

Josephine's
Petites

PART-TIME FASHION CO-ORDINATOR

Required for new Petite Store opening in Markville preferably 5'4" or under, able to work evenings and Saturdays. Previous clothing sales experience preferred.

For evening appointment please phone:
477-7430

LANDSCAPE CONSTRUCTION

Company requires experienced person full time. Minimum 1 year experience. Own transportation.

294-1663

Country Style Donuts

Counter Help

Midnight Shift

Apply in person between hours of 7 a.m. and 2 p.m.

8370 Woodbine Ave., Markham (Woodbine - No. 7 Hwy.)

Full-Time

Baker

Required By Country Style Donuts

Experience A Must
Must Have Own Transportation

8370 Woodbine Ave. Markham (Woodbine - No. 7 Hwy.)

COLLECTOR

Required by plastics firm, located in Maple

An experienced senior person to handle their ever expanding receivables

Must be well groomed, self-starter, able to work independently, with experience in large industrial collections.

Own transportation required

Salary commensurate with experience.

Send resume to: Mrs. Hopcroft,

Fabricated Plastics Ltd., 2175 Teston Rd., Maple, Ont. L0J 1E0

Registered Nurse

Coronary Care Unit

York Central Hospital is a modern 316 bed, fully accredited community hospital, located north of Toronto.

We require a permanent, part-time registered nurse to join our 8-bed unit.

The successful applicant will have experience in the initiation of I.V. therapy, Veno-Puncture and be competent in arrhythmia interpretations - 2 years med/surg experience plus critical care courses required.

Qualified applicants are invited to apply to:

Human Resources, York Central Hospital, 10 Trench St., Richmond Hill, Ont. L4C 4Z3 883-2250

GENERAL WAREHOUSE ASSISTANT

With ability to paint and do rough carpentry. Age 17-24. Will Train. Phone: Mrs. Ceballos

294-7899

SUNOCO

SMS DIVISION OF SUNOCO

Requires Part-time midnight help

Please apply in person between 7 am and 4 pm

91 Wellington St. West

SILK SCREEN

ON TEXTILE

Experienced only Steeles/Woodbine

477-712

STUDENT wanted. Careful worker to paint a one story house. Call 294-2683.

RETIRED or pensioner gentleman to cut lawns and help in garden. 477-4030

WATER waitress wanted for Stouffville Restaurant & Tavern, A&P Plaza. Also dishwasher for morning shift. Please apply in person or call 640-3739 after 2 p.m.

TRUCK DRIVER

Experienced A driver, must have 3 years Highway with abstract. Call: **474-1287**

WEEKEND help required at Goodwood horse farm. Own transport needed. Call 640-6998 evenings.

INTEGRATED OFFICE SYSTEMS

"A NEW CAREER IN LESS THAN A YEAR"

For University and College Graduates Or People with Equivalent Business Experience

This two semester (September to May) program is designed to meet the career needs of both men and women in the areas of human resources, technologies and procedures in the automated office environment.

Graduates will gain expertise in:

- PC Software Applications
- Feasibility Studies
- Written and Oral Presentations
- Project Planning and Problem Solving
- Telecommunications
- Needs Analysis Assessment
- Records Management

Call now for full details and brochure.

Office Administration Division
491-5050 ext. 2268

IOS INFORMATION DAY

June 10, 4:30-8:30 p.m.

Phase III Boardroom - Newham Campus

SENECA COLLEGE

OF APPLIED ARTS AND TECHNOLOGY

1575 HIGHWAY 10 EAST, WOODBINE, ONTARIO M3B 2S1

OLD VILLAGE SPAGHETTI HOUSE

KITCHEN TRAINEES

Willing to train full-time or part-time positions. Apply in person only to: 346 Main St. North Markham

ORDER DESK CLERK

for busy Order Desk at Woodbine & Steeles. Must have excellent handwriting and good command of the English language. Typing 50-60 wpm. a must.

475-6130

PART-TIME CLERK

Applications are now being received for the above position in the Administration Department (Personnel Division) DUTIES

To provide general office and clerical services as well as counter inquiries.

QUALIFICATIONS: Communication, general knowledge at a High School graduate level, specific skills as may be acquired through a High School commercial course or equivalent. Public relation skills an asset.

HOURS OF WORK: 25 hours per week.

WAGE: \$5.50 per hour.

