

NO TRAVEL EXPERIENCE NECESSARY
 Aggressive travel organization require people to market their unique corporate travel services in Markham
Complete Training Provided
 Call now to reserve your spot for our career night information session to be held on March 5th at
UNIGLOBE ARMOUR TRAVEL
 4792 Hwy. #7
 Unionville
 Phone 475-7336

QUALITEX
 A leading Canadian Manufacturer of fine kitchen cabinets requires the following experienced personnel.
 • CABINET MAKERS
 • TABLE SAW OPERATORS
 • MAINTENANCE MECHANIC
 • QUALITY CONTROL INSPECTOR
 • TRUCK DRIVER/ WAREHOUSE DUTIES

Apply in person at:
 221 Denison Street
 Markham, Ontario

475-2573

RECEPTIONIST/ TYPIST

Receptionist/Typist required for Security Products firm in Steeles/Woodbine area. Applicants must have a pleasant telephone manner. Experience not essential
 For appointment call:

477-9510

RECEPTIONISTS SWITCHBOARD SECRETARIES

Looking for the right position, your first job or returning to the work force?

We have immediate needs to cover a variety of positions in the Markham & North Scarborough areas.

While we are looking for the right permanent position for you, you can keep busy in our temporary division.



Please call
 Linda or Peggy
 492-8502

SALES help wanted. Stouffville Bakery. 640-3146.

TRAVELWAYS SCHOOL TRANSIT

Requires
 Part-time School Bus Driver
 Approximate hours 7:30 - 9 a.m. and 3 - 4:30 p.m. 5 days per week.
 Call:

294-5104

The Toronto Women's Club

MARKHAM VILLAGE LANES FITNESS INSTRUCTORS

Required for full-time and part-time work. National certification preferred. Experience necessary.

CHILD CARE SUPERVISORS

Required to organize and staff child care facility. Experience with toddlers preferred. Mothers looking for part time employment encouraged to apply.
 Call 294-7764

2 MECHANICS General Motors Experience Preferred

—Heavy Duty Truck mechanic, experience
 —Automatic Transmission experience
 Contact Service Manager
 Patrick Motors
 640-3450

WOODWORKING PLANT DEPARTMENT

• Some Experience Preferred
 • Woodbine/Steelcase area
 475-6985

WAREHOUSE HELP REQUIRED APPLY MRS. ARNOLD

475-6919

WAITRESS/WAITRESS needed for Stouffville Restaurant and Tavern, located at A & P Plaza, full or part time. Must have some experience. Please apply in person or call after 2 p.m. 640-3739.

FOOD STORE NEEDS

FULL-TIME HELP

• Some knowledge of produce helpful.

PART-TIME HELP

• Evenings & Weekends.

294-5521

Call Paul or Art

Skilled Help

510

High Speed Production Mechanic/Maintainers

We have vacancies for automatic assembly line maintainer trainees for our Concord plant.

Applicants will be required to demonstrate satisfactory mechanical aptitude and have vocational or technical school instruction in mechanics, etc. A test will be required.

Educational requirements include successful completion of Ontario Grade 10 or equivalent.

If interested please forward a detailed resume to:

Mr. A. Manze,
 Industrial Relations Manager
 Crown Cork and Seal Canada Inc.

7900 Keele St., Concord, Ont. L4K 2A3

BODY PERSON EXPERIENCED

Required at once for body shop, east end.
 Good working conditions and benefits.

Call 299-1142

Office Help

515

OFFICE MANAGER-A "Key" position which requires a take-charge person who can organize the office and handle the accounting functions of a rapidly expanding Markham company. A proven track record and solid accounting experience essential. Computer knowledge a definite asset. Salary 24K.

JUNIOR TYPIST-Lovely new offices, friendly staff and growth potential are the benefits of working for this company. To qualify all you need is accurate typing (45-50 wpm) and a positive attitude. Salary 13-14K

PERSON FRIDAY-A Unionville insurance broker requires a bright, young person to assist him with clerical duties, filing, typing and answering telephones. This position will appeal to someone who enjoys a variety of duties and likes to work on their own. Salary 11-12K.

