

General Help

WHY WORK IN DOWNTOWN TORONTO?
WORK CLOSE TO HOME!
 We have IMMEDIATE openings for full and part-time staff.
 Present starting rate \$5.50 per hour. Increase every 6 months to \$8.29 per hour after two years (present scale). Premiums for working afternoon-shift and premium for working midnight shift.
 Present benefits for full-time employees include:
 Company paid OHIP
 Company paid Medical Plan
 Company paid Dental Plan
Apply in person to:
 Human Resources Dept.
ALPHATEX
 10481 Yonge St.
 Richmond Hill, Ont.
 L4C 3C6

WANTED
 Person for deliveries, shipping and receiving and counter sales.
294-9839

McARTHUR'S FORD LTD. IN MARKHAM FORD DEALERSHIP
 Requires a **LICENSED MECHANIC**
 For busy shop. Ford experience an asset, but willing to train ambitious person. Excellent benefit plan.
 Call **294-5400**
 Service Manager

PLASTICS
Blow Moulding facility
 Requires
 Experienced maintenance, set-up and forepersons.
 Shift work
 Competitive wages and benefits.
886-2815

Experienced
Waiters/Waitresses
 Full and part-time
 Glynnwood Retirement Residence
 Apply in person
7700 Bayview Ave., Thornhill

CARRIERS WANTED
BOYS AND GIRLS
AGES 10 - 15
 To deliver flyers and catalogues. Work in your own area.
EARN EXTRA MONEY
 No Collecting Ever
 Please Call:
755-9218 ext. 36
 Mon. - Fri., Between 9 a.m. - 5 p.m.
R.L. POLK & CO. LTD.

CAFETERIA HELP
 Start Immediately
 In Ronald's Printing
 Richmond Hill
 Please Contact:
 Mr. Cooper
630-7727

COUNTRY CLUB CLEANERS
 Requires
COUNTER PERSON
 For evenings and Saturday.
 Apply at 1 Raymondville Dr.
 at McCowan Road

CAFETERIA HELP
 In Markham Area
 One FULL TIME position - 35 hours per week.
 One PART TIME position - 25 hours per week.
 Starting rate \$5 - \$5.25. Must be able to start first week in January. Experienced preferred. Car essential, no transportation in area. Excellent benefits and conditions.
 Call **252-6251**

CUSTOMER SALES SERVICE PERSON
 We require a self motivated well organized person wishing to make a career with a growing Canadian company.
 Position entails dealing with customers by phone or mail, processing orders, pricing orders, inventory control and many other sales related duties.
 Successful candidate should have a minimum of a completed Community College education or several years of related business experience.
 We offer an excellent range of benefits. Salary commensurate with education, ability and experience.
 Please apply to:
CABLE TECH CO. LTD.
 500 Main St. W.
 Stouffville
640-4333

System Administrator
 Applications are now being received for the above position in our Administration Department.
DUTIES:
 Responsible for operating and controlling the use of The Town's WANG VS 100 Computer facility; co-ordinating technical education and training for staff; insuring appropriate system back up and security functions are performed; installing and testing new software releases; scheduling large volume jobs; service and preventative maintenance; providing assistance to the Systems Manager and acting in his absence.
QUALIFICATIONS:
 The successful candidate will have previous experience in computer operations, preferably with the WANG VS 100 system; post secondary school education, ideally with additional technical courses in computer operations, scheduling, programming, word processing, office automation, etc.; excellent organizational, interpersonal and communication skills; previous municipal experience an asset.
SALARY:
 \$31,605 to \$37,170 per annum.
 Please apply on or before January 17, 1986 to:

Personnel Department
Town of Markham
 8911 Woodbine Ave., Markham Ont., L3R 1A1

COUNTER help required, days, 12:30 p.m. to 4 p.m. Mon. - Fri. Country Club Donuts. 640-5090.

