

General Help 505

TRAVEL CONSULTANT
Full-Time, Senior Position, CRT, Global Experience Preferred, Markham.
477-6700

TAILOR/SEAMSTRESS
Required Full-Time
For high quality men's wear store. Must be experienced in alterations.
Call Larry
477-0808

NEEDED IMMEDIATELY HOMEMAKERS and LIVE-INS
For Markham/Unionville Flexible Hours Good Pay Rate Phone Today
431-7911

NEW YEAR NEW CAREER \$350. WEEK
Deliver samples and pick up orders. Our stationary company needs help with delivery. Good money based on minimal productivity. If you are over 18 and have a car call:
MARIA 479-1912

PART TIME FIELD CHECKERS
National Distributor of Advertising Material require reliable part-time field checkers for door to door checking. Must have a car and be available late afternoons, evenings and Saturdays. Duties include— visual checking and spot checking on distributions. Hourly rate, plus car mileage allowance.
FOR FURTHER INFORMATION PLEASE CALL:
755-7761 ext. 36
9 a.m. - 5 p.m.
Mon. - Fri.

PART TIME HELP \$8 PER HOUR
Mastercraft Shutters is in need of individuals who can measure and cut accurately to install panels in doors and window openings. Must have van or station wagon and be prepared to work 20 - 25 hours per week based on mutual flexible schedule.
736-7693

PLASTICS
Blow Moulding facility Requires Trimmers/Assemblers Shift work Apply in Person 9 a.m. - 6 p.m. Monday - Friday
Design Polymer Industries 30 Fulton Way Richmond Hill

Requires **CASHIERS** Full & Part Time Apply Manager Petro Canada 4780 Hwy. #7 East Markham/Unionville
477-2003

PART TIME SALES/CLERICAL HELP Required For busy decorating store in Markham. Must be available evenings and Saturdays, as well as, daytime hours. Experience preferred.
Call **471-5711**

PACKAGING SUPERVISOR
North Markham area new company. Consumer packaging products manufacturer. Must have supervisory experience and own transportation.
Call Paul Maybury
479-7000

Skilled Help 510

HEAVY EQUIPMENT MECHANIC
With Class "A" licence required by construction company to work in the Toronto and surrounding area.
Please Call **474-9217** (7 a.m. - 6 p.m.)

OFFICE CLERK
To assist in collection Dept. of distribution company in Warden/Steeles area, with in-house computer. Training will be provided. Must have pleasant telephone manner, enjoy working with figures, with typing skills. For appointment phone: Mrs. Phillips.
475-9714 9 a.m.-3 p.m.

RECEPTIONIST FOR RECORD COMPANY
Pleasant personality a must. Typing skills required. Phone Lynn at: **475-3550** or Apply in Person at: 153 Telson Rd. Markham

OFFICE CLERK PART TIME
White Rose Craft and Nursery Sales Limited requires a part time Office Clerk with an aptitude for figures to work Mon.-Fri., approximately 24 hours per week. Duties include light bookkeeping and filing.
Apply Store Manager 4038 Hwy. #7 Unionville

COMPUTER SALE/ LEASING COMPANY Requires Person for typing, filing, some accounting and other general office duties.
474-0784

OFFICE CLERK
Knowledge of receivables and payables required. Light bookkeeping duties. Will train on computer. Part-time until April, then full-time. McCowan Road and Hwy. 7.
Please call Heather **477-1231**

RECEPT. PERSON FRIDAY
If you possess a professional appearance and telephone manner and good typing skills, this terrific job could be yours.
• Beautiful new offices (Markham Rd./Finch)
• Modern office equipment
• Congenial people
• Excellent employee benefits
• Good salary (17-17.5K)
• Immediate opening.
Call today **BROWNLEE PERSONNEL SERVICES 471-6060**

PERSON FRIDAY PART TIME
Required for Public Accountants Office.
Reply To: P.O. Box 321 Markham, Ont L3P 3J8

Office Help 515
AR/CLERK familiar with reconciliations on computerized system. Handle some customer service and collections. All benefits. Markham area \$12K plus. Call Marg 482-2464. McLean & Assoc.
CLERK — Markham client requires detail minded person to work on computer terminal, trace shipments and deal with brokers. Team atmosphere, excellent benefits. \$12K. Call Marg 482-2464. McLean & Assoc.