BROWNLEE PERSONNEL

471-6060

WE'RE IN YOUR NEIGHBOURHOOD!

Welcome to OFFICE OVERLOAD!

If you are available for temporary work — or plan to be — drop by and join us for coffee. We'd like to offer you some of the very best temporary office positions in Scarborough and Markham.

OPEN HOUSE

Thursday, February 20th

9:30 a.m. - 3:30 p.m.

OFFICE OVERLOAD!

7th Floor, 200 Conzilium Place

Progress and McCowan

296-0953



RECEPTIONIST 15K+

Join the exciting world of marketing. If you are a bright energetic person and can handle a 24 line switchboard as well as doing a little typing please call.

BILLING CLERK 13K

If you are good on the calculator and enjoy typing, we would like to meet you. Please call

TERRY 491-9605



We save you the search

Data Entry Person

Required for busy manufacturing company, located Hwy. 7 - Leslie St. Must have at least 2 years experience with computer entry. Word processing skills would be an advantage.

Call Debbie
 for appointment
731-2464

HELP!!!

My client, an international manufacturer and distributor is presently located in Downsview, but will be moving to brand new offices at Birchmount and Steeles August 1, 1986. They currently require the following:

- BILINGUAL ORDER DESK CLERK - 14 to 15K. CRT experience an asset
- BILINGUAL SWITCHBOARD OPERATOR - 15 K. 1-2 years experience
- CLERK/TYPIST - 14 K. (Marketing Dept.) 45-50 wpm typing

Company offers excellent benefits and growth potential. Applicants must be able to work in the Downsview location and go with them to Markham when the move takes place this summer. Please call:

Carolyn Lansing
HAMILTON ENTERPRISES
869-3414

ACCOUNTING CLERK

A nationally known company in Markham requires a General Accounting Clerk. The ideal candidate will have basic accounting courses with a number of years experience in computerized environment. Real Estate experience an asset.

Please contact Dave Cook at:

294-2533

C. A. FIRM WOODBINE/STEELES AREA

Immediately requires C.A. Student with 1-2 years experience with small to medium-sized clients.

Please call Robert Burns:

479-1300

ACCOUNTS RECEIVABLE CLERK

Must have, good telephone manner, aptitude for figures and be familiar with general office duties. Grade 13 required. Contact:

D. Damphousse
 Credit Manager

477-0030 Ext. 214

FOR APPOINTMENT

PART TIME GENERAL OFFICE HELP

required for
 EVENINGS &
 SATURDAYS

Call

477-5556

Michael Avey

SWITCHBOARD/ RECEPTIONIST

Required by growing Markham business. Full Time, Monday - Friday. Reply in writing to:

Box 4115
 Markham Economist & Sun
 9 Heritage Rd.
 Markham, Ont.
 L3P 1M3

SECRETARY/ RECEPTIONIST

Warden/Steeles Area
 Mature individual required, must be experienced on computer terminal, have excellent typing speed and telephone manner, bookkeeping an asset.

Phone Mrs. Ivany
474-1144

DATA ENTRY CLERK

Required immediately by record retailer located North of Warden & Steeles.

We are looking for an individual who has excellent calculator skills. Basic computer knowledge would be a definite asset.

We offer a complete benefit package, including OHIP.

If you are interested please call:
Cathy Canavan 474-1900

PERSON FRIDAY AND JUNIOR CLERK/FLOATER

An electronics firm near Hwy. #7 & Woodbine area requires 2 people for the following positions:

PERSON FRIDAY - This person must have experience in telexing, filing and general office duties.
JUNIOR CLERK/FLOATER - A bright and well spoken individual required for various departments to do typing, phone relief, filing, customer service pertaining to returns (will train) and is diversified in most areas of office duties.

Please call Mrs. Jean Chapman
 at **475-8500** for appointment

INTERMEDIATE OFFICE CLERK

Required for record retailer located North of Warden and Steeles. The successful candidate will possess excellent communication and organizational skills, and 40-45 w.p.m. typing. Purchasing experience would be a definite asset.

