills and confident telephone manner needed.  
 Call  
 477-5600

**PERSON REQUIRED**  
 To handle receiving and issuing of electronic parts for manufacturing company, presently located in Keele/Hwy 7 area, relocating to Hwy 7/Woodbine in the Spring. Applicants should be accurate with numbers, no experience necessary, will train on computer. Company paid benefits.  
 Contact: Barb Bell  
 669-9918

**Woolco MANAGEMENT TRAINEES**  
 Grade 12 required. Salary commensurate with education.  
 Apply to  
 Customer Service  
 Monday-Saturday  
 10 a.m. - 9:30 p.m.  
 Markville Mall  
 5000 Hwy #7

**CARE GIVERS NEEDED**  
 To provide care in your own home for children ages 6 weeks to 12 years in Markham. On-going child care training and agency support provided.  
 Call  
 FAMILY DAY CARE SERVICES  
 922-9556

**VOLUNTEERS NEEDED**  
 The United Way is in urgent need of volunteers to sell tickets for the Love Home Lottery.  
 Show your support. Help your community by helping The United Way.  
 For further information call:  
 479-7111

**CLERK**  
 Required immediately for label manufacturer.  
 Duties include: filing, mailing, accounts receivable and switchboard relief. Data entry an asset.  
 Car essential.  
 Full company benefits.  
 Woodbine/Steeles area  
 Call Mrs. Forsyth  
 475-0523

**UNIONVILLE**  
 Bookkeeper with secretarial skills, self motivated and organized. 3 days per week. Tuesday, Wednesday and Thursday, 9:30-4:30. \$10/hour.  
 477-1977

**RECEPTIONIST**  
 Part time required for hair-dressing salon in Markham.  
 294-5465

**WAITERS/WAITRESSES COOKS & DISHWASHERS required**  
 Apply  
 REGAL RESTAURANT  
 Main Street, Stouffville

**UNIONVILLE BOUTIQUE**  
 Enthusiastic, outgoing person for part time sales. 6-12 hours per week.  
 475-3713  
 after 7 p.m.

**GOLDEN GRIDDLE PANCAKE HOUSE**  
**WANTED**  
 • HOSTS/HOSTESSES  
 • WAITERS/WAITRESSES  
 • COOKS  
 • BUS PERSONS  
 • DISHWASHERS  
 FULL TIME/PART TIME DAYS/NIGHTS  
 Apply in person  
 Hwy 7 east of McCowan

**WELCOME WAGON CAREER OPPORTUNITY**  
 Our established service is waiting for an enthusiastic, people-oriented person. If you like flexible work hours and have the use of a car.  
 Please call  
 Rosemary Schumaker  
 364-9010

**SECRETARIES**  
 • TYPISTS  
 • RECEPTIONISTS  
 Long and short term jobs available in Markham, Thornhill, Willowdale area.  
**FREE DATA ENTRY WORD PROCESSING TRAINING**  
 To those applicants who type minimum 40 w.p.m. or have 10 key calculator skills.  
**KILY SERVICES**  
 7100 Woodbine Ave.  
 Suite #102  
 Markham, Ont.  
 L3R 5J2  
 477-5744  
 © 1987 Kily Services, Ltd.

**SALES/MKTG.** - This small computer software co. is looking for an exper. Sales/Mktg. rep. who can set up & manage their office business. \$25,000.  
**PERSON FRIDAY** - Start your career with this exciting co. moving to Markham. Duties include; relief switchbd. (will train), arranging client lunches/coffee, courier service, etc. Hours 11 a.m. - 8 p.m. \$13,500.  
**ADMIN. CLK.** - An assistant is needed in the Human Resources Dept. of this rapidly expanding co. Gd. typing skills (will train on word processor). Excellent advancement. \$14-15,000.  
**J.R. SECTY** - A stimulating environment & exceptional advancement oppor. awaits you if you have gd. typing skills & word processing knowledge. Salary to \$19,000.  
**OTHER permanent positions also available.**  
**BROWNLEE PERSONNEL**  
 Main St.-Markham  
 471-6060