CLERK PERMANENT PART-TIME
Receptionist required to assume general office duties. Experience helpful.
Call Janet **475-6058**

Clerical Position Available near Markville Shopping Centre
Initially Part-Time 8:30-12:00 Monday to Friday Becoming Full Time in April Requires pleasant telephone voice, typing, filing, some book-keeping, would be an asset. Starting salary based on \$6.00 per hour.
FOR INTERVIEW CALL **MRS. HILL 294-3934**

Office Help 515

CLERK TYPIST
Young aggressive individual to perform a variety of clerical functions. Minimum grade 12 education. Must be able to type accurately. Re-locating to Warden and Hwy. 7.
831-1771

JUNIOR ACCOUNTING CLERK
A growing Canadian Computer Company in the Warden/Steeles area requires an energetic, enthusiastic individual to be part of its accounting department team. Duties include accounting for travel advances/expenses, switchboard relief, mail-room and other accounting/administrative tasks. Aptitude for data entry, accounting and typing will be considered assets. Please forward your resume to: Mohawk Date Services—Canada Ltd. 235 Hood Road Markham, Ont. L3R 4N5 Attention: Jane No agencies please

JUNIOR CLERK/ DATA ENTRY
Woodbine and Hwy. #7 area. This position requires a person who is accurate with figures, typing, telex and has a pleasant telephone manner. Please send resume in confidence to: Patricia Norton Pitt Steel Limited 8050 Woodbine Ave. Markham, Ont. L3R 2N8

Medium size, highly successful printing company requires a capable Junior for its accounting department. The position requires typing of 50 w.p.m., good math skills and a neat appearance. Training will be provided on our computer system. This is an entry-level position. Replies should be in writing and addressed to: Manager Accounting JHF Productions Canada Ltd. 290 Ferrier St. Markham, Ont. L3R 2Z5

Nelsen
PART TIME DATA ENTRY (Warden/Steeles Evenings)
We have an opening for a part-time data entry operator, trained on 024. The successful candidate will work 4 to 5 evenings per week from 5 p.m. to 10 p.m. or from 6 p.m. to 11 p.m.
475-8048

BILINGUAL SALES SECRETARY
55 w.p.m. typing, shorthand or speed writing. Dynamic personality, fluent in both French and English, excellent organizational skills. If this describes you then our Markham area client would like to speak to you. To \$20K.
BILINGUAL CUSTOMER SERVICE REP
Fluently bilingual university or college graduate who loves to deal with people. Sales and service oriented. Join a progressive international company and grow with them. Salary \$17 - 18K.
Call Helena Worth At Keegan Kay For an interview **591-6300**

RECEPTIONIST FOR RECORD COMPANY
Pleasant personality a must. Typing skills required. Phone Lynn at: **475-3550** or Apply in Person at: 153 Telson Rd. Markham

Office Help 515

RECEPTIONIST/ TYPIST
For small computer company. Pleasant personality a must. Word processor experience helpful.
Denison/Woodbine Ave. For an interview call: **475-5155**

Required immediately with 2 - 3 years experience
INTERMEDIATE SECRETARY
Duties mainly Administrative/Clerical. Min. 60 w.p.m. typing, good spelling, grammar, proof reading skills and pleasant telephone manner required. Word processing experience an asset, but not necessary.