We offer a complete benefit package including OHIP.

If you are interested please call:
Cathy Canavan 474-1900

CLERICAL POSITION

Full time position with School Bus Co. Must be able to handle the following duties:

- Radio Dispatching
- Computer Payroll Entries
- Billing
- Filing
- General Office Duties

Applicant should possess good typing skills and have a pleasant telephone manner. Knowledge of York Region an asset. Good benefits.

Call Alberta Wituk
SIMCOE TRANSIT
888-1938

EXECUTIVE SECRETARY required

for Land Development office in Steeles/Woodbine area. If you have good typing, dicta, shorthand skills and a pleasant personality, please call:

Pat Duberry

477-7930

Sales Help

520

MATURE Sales Help Wanted for Better Ladies Clothing Store. Experience preferred but not essential. Call 477-6052.

WANTED

Experienced Salespeople
 To sit new home site.
 For information please call
298-3113

Medical Help

525

REGISTERED NURSES/ RNA WITH MED.

Position open immediately

GREEN GABLES MANOR

640-1386

Domestic Help Wanted

540

BABYSITTER required 4 - 5 afternoons weekly, 2 children ages 2½ & 8 months. Hourly rate. Raymerville area. References required. 294-3729 after 6 p.m.

HOUSEKEEPER/BABYSITTER required in my home. 8 a.m. - 4 p.m., 5 days per week. Unionville. Call 475-8966.

Domestic Help Available

-541

HEALTH Care Aide seeks position of companion for the elderly. 535-8975.

RELIABLE cleaning lady available for Stouffville area. Call Rita after 4 p.m. 640-2498.

Career Training

560

HOME STUDY/FREE BOOKLET

Earn Your Diploma at Home
 Programs - Accounting - Business Administration - Secretarial - Executive, Legal - Medical - High School Upgrading - English (E.S.L.)

Call 24 HOURS
 in Ont.: 1-800-387-1256
 outside: 1-800-268-7293
 National College
 Toronto, Ontario



CTS-TV seeking new kids 4-13 for TV beginners direction.
 Parents call
 964-9610

THE YORK REGION BOARD OF EDUCATION



TENDERS & QUOTATIONS

During the remainder of the calendar year 1986, The York Regional Board of Education expects to receive Tenders and/or Quotations for Commodities or Contractual Services listed below. All persons or firms interested in tendering or quoting on any of the listed items should register their intent by Friday, March 14, 1986 to: The Manager of Purchasing, The York Region Board of Education, 60 Wellington St. W., Box 40, Aurora, Ontario, L4G 3H2. If you have responded to a tender within the past year you need not re-apply.

Please identify each commodity or contractual service upon which you would be prepared to bid.

COMMODITIES - Supplies, Equipment & Service

- Audio Visual
- Caretaking
- Classroom & Office
- Computers (Apple, Commodore, Dec-Mate)
- Construction Materials
- Drafting Supplies
- Electrical/Electronic
- Fire Protection & Safety
- First Aid
- Fuel Oil
- Furniture
- Library
- Motor Vehicles
- Musical Instruments
- Paint & Supplies
- Paper Products
- Physical Education
- Playground
- Printing
- Tapes, blank, audio/video
- Uniforms
- Upholstery

Harry Bowes

Chairman

CONTRACTUAL SERVICES:

- Boilers
- Building Construction Trades
- Carpeting
- Draperies
- Electrical
- Fencing
- Glass
- Heating/Refrigeration
- Paving
- Plumbing & Heating
- Public Address Systems
- Roofing
- Security
- Snow Plowing/Grass Cutting
- Time Clock Systems

R.A. Cressman
 Director of Education
 & Secretary Treasurer

TENDER FOR

THE PLANTING OF HANGING WIRE BASKETS

Sealed tenders clearly marked as to contents will be received by the Town Clerk at 8911 Woodbine Ave., Markham, up to and including Thursday, February 27, 1986 at 9 a.m.

Tender forms and specifications may be obtained from the Purchasing Department at 8911 Woodbine Ave., Markham.