Please apply on or before June 11, 1985 to:

Personnel Department

MARKHAM

8911 Woodbine Ave
Markham, Ont. L3R 1A1

PART-TIME &/OR FULL-TIME

For Deli Counter
Some experience necessary

294-1704 (Mario or Carmen)

PART-TIME TELLER

CALL DAYLE TAYLOR

477-6535

PAINTER (student) required immediately, car helpful, Unionville/Markham/Thornhill area, some exposure necessary. 828-1233

QUALICARE

Nannies wanted, cooks and housekeepers, & companions live-in and out. Top rates. Excellent benefits. Call: **924-4411**

TRIBUNE CARRIERS

Required for Stouffville, Uxbridge, Mus-selman's Lake areas. Own route and for holiday fill-ins.

Call Mrs. Deacon

640-2100 or 649-2292

TRUCK DRIVER

Experienced A driver, must have 3 years Highway with abstract. Call: **474-1287**

WATER waitress wanted for Stouffville Restaurant & Tavern, A&P Plaza. Also dishwasher for morning shift. Please apply in person or call 640-3739 after 2 p.m.

TRUCK MECHANIC

or medium to heavy trucks, Class A licensed.

BODY REPAIRER

Full time, for busy flat rate shop. Good company benefits.

Call Service Manager
Bob Wressall
Neil Patrick Motors Ltd.

640-3450

TWO POSITIONS AVAILABLE

• **DRIVER - CLASS G**
3 TON STAKE TRUCK

Delivery of metal working machinery. Experience preferred

• **SHIPPER/RECEIVER**

Must be able to move heavy machinery. Some office skills required. Both applicants must be dependable and be self-starters.

Reply to
Box 428
Don Mills, Ont. M3C 2S7

Woodbine/Steeles area

The Town of Whitchurch-Stouffville requires a

TEMPORARY SECRETARY

in the Building Department for a period of approximately seven months beginning July 8, 1985 until January 31, 1986.

Applications will be received by the undersigned until June 14, 1985.

Bruce Arrowsmith
Chief Building Official
PO Box 419,
19 Civic Ave.
Stouffville, Ontario, L0H 1L0

TRAVELWAYS SCHOOL TRANSIT

Requires Part-time School Bus Driver. Approximate hours 7:30 - 9 a.m. and 3:45 - 5:30 p.m. 5 days per week. Call: **294-5104**

WAITERS/WAITRESSES BARTENDERS

required for **NEW UPSCALE MARKHAM RESTAURANT**

Experienced only need apply. Apply in person 39 Main St. N. Markham

WAITRESSES WAITERS

Experienced

474-0704

Carpenters Arms

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Carpenters Arms

Grocery Clerks (Part-Time)

Our Miracle Food Mart store in the Markville Shopping Centre has immediate openings for part-time Grocery Clerks. Candidates must be available to work flexible hours (evenings, nights, Saturdays) up to a maximum of 24 hours per week.

Previous grocery/supermarket experience would be a definite asset.

Interested applicants are invited to apply in person to the Grocery Manager.

5000 Highway #7 (Markville Shopping Centre) Markham, Ontario

miracle

FOOD MART

MECHANIC

TRUCK TRANSMISSION SHOP

In Markham. 3 years experience in RE and RE. Call days: **294-5357**

ACCOUNTANT/BOOKKEEPER

Required for Chartered Accountants office in Markham. Please reply with resume to P.O. Box 355 Markham, Ont. L3P 3J8

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ACCOUNTS RECEIVABLE/BOOKKEEPER REQUIRED FOR BUSY LOCAL OFFICE

- The successful candidate will be efficient and well organized and must be a self-starter.
- Duties will include accounts receivable, billing, typing correspondence, collection of delinquent accounts
- Salary plus excellent company benefits

Please send resume to:
Box 4061
Economist & Sun
9 Heritage Rd.
Markham, Ont. L3P 1M3

BOOKKEEPER/RECEPTIONIST

Permanent Part Time Position
2-3 days weekly

Must be familiar with payroll and one-rite system up to and including trial balance. Send resume to:
Box 4063
Economist & Sun
9 Heritage Rd.
Markham, Ont. L3P 1M3

BOOKKEEPER

Required, part time, experienced with accounts payable/accounts receivable, payroll and cost accounting. Computer experience an asset.

Apply in person to **STOUFFVILLE MACHINE**
40 Freel Lane, Stouffville

CLERK TYPIST/ MARKETING DEPARTMENT

Personable individual with good typing skills to perform general office duties including Telex and Switchboard relief. If you are self motivated, conscientious and well organized we offer attractive salary, excellent company benefits and pleasant working conditions. Location: Woodbine & Steeles. Own transportation preferred.