JUNIOR MAIL CLERK/TYPIST
Required immediately. Duties will include mail, receptionist relief, clerical, some typing. Good command of English language, pleasant telephone manner, neat appearance and at least 50 w.p.m. typing required. Opportunity for advancement.
SHEPHERD PRODUCTS LTD. Hwy. 7, Kennedy Road, Markham Please call Teresa Pugliese **475-6454**

SECRETARY Required With electronic typewriter experience for independent adjusters office. Markham location, Hwy. #7/48. Please call Mr. Green or Mr. Randall. **787-6155**

SECRETARY
Position would suit young college graduate. Typing 50 w.p.m. Excellent telephone manner a must. \$230 - \$250 per week based on experience.
Call **477-2602** for an interview

SECRETARY/TYPIST
Do to expansion, Scarborough Electronic Manufacturer requires full time secretary. Grade 12 education, 55-60 w.p.m. typing, good telephone manner essential. Salary negotiable.
For Appointment Call **438-3931**

SECRETARY/ RECEPTIONIST
Are you organized? Do you enjoy working under pressure? Do you have office experience? If you answered "yes" to these questions, please send your resume and salary requirements to: J.R. Cook 176 Main Street N. Markham, Ontario L3P 1Y3

Safeguard Real Estate Limited Realtor
REAL ESTATE SECRETARY
Permanent Part-time. Some evenings and Saturdays. For recently new location. Experience in TREB office preferred. Good typing and switchboard skills a must.
Call Mrs. DiStaulo **471-4900**

SWITCHBOARD RECEPTIONIST/TYPIST
Must have a pleasant telephone manner and accurate typing skills. Working hours 9 a.m. - 5 p.m. Monday - Thursday 9 a.m. - 6 p.m., 9 a.m. - 6 p.m. Friday. Starting Salary \$225/week.
For Appointment Call: **477-1666 UNIONVILLE PONTIAC BUICK**

START '86 WITH A CHALLENGING NEW JOB
Busy Markham Cable T.V. Distributor requires bright, self-starter whose responsibilities include switchboard, efficient typing, secretarial and communications skills. Good company benefits and excellent salary.
Apply to Jim Huestis or Sandra Smith **475-1030**

Sales Help 520
PART time pleasant telephone work. Daily 9 a.m.-1 p.m. Victoria Park/Steeles. Calling new mothers for family home service. \$5.75 per hour, excellent bonus. Non-smoker preferred. 431-7726.
SALESPERSON required by wholesale distributor. Drawings with commission. Call Jack 474-8284.

Sales Help 520

NEW OPPORTUNITY
We are adding a ladies fashion shoe department as part of our expanded store facilities. We require a people oriented person who enjoys fashion, combined with a busy work environment, and is prepared to share in the responsibility of developing this new area. Prior shoe sales experience an asset but not mandatory. If you are considering a new opportunity and are prepared to work some evenings and weekends we believe we are offering a challenging and rewarding position with good growth potential. Application forms may be obtained at our store: 141 Main St. N. Markham.
ELEVEN JOSEPH FASHIONS

KIDS WAREHOUSE Requires Experienced Fashion Salesperson For days and evenings Markville Mall **474-5437**

O.B. ALLAN
A National Retail Jewellery Company with 52 stores across Canada now located in the Markville Shopping Centre has openings for:
FULL TIME SALES PERSONS Retail experience an asset Apply in Person **477-6400**

SALESPERSON Guaranteed Income And Commission
Fast growing distributor of a cosmetic drugstore item from Japan wants self motivating and hard working sales person. No experience necessary. Full training given. Must have own car.
Excellent Income Opportunity
FOR INTERVIEW CALL: **738-4811**

SUCCESS TECHNIQUES Presents "POWER SELLING"
A unique dynamic training course to take you to the top. In depth course covering every aspect of selling and using of the latest audio visual training techniques. Limited to 16 persons to ensure maximum impact.
CALL NOW **416-475-8962**

UNION VILLA HOME FOR THE AGED Requires **HEALTH CARE AIDES** Full-Time — Evening Position 3 p.m. - 11 p.m. Part-Time — Alternate Weekends 3 p.m. - 11 p.m. & 11 p.m. - 7 a.m. **STUDENT**
To work as Resident Care Aide Alternate Weekends 7 a.m. - 3 p.m. (must be over 18 years of age)
Call Karen Jefferies **477-2822**

Domestic Help Wanted 540
CLEANING lady needed to work as a partner, car a must, good pay, must be mature. 294-2927 after 5.
HOUSEKEEPER—live-in/out, Monday through Friday 7:45 a.m. to 5 p.m. Two school aged children, Unionville. References: 477-7039.
LADY to live in and care for elderly lady. Room and board included. Buttonville area. Please call 887-5469.
LIVE-IN Nanny required for 3 children, references, Unionville area. Please call 474-0028.

