

General Help

I.M.S. INTERNATIONAL MAILING SYSTEMS LTD.

A North American Leader in mailroom equipment systems is expanding and requires additional staff.

There are immediate openings for the following positions:

RECEPTIONIST/TYPIST

This position requires an experienced Multi Line board operator with a good command of the ENGLISH LANGUAGE and typing of 75 w.p.m.

ACCOUNTS RECEIVABLE RECONCILIATION CLERK

3 years experience with major A/R reconciliations is required. Preference will be given to those with collections and on-line computer experience.

CREDIT AND COLLECTIONS CLERK

Must have 3-5 years experience with credit and collections procedures on a National Scale. This position will be of interest to a bilingual candidate who can work with a minimum of supervision and have experience on a computerized system. IMS offers an excellent company program and paid annual vacations.

INTERVIEWS WILL BE HELD AT OUR MARKHAM OFFICE THE WEEK OF FEBRUARY 24TH. INTERESTED CANDIDATES ARE URGED TO RUSH THEIR RESUMES TO:

IMS INTERNATIONAL MAILING SYSTEMS LTD.
50 Riviera Drive, Markham L3R 5M1
Attn: Mrs. Ann Eyre

FINE ART OF MUSIC

requires
MUSIC INSTRUCTORS

A.R.C.T. GRADUATES PREFERRED

Full Time & Part Time Positions Available. Interested applicants please call.

471-4656

OFFICE FURNITURE COMPANY

requires
**SEWING MACHINE OPERATORS
EXPERIENCED UPHOLSTERER
GENERAL WAREHOUSE HELP**

Esna Park/Alden Road
475-0505

RETURNING TO THE WORK FORCE?

Are you interested in getting back into the career world and work close to home as well? Our Markham client is looking for a full time file clerk with a good work ethic to join their growing organization.

This is an excellent opportunity to ease back into a stable career.



Call
Anne or Debbie
492-8502

EXPERIENCED DRIVER

required to establish route for dry cleaners. Own hours, clean licence, must have car. Stouffville area.

Tel. 640-1352
10 a.m. — 3 p.m.
Mon. — Fri.

Economist & Sun

WANTED

Community Columnist
For
Milliken Mills
Call
Don Bernard
294-2200

FULL TIME EXPERIENCED

Bicycle Repair Person
Contact

471-1960

FULL or part time help wanted for counter help and short order cook, variable hours. Applicants must have own transportation. Apply in person, Northeast corner Woodbine and Stouffville Sideroad. 887-5585.

FULL TIME TELLER

Experienced. Apply to:
STOUFFVILLE DISTRICT
CREDIT UNION
96 Main St. W.
640-2811



SCHOOL BUS DRIVERS

Would you like to earn extra cash? Call now and start training. Immediate openings for van and bus routes in Richmond Hill, Gormley and Stouffville.

- No babysitting, take your child with you.
- Ideal position for housewife, retired person or shiftworker.
- Full training provided.
- Minimum 21 years or older.
- Must have good driving record.

Please call Alberta Witiuk

888-1938

FULL TIME CAFETERIA HELP

Required For
AFTERNOONS
General duties include cash
Call Stan at:
471-2777 ext. 206

FULL TIME position available for person on large beef and cash crop farm. Experience on a farm and mechanical know-how definitely an asset. For more information contact Taber Farms, R.R. 3, Stouffville. 640-2607.

G.M. DEALERSHIP LICENCED TECHNICIANS

Modern shop, fringe benefits.
Reply to Box 3537
c/o The Tribune
Stouffville, Ont.
L0H 1L0

RECEPTIONIST/ TYPIST

Receptionist/Typist required for Security Products firm in Steeles/Woodbine area. Applicants must have a pleasant telephone manner. Experience not essential.
For appointment call:

477-9510

APPRENTICE MECHANIC WANTED, willing to train. Goodwood Service Centre 640-2540.

HELP wanted on horse farm, Stouffville area, single accommodation, some riding. 640-1490



SALES AND MARKETING PLANNER

Gaines Pet Foods is a Canadian company with brand leaders in the competitive pet food market. We require a Sales/Marketing Planner to join our team.

The job involves sales forecasting, inventory control, promotion evaluation and detailed performance analysis.