DATA ENTRY OPERATOR
FULL TIME TEMPORARY
 Must be experienced and capable of 50,000 keystrokes a day on an I.B.M. 3742.
 Call 477-5600 or send resume to:
 Box 4103
 Markham Economist & Sun
 9 Heritage Rd.
 Markham, L3P 1M3

DISPATCHER
 Required For
 Local Transportation Company.
 Please Send Resume To:
 Dispatcher
 P.O. Box 355
 Markham
 L3P 3J8

RED CROSS HOMEMAKERS
 REQUIRED IN THE
 UXBRIDGE/AJAX/PICKERING AREAS
 Mature responsible persons with homemaking skills. Flexible hours. Please contact:
 Canadian Red Cross Society
 171 King St. E., Oshawa
 (Collect) 723-2541

\$12,500 - PEOPLE PLUS! Variety is the name of the game in this entry level position with a large successful firm. Utilize your accurate typing and co-operative attitude to start a bright career. Victoria Park/Sheppard.
\$13,000 HERE'S a chance for the typist to become a junior secretary. Get involved in putting your office background to good use and your eagerness to learn in this future oriented position. Woodbine/John.
\$15,000 INTERMEDIATE SECRETARY - With the economy on the upswing you have the opportunity to find that exceptional career you have dreamed about. This very professional firm can offer you responsibility and challenge. Don Mills/Eglinton.
\$15,000+ CUSTOMER SERVICE ORDER DESK - Your tactful telephone manner and data processing background with accurate typing will land you this exciting position with this excellent company. Warden/Steeles.
\$15,000 - CUSTOMS & TRAFFIC CLERK. A little customs experience and a lot of enthusiasm is all that is needed.
\$14,000 CLERK/TYPIST Your good typing is all that is needed to start a career in this friendly firm where you'll be exposed to a variety of duties. Woodbine/Steeles.
\$275 A WEEK - COMPUTER OPERATOR. Utilize your hands on data entry experience in this varied position. If you are self-motivated, like a busy day and working independently then this is the job for you. Woodbine/Steeles.
\$15,000 SALES SECRETARY. If you have an excellent telephone manner, good typing and love a busy work atmosphere along with lots of client contact then you'll enjoy meeting deadlines and organizing this sales department. York Mills/Don Mills.
 Call: 493-6880
DON MILLS/SHEPPARD FAIRVIEW MALL or
 296-0952
 200 Conslum 7th Fl.
 McCowan/401

DRAKE PERSONNEL

CENTRAL VACUUM INSTALLER
 Required part-time. Previous experience essential. Phone:
294-7859

RECEPTIONIST
 We require an experienced part-time or full-time receptionist. Good telephone and typing skills a must. Competitive salary and benefits.
SEND RESUME TO: KEVIN GORANSON
 Cosburn, Griffiths and Brandham
 Insurance Brokers Ltd.
 716 Gordon Baker Rd. Suite 202
 Willowdale, Ontario, M2H 3B4
 (near Victoria Park & Steeles)

RECEPTIONIST
 Full Time
 Temporary

RECEPTIONIST
 Full Time
 Temporary

RECEPTIONIST
 Full Time
 Temporary

HICORPS
 OFFICE ASSISTANCE LTD.
 10096 Yonge St., Richmond Hill
Permanent Openings
 SEC. with sales and marketing background. Exciting opportunity for self-motivated individual. Richmond Hill.
ACCOUNTING CLERK. On-line computer exp. Markham.
SWITCHBOARD OP. With Telex. Exc. phone manner and grooming req. Aurora.
 Start The New Year Right!
 Join our temporary team and enjoy a variety of assignments, working for our local clients.
 Call to-day for details
884-6782

Electrical Wholesaler
 Requires Experienced
Counter Person
 Apply in confidence to:
 Box 120, The Liberal,
 c/o P.O. Box 390,
 Richmond Hill,
 Ont. L4C 4Y6

DAY CARE HELP
 E.C.E. Teacher
 Assistant Teacher
 Part-Time Cook
 Call **Claremont**
649-2315

CLEANING PERSON
 Permanent/
 Part Time
 offices - showroom
 Hwy. 404 & Hwy. 7
 Own Transportation
881-2100
 Mrs. Busby

DRIVER wanted for kennel work, also, experience preferred. Call 887-5012, 9 a.m. - 5 p.m.