Old Fashioned Maids
Are you tired of your present cleaning service? Let us make your home your castle!
• We'll leave your home sparkling clean
• We serve Markham-Unionville and area
• We have an established professional clientele
• We clean the old fashioned way!
Please give us a call and discuss your personal needs with us.
474-1412 475-8247

Career Training 560
TV AND RADIO
N+B is now interviewing new people for News, Commercials, Talk Shows, DJ and Sports, TV and Radio Announcer training. Part or full time. Dial **964-3616**

kids' tv! Commercial
CTS-TV seeking new kids 4-13 for TV beginners direction.
Parents call **964-9610**

Career Training 560

WORD PROCESSING OPERATOR TRAINING
• 45 Hour Course
• Individual Instruction
• Wang Word Processors
— PLUS —
TYPING SERVICES
• resumes, letters, copy typing
• mailing list, dicta-typing
• financial statements
30 WELLINGTON ST. EAST MARKHAM, ONTARIO **294-4796**

Employment Wanted 565
G.C. PLUMBING — Repairs and alterations — Basement — Washrooms — New Work. Call Guy, 475-0255.

Notices 605
Notice is hereby given that Interactive Design Center Ltd. of Markham, Ontario intends to dissolve by filing "Articles of Dissolution" with the Ministry of Consumer and Commercial Relations pursuant to the business corporation act. Dated this 2nd day of January 1986. Tom Maly — President

Tenders 609
TENDER FOR THE SUPPLY OF ANNUAL BEDDING PLANTS
Sealed tenders clearly marked as to contents will be received by the Town Clerk at 8911 Woodbine Ave., Markham, up to and including Friday, January 17, 1986 at 9:30 a.m. Tender forms and specifications may be obtained from the Purchasing Department at 8911 Woodbine Ave., Markham. Lowest or any tender or any part of any tender not necessarily accepted.
C. Reardon Tender Purchasing **1-86**

MARKHAM
8911 Woodbine Ave. Markham, Ont. L3R 1A1
477-7000

Coming Events 615
MARKHAM AND EAST YORK AGRICULTURAL SOCIETY ANNUAL MEETING
Wednesday, January 15, 1986 at 8 p.m. In General Exhibits Building at Fairgrounds.

Personals 620
ARE you pregnant—distressed? Birthright cares. 471-4412.

Is Your New Year's Resolution To Lose Weight? LOSE WEIGHT NOW ASK ME HOW!
HERBALIFE
The Nutrition People
Sharon Wright **294-6452**

TELECARE offers 24 hours a day, free confidential listening and offers of help by trained workers, to anyone lonely or troubled. 731-1212.
CANADIAN CANCER SOCIETY For information call PRESIDENT — 294-0700, 640-6952, 477-4021. Patient Services — 294-6575, 640-5672, 477-2106. In Memoriams — 294-1853, 640-2461, 477-1626. Can Surmount — 640-2702, 477-3266. Mastectomy Visitor — 294-1023.
CANADIAN CANCER SOCIETY For information call PRESIDENT — 294-0700, 640-6952, 477-4021. Patient Services — 294-6575, 640-5672, 477-2106. In Memoriams — 294-1853, 640-2461, 477-1626. Can Surmount — 640-2702, 477-3266. Mastectomy Visitor — 294-1023.
I am an Australian mother of newborn, 2 year old and 4 year old — household and desperate to meet others in similar situation. My children would love some playmates. Do you live near Karma Ave? If so please phone 475-4098.