Lowest or any tender or any part of any tender not necessarily accepted.
C. Reardon
 Purchasing Tender 5-86

TENDER FOR

THE SUPPLY AND DELIVERY OF PEAT MOSS AND PRO-MIX

Sealed tenders clearly marked as to contents will be received by the Town Clerk at 8911 Woodbine Ave., Markham, up to and including Thursday, February 27, 1986 at 9 a.m.

Tender forms and specifications may be obtained from the Purchasing Department at 8911 Woodbine Ave., Markham.

Lowest or any tender or any part of any tender not necessarily accepted.
C. Reardon
 Purchasing Tender 6-86



8911 Woodbine Ave.
 Markham, Ontario
 L3R 1A1
477-7000

Personals

620

THE 3rd STOUFFVILLE SCOUTING ORGANIZATION is in need of Volunteer Leaders. Please call for Beavers: 640-6791 (Sharon Hartung); Cubs: 640-5721 (Hugh Gagnon); Scouts: 640-5672 (Mike Morrison). Please don't the boys go without.

TV AND RADIO

NHS is now interviewing new people for News, Commercials, Talk Shows, DJ and Sports, TV and Radio Announcer training. Part or full time. Dial
964-3616

Employment Wanted

565

EXPERIENCED Dutch Nanny, seeks position in Unionville. Available immediately. Call 475-3045.

Tenders

609

TENDER ADVERTISEMENT TOWN OF WHITCHURCH-STOUFFVILLE

Tender for the Construction of the West End Trunk Water and Sewage Systems Contract No. W8302814.

Sealed tenders on forms supplied by the Consulting Engineers will be received by the Clerk of the Town of Whitchurch-Stouffville at her office in the Municipal Office, Stouffville, Ontario until 12:00 o'clock noon on March 11, 1986 for the following approximate estimate of work:

- 150 metres of 200 and 300 mm diameter sanitary sewer
- 1470 metres of 450 mm diameter sanitary sewer
- 250 metres of 525 mm diameter sanitary sewer
- 21 manholes
- 1780 metres of sewage force main
- 1860 metres of 250 and 200 mm diameter watermain including all bends, appurtenances, etc.
- sewage pumping station including 2 submersible sewage pumps, wetwell, meter chamber, and control and generator building
- sewage pumping station site works including landscaping, access road, chain link fence, ditching, hydro and bell service, riprap, etc.
- Decommissioning of 3 existing pumping stations.

Tender Documents may be obtained at the Municipal Offices of the Town of Whitchurch-Stouffville for the non-refundable sum of \$25.00. Cheques shall be made payable to The Corporation of the Town of Whitchurch-Stouffville. Tender documents may be studied without payment at but may not be removed from the following premises:

- Municipal Offices of the Town of Whitchurch-Stouffville
- Giffels Associates Limited, 30 International Blvd., Rexdale
- Toronto Construction Association, 1 Sparks Avenue, Willowdale

A certified cheque for the amount specified in the tender and the agreement to bond form must accompany each tender.

The Town of Whitchurch-Stouffville reserves the right to reject any or all tenders, or portions thereof, and the lowest or any tender will not necessarily be accepted.

Giffels Associates Limited
 Consulting Engineers and Architects
 30 International Blvd.
 Rexdale, Ontario M9W 5P3
 Phone: (416) 675-5950

Mrs. P. Muir, Clerk
 Town of Whitchurch-Stouffville
 Municipal Offices
 19 Civic Avenue
 Stouffville, Ontario L0H 1L0
 Phone (416) 640-1900

Tenders

609

Legal Notices

610

THE JUDICIAL DISTRICT OF YORK REGION

IN THE MATTER OF THE ESTATE OF EDNA IRENE MYERS, WIDOW, LATE OF THE TOWN OF WHITCHURCH-STOUFFVILLE, IN THE JUDICIAL DISTRICT OF YORK REGION, DECEASED

ALL persons having claims against the Estate of Edna Irene Myers, Widow, late of the Town of Whitchurch-Stouffville, in the Judicial District of York Region, who died on or about the 10