475-6202

RECEPTIONIST/TYPIST

Required

For a rapidly expanding office products manufacturer in the Woodbine/Steeles area. Applicants must have a pleasant and professional telephone manner as well as top-notch typing skills. We offer a competitive salary and excellent fringe benefit package. For additional information please contact:

L. Feldman

475-6320

SENIOR ACCOUNTING CLERK

- The above position involves assisting the Cost Accountant in the analysis and invoicing of work orders and monthly reconciliations.
- Candidates are to have two (2) years accounting experience and to be enrolled with a 3rd year R.I.A. or C.G.A. program.
- Applications are to be sent to: Markham Hydro Electric Commission 810 Warden Avenue Markham, Ontario, L3P 3V7 Attention: Robert Lyew

MARKETING SECRETARY

The rabbit died, and so did we when we discovered that our Marketing Secretary was pregnant. We are seeking an experienced temporary replacement who would enjoy a five month assignment in a hectic environment at our new Warden/Steeles offices. This person would be detail-oriented, have excellent dicta typing/AES skills, and be able to cope with the demands of being the "right hand" to three busy marketing professionals. Non-smokers only. Call: L'Image Design

475-7703

HI-CORPS

OFFICE ASSISTANCE LTD.

10096 Yonge St., Richmond Hill

URGENT!

ACCT. MANAGER: B. Comm. or BIA or CGA for budget/analysis; young company, super potential for advancement. 28 k.

EXEC. SEC. for president. Dynamic personality, terrific future. Downsview. 21 k.

RECEPTIONIST/TYPIST: Maple 15 k

PART-TIME BOOKKEEPER. 2 days, Richmond Hill. Salary negotiable.

DICTA/TYPIST: Nice office. No overtime. Concord. 16 k.

EXEC. SEC./SHORTHAND REQUIRED. For "Dream Job". Recent graduate of business college considered. 25 k.

Call for details
884-6782

RECEPTIONIST/TYPIST

Required by Scarborough manufacturer Sheppard and Markham Rd. area

The candidate should have excellent typing skills and pleasant telephone manner. Excellent benefits. Salary commensurate with experience.

Reply in confidence to: Box M5364, THE MIRROR, 10 Tempo Ave., Willowdale, Ont. M2H 2N8

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MANAGEMENT POSITION AVAILABLE

\$50,000 FIRST-YEAR TO PROVEN CLOSER WITH DIRECT SALES EXPERIENCE

Well established Canadian and International Firm.

- Qualified leads from proven marketing methods
- Bondable
- University or college education an asset
- To cover Eastern Ontario

Call Mrs. Thorpe

416-831-3908

(Between 9 am - 4 pm)

SALES HELP WANTED

Part-time for Health-Tex children's clothing store in Markville Mall. Apply in person to P. Russell

We're still growing strong & need you!

Are you career orientated or a homemaker looking for a challenging position in retail sales? Join our motivated & well trained staff for a solid career. No experience necessary, some sales experience helpful.

Full and part time positions available immediately for our Markville store

Apply in person to:
Manager
Markville Shopping Centre
Hwy 7 & McCowan

micro cooking centre

Canada's Largest Microwave Specialists

Safeguard

Real Estate Limited (Canada)

258 WELLINGTON ST. WEST MARKHAM, ONT. L3P 1B9

BE A SUCCESS WITH US!

A Career Change?

You have drive and enthusiasm, value success, want to determine your own future. Find out the Lucrative and Exciting opportunities REAL ESTATE has for you.

SAFEGUARD provides:

- individual sales help and training programmes
- up to 90% commission
- luxurious computerized offices

We have openings for new and experienced Salespeople in our Branch at McCowan/7

For a confidential interview call: **Mary Muir 471-4900**

PARKVIEW HOME

Registered Nurses needed. Part time nights and on call.

640-1911

Quality of Life

A dynamic new agency needs RN's, R.N.A's, Health Care Aides for Neo-Natal courses and Geriatrics training. Competitive salaries, specialized areas benefit programme ongoing in-services.

Call today 896-1516

HOMEMAKERS & HOME HEALTH AIDES

Needed to care for THE ELDERLY, DISABLED AND CONVALESCENT in their own home. All areas and five-in positions available. EXPERIENCED PEOPLE preferred.

COMCARE - 929-3364

Medical Help

Registered Nurses needed. Part time nights and on call.

640-1911

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