

Grow with us in international business specializing in childrens' products in Markham.

Excellent working conditions and benefits.

Must like busy informal atmosphere.

Receptionist

Typing and good organizational skills a must, as well as friendly telephone manner. Call Kathy Pope.

Customer Service

Experience in retail operations and/or customer service a must. excellent telephone skills to handle Watts line calls. Call Cory Elton.

Sales Secretary

Experienced, energetic, non-clock watcher who wants a career and who is willing to pitch in until job is done. Call Patty Tripp.

Accounts Receivable

Experienced person required to handle collections and reconciliations of accounts receivable. Call Raymond Chan.

474-0101

Junior Secretary

Required for the Head Office, Personnel Department, of a large retail drug store chain located at Keele-Hwy. No. 7.

Candidates should have good typing skills and shorthand ability.

For more information please call E. McGrail,

669-4900

RAPIDLY EXPANDING BUSINESS Requires

Bright, conscientious person, preferably with some bookkeeping experience to work in accounting department. Call:

294-3700

ORDER DESK DISPATCH ASSISTANT

Typing required, full time days. Woodbine/John area. \$7.00 per hour to start. Must have own transportation.

Mrs. Nash
475-0877

PART TIME RECEPTIONIST

Required for Medical Centre
Call Sandy
293-6600

SECRETARY REQUIRED

Mature, person, with payroll experience. Must have own car. Woodbine & Steeles area.

475-6192

SECRETARY REQUIRED

Green Gables Manor requires an experienced secretary to work on a permanent part-time basis (30 hours/week) in our administration office.

Knowledge of electronic typewriter (Cano) a definite asset.

Please apply to
GREEN GABLES MANOR
640-1310

SECRETARY SALES OFFICE

Required for head office of Markham based distributor of telecommunications products.

General office duties and some sales order desk. Must have 50 wpm accurate typing, dicta phone, good telephone manner and at least 2 years experience in a sales office environment. The energetic, outgoing person will be successful in this position.

A generous compensation and benefit package awaits the right candidate.

Call or send resume to the
Personnel Manager
BLACK BOX CANADA CORP.
195 Riviera Dr.
Markham
L3R 2L6
Warden & 14th Ave.
477-9977

RECEPTIONIST/TYPIST

Progressive company relocating to Hwy. #404 & #7 requires a Receptionist/Typing for brand new head office. Accurate typing, neat appearance, ideal for someone returning to work.

Send resume with salary requirements to:

IRWIN INDUSTRIAL
122 Howden Road
Scarborough
M1R 3E4
NO PHONE CALLS!



Experienced

TYPIST

Required

30 hours/week. Aggressive career oriented individuals may apply at:

Bank of Nova Scotia
Bathurst and Dewlane
Attention: Bill Barrett

RECEPTIONIST

Required immediately in the Steeles and Woodbine area. Responsible person with good telephone manner. Typing necessary. Contact:

Natalie Woods
475-6800

POSITIONS

Available immediately. Part time and full time. Must enjoy working with the public by phone or in person.

Hourly wage and bonus. Ideal for seniors and students.

Phone for appointment

731-8000

Ext. 15

SECRETARIES CLERKS RECEPTIONISTS

Do you like the corporate world but not the commitment? Why not choose the days you want to work. We have long term, short term assignments, and part-time positions available in Markham, Don Mills and Uptown Toronto.

If this flexible schedule appeals to you, give us a call.

TOWER PERSONNEL
482-5560

OUTSIDE SALES PERSON

Fully automated Markham agency required outside sales person. Excellent commission and travel opportunities to sunny destinations. Congenial and friendly atmosphere. Must have a car.

Please call:

Liz
475-7336

SALES HELP

Required for ladies retail shop. 2 days, Monday & Wednesdays, 9-5. Steeles/Kennedy area.

Phone for an appointment:
477-4961

Economist & Sun

Required Immediately

REAL ESTATE ADVERTISING SALES REPRESENTATIVE

For a fast growing community newspaper located in Markham. Salary plus commission. Car essential.

For confidential interview please call:

Dorothy Young
Real Estate Advertising Manager
294-2200



153 Telson Rd.
Markham
475-3550

VIDEO SALES ASSISTANT

Required immediately. Apply in person or call Scott. Salary \$12,000 and up, depending on experience.

SALES STAFF

Part time sales staff required. Willing to train.

Call

477-6629

SALES TRAINEE

Reynord Canada Ltd. is looking for a dynamic individual to work in our customer service department as a Sales Trainee.

The successful candidate should possess a mechanical aptitude in dealing with power transmission products, have excellent communication skills, a pleasant telephone manner and be a self starter.

We offer a full benefit package. Salary competitive with the industry. Submit resume to:

Personnel Administrator
REYNORD CANADA LIMITED
81 Maybrook Drive
Scarborough, Ontario
M1V 3Z2

SALES PEOPLE

Jaguar professional beauty supply company requires responsible, self-motivated individuals with sales experience. Full-time and part-time positions available in our new Toronto & Scarborough stores.

299-1145

Pharmacists

York Central Hospital is a modern, progressive hospital located north of Toronto.

Our pharmacy services is extending.

We require a full-time and a part-time Pharmacist.

Our pharmacy services includes a computerized unit dose drug distribution system, total parenteral nutrition, chemotherapy, patient counselling, clinical pharmacy and a drug information centre.

Pharmacist applicants must be eligible for licensure in Ontario and preference will be given to those with previous hospital experience and/or residency program.

Qualified applicants are invited to apply to:



Human Resources,
York Central Hospital,
10 Trench St.,
Richmond Hill,
Ontario L4C 4Z3
883-2250