Geac Computers International Inc.
 a dynamic Canadian company, has an immediate opening for a
SWITCHBOARD OPERATOR RECEPTIONIST
 The individual must have 2 years related experience, Grade 12 education and accurate typing skills.
 Steeles/Woodbine area.
 Interested and qualified candidates should submit a resume in confidence to:
 Personnel Department
 Geac Computers International Inc.
 350 Steeles Road West,
 Markham, Ontario L3R 1B3
 (No Agencies Please)


Payroll Clerk
 Johnson Controls Ltd. recently relocated in Markham requires a grade 12 graduate with related payroll/accounting experience and or enrolled in a recognized accounting course. Pleasant and effective telephone manner, neat and legible hand writing and typing speed of 40 wpm. Excellent company benefits. Please send resume to:
 Personnel Co-ordinator
 7400 Birchmount Rd.
 Markham, Ontario M3R 5V4


DIRECTOR FOR DAY NURSERY CENTRE
 Located in Newmarket
 Applicant should have E.C.E. Diploma or equivalent, with a minimum 3 years experience in a supervisory/administrative capacity in Day Nursery Centres.
 Please submit resume to:
 Ms. Rae Kirkwood
MAGNA INTERNATIONAL INC.
 36 Apple Creek Blvd.
 Markham, Ont.
 L3R 4Y4

Economist & Sun
PERSON FRIDAY
 The Distribution Department is looking for an energetic well-organized person to perform a variety of duties in our department.
 Position involves data entry, answering telephones, filing, etc. Applicant must have good typing skills.
 For an interview please call Sandra Marrier at 294-8244 between 9 a.m. and 5 p.m.
EXPERIENCED PERSON
 Wanted for counter hardware sales. Good wages.
 Call Dave Scotto
669-9914
FOOD STORE NEEDS FULL-TIME HELP
 Some weekend work involved.
294-5521
 Ask for Art or Paul
 HELP wanted on horse farm. Phone 640-6998.
HELP WANTED
 Person to work in feed mill. Agricultural experience an asset.
 Apply To:
Reesors Marmill Ltd.
 14 Station St.
 Markham, Ont.

GENERAL HELP
 Required for
 Office furniture
 Esna Park & Alden Rd.
475-0505

HELP
 Required
LIGHT PACKAGING
 and
ASSEMBLY OPERATIONS
 Looking for full or full-time part-time staff. \$5 per hour to start.
 Apply in person:
 Magtech Inc.
 151 Bentley St. Unit 1
 (Warden & Denison area)

INSURANCE BROKER
 Requires
 Experienced person, licence preferred, varied office duties, Hwy. #7 east of Kennedy.
Colley, Borland and Vale
 Call Edith Hagarty
477-2720

JOURNEY'S END MOTELS
MARKHAM
 Requires
 Part-Time
NIGHT AUDITOR
FRONT DESK CLERK
 Weekends
 Apply in Person
 Between 9 a.m. & 4 p.m.
 Monday to Friday
 8330 Woodbine Ave.
 (South of Hwy. 7 on Woodbine)
 See Vicki

LEGAL SECRETARY
 Required immediately. Salary based on experience and ability.
 Write Box 3532
 c/o The Tribune
 Stouffville, Ont.

ECONOMIST & SUN
 The Distribution Department of the Economist & Sun requires drivers for Wednesday only. This position involves 3-4 hours Wednesday morning/afternoon. A vehicle is necessary.
 Suitable for someone looking for some extra income; working once a week.
 For more information please call Jenni Hutt at:
294-8244

ECONOMIST & SUN DISTRIBUTION DEPARTMENT
 Requires
 Part Time Help
 • 3 - 4 hours
 • 3 - 4 evenings per week
 • Car required
 Excellent for mature student or homemaker.
 Please Call:
 Sandra Marrier
294-8244
E.C.E. TEACHER REQUIRED
 The Children's House
 640-2905 or 640-1101

MOTHER'S
FULL TIME DISHWASHERS AND KITCHEN HELP FULL & PART TIME SERVERS
 Call **471-5050**
 8515 McCowan Road
 Markham, Ontario