The right individual for this position is already working in a similar planning function and wants to grow. To be successful in this position you must have the ability to develop accurate sales forecast by evaluating trends and planned activities. You understand the importance of accurate forecasts and the impact the forecast has on inventory, production and customer service. You are very good with numbers and have a high level of expertise with an IBM PC. You can develop management reports with the PC that will streamline planning.

You are career conscious with a high desire to make your mark and get involved.

If you want to join a small hands on team in an entrepreneurial environment with scope to grow and you have the prerequisites to handle this assignment we want to talk to you. We offer a competitive salary, comprehensive benefits, a real challenge and an opportunity to grow.

Send your resume today:
Gaines Pet Foods Corp.
192 Shorting Road
Scarborough, Ontario
M1S 3S7



**NIGHT AUDITOR
CHAMBER MAIDS
MAINTENANCE PERSON
PART TIME**

Apply in person

8330 Woodbine Ave., Markham
(Woodbine and No. 7 Hwy.)

NAUTAVAC CORPORATION

has positions available (Production Workers) for full time employment. For information and interview call:
640-5001



Fast growing restaurant chain requires experienced

BOOKKEEPERS
for Toronto locations

Applicants should have experience with computerized payroll, one-write systems, general ledger input, reconciliations and account analysis.

Salary commensurate with experience. Please submit resume and present salary level to:

125 Ravel Road
(Leslie/Finch)
Willowdale, Ont.
M2H 1T1

WANTED AEROBIC INSTRUCTOR
Experienced
Full & Part-time
IRON WORKS
294-7800



Has openings for professional salespeople.

If you are looking for a challenging and rewarding sales career in the retail jewellery field and if you have the following qualifications, we would be interested in hearing from you.

- Sales oriented
 - Self-motivating
 - Personal initiative
 - Leadership ability
- We are looking for professional sales personnel in our Markville Shopping Centre location. Full and part-time position available. Please apply in person, or write with full details of your qualifications to:

Mr. R. Dawe
Peoples Jewellers
Markville Shopping Centre,
Unit 44
5000 Hwy #7
Markham, Ont.
L3R 4M9

PACKERS

Several people required full time for picking and packing light-weight products in our shipping department.

Must be accurate with numbers.

Located near Alden & Hood Roads.

Apply in Person, Monday through Friday, 8 a.m. - 4:30 p.m.

**3415 14th Ave
Markham**

PACKAGING HELP

required
Woodbine & Denison area

475-6345



FULL TIME CASHIER

Petro Canada has an opening for a full time cashier to work varied shifts.

Ideal applicant must be neat and courteous and possess a keen sense for detail when handling cash and credit card transactions in addition to regular daily duties.

Apply in person between 8 a.m. and 4 p.m. to:

The Manager
4780 Hwy. #7 East
Markham, Ont.

**THE BABY'S ROOM
Part Time
SALES POSITION**

Available 16 - 20 hrs per week
Please apply in person to:

The Baby's Room
Markville Mall

WHEN YOU HATE YOUR JOB EVERY DAY IS MONDAY

If you want to turn Mondays into Fun Days let me help you make the change. Realize your full potential with training. For more information on career opportunities call Sue Meadows.

294-2533



PRO SPEED COURIER (MARKHAM) requires

- Management Trainee
- Receptionist
- Drivers
- Sales Reps.

Call Dave immediately

479-1113

9 a.m. - 12 noon

QUALITEX

A leading Canadian Manufacturer of fine kitchen cabinets requires the following experienced personnel.

- CABINET MAKERS
- TABLE SAW OPERATORS
- MAINTENANCE MECHANIC
- QUALITY CONTROL INSPECTOR
- TRUCK DRIVER/ WAREHOUSE DUTIES

Apply in person at:
221 Denison Street
Markham, Ontario

475-2573

**THE TRIBUNE
Stouffville**

Requires a full time Distribution person, to include Carrier Route Control, and other related duties.

Typing and computer experience an asset.

Please Call:
Sandra Marrier
294-8244

**THE DURHAM BOARD OF EDUCATION
SUPPLY TEACHERS**

Qualified teachers are required for short and long term supply in the following Secondary Schools:

- Port Perry High School
- Brock High School
- Uxbridge Secondary School
- Cartwright High School

Please apply by telephone to:

Mrs. G. Hume
Personnel Department
416-576-4600 Ext. 237

WAITRESS/WAITER for Stouffville Restaurant & Tavern, located at A & P Plaza, full time or part time. Must have some experience. Please apply in person or call after 2 p.m. 640-3739.