PUBLISHER
 Requires temporary part-time help in their telemarketing division, must have a good telephone voice. Contact Nancy Case.
474-0333
PART TIME RECEPTIONIST
 Required for 2 hours daily, Mon. - Fri. sometime between the hours of 10:30 a.m. and 3 p.m.
 Century 21 Armour Real Estate
 Unionville
477-2533

REMMINGTON'S
 Is now hiring at their new location.
 • HOST/HOSTESS
 • WAITRESS/WAITER
 • BUS BOYS/GIRLS
 • KITCHEN HELP
 • COOKS
 • BAR ATTENDANTS
 Apply in Person
 From 9 a.m. - 4 p.m.
 8365 Woodbine Ave.
RECEPTIONIST/SECRETARY
 Full time position for busy Real Estate office in Markham. Experience an asset.
 Call Sue Meadows
 Century 21 Armour Real Estate
 294-2533
TOWN HALL RISTORANTE
 Requires
 —Bus Person
 —Waiter/Waitress
 —Kitchen Help
 Call
 Between 10:30 a.m. - 4 p.m.
471-6084
TOOL & DIE MAKER
 Required for immediate employment. Must have experience on precision tooling, progression dies. Apply to:
 Glitsch Canada Ltd.
 Uxbridge, Ont.
852-3381
 VOLUNTEER needed for pool, 2 mornings a week. Participation House Markham. 294-0944.
SNAP ON TOOLS
 Requires
OFFICE CLERK
 Accurate typing and some bookkeeping background.
 Call Carrie
475-2805
STUDENT REQUIRED
 To work with 18 year old blind/deaf boy, weekends and school holidays. Must enjoy outdoor activities and have a valid drivers licence. Sign language an asset.
 \$6.30 Per Hour
 Call **475-1960**
START FRESH IN THE NEW YEAR
 Working for a medium size Manufacturing Company. Permanent Full-Time position available immediately. Experience in production environment required.
 Call Karl
477-0024
 W.J. Stewart Company Ltd.

MARKHAM
 Requires
 Part-Time
NIGHT AUDITOR
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 Weekends
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 8330 Woodbine Ave.
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MOLLY MAID
 Come and be a part of the TEAM MOLLY MAID, a house cleaning service, is a good company to work for — consider the advantages:
 Good hours — 8:30 a.m. to 4:30 p.m. Monday through Friday. Full and part-time.
 Transportation provided. Active job — keep fit. Good wages. Be a part of a professional team that has established an excellent reputation in the Town of Markham.
 Call **294-8200**

FOOD COUNTER SALES
 Full or Part-time
 Flexible hours essential
CULLEN COUNTRY BARN
 (Steeles & Kennedy)
477-4475 (ext. 231)

Opportunity
KITCHEN TRAINEE
 Excellent opportunity for advancement. Experience unnecessary. We require maturity, a willingness to learn and the ability to get along well with others.
 Apply in Person
 Days only
O'TOOLE'S
 258 Wellington St. W.
471-5952

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 W.J. Stewart Company Ltd.

TRANSIT CO. SIMCOE
SCHOOL BUS DRIVERS
 Would you like to earn extra cash? Call now and start training. Immediate openings for van and bus routes in Richmond Hill, Gormley and Stouffville.
 • No babysitting, take your child with you.
 • Ideal position for housewife, retired person or shiftworker.
 • Full training provided.
 • Minimum 21 years or older.
 • Must have good driving record.
 Please call Alberta Witiuk
888-1938

SECRETARY REQUIRED
 Thornhill Soccer Club
 Requires office secretary part-time. Flexible hours, averaging 5 hours per day. Computer/word processing experience preferred.
 Mail or deliver applications before January 12 to:
 Thornhill Soccer Club
 Clatworthy Arena Complex
 2400 John Street
 Thornhill, Ont.

TRAVELWAYS SCHOOL TRANSIT
 Requires
 Part-time School Bus Driver
 Approximate hours 7:30 - 9 a.m. and 3 - 4:30 p.m. 5 days per week.
 Call:
294-5104

O'TOOLE'S ROADHOUSE RESTAURANT
EXPERIENCED WAITRESS/WAITER DOORMAN DISHWASHERS
 Apply in Person
 (Days only)
 O'Tooles
 258 Wellington St. W.
471-5952