

General Help 505

STUDENT required for part-time office position. Woodbine and Steeles area. Call 475-0555

WANTED
Food service manager for small health care facility. Duties include purchasing; cost control; staffing and supervision. Experience preferred. Reply to:
625-7395
weekdays, 9 to 5

WANTED - cleaner for evening work, some heavy cleaning for Daycare Centre in Hagerman Corners. Call 477-4778

PART TIME PERSON REQUIRED
With truck, for deliveries and some construction work. Stouffville-Ballantrae area.
284-0789

RATCLIFF LUMBER LTD
4340 Hwy 7
Unionville
Part Time Help required.
* Yard worker, some truck driving necessary, Thurs & Fri. nights & Saturdays.
* Sales person, experience preferred, Friday night & Saturday.
* Cashier, experience preferred, Friday night & Saturday.
Call Terry for appointment
477-1661

R.N. - R.N.A.
For High Point Residence in Markham, to coordinate medical, dental appointments and health needs: 20 hours per week. Please submit resume before Sept. 19 to:
Personnel Department
York Central Association for the Mentally Retarded
475 Edward Ave.,
Richmond Hill, Ont. L4C 5E5

RECEPTIONIST
For Professional Office
Stouffville area
Apply to
Box 3507
c/o The Tribune
Stouffville, Ont. L0H 1L0

RECEPTIONIST
Required for small firm in Markham — part time or full time. Small amount of office work along with answering telephones. Call:
471-4552
after 6 p.m.

RECEPTIONIST CLERK
Typing skills required, inventory control experience an asset. For interview call:
HYDRA-LIFT INDUSTRIES LTD
15 East Beaver Creek Road
(Richmond Hill, Ont.)
731-2464

RECEPTIONIST-TYPIST UNIONVILLE
Saturday: 9 - 5
Sunday: 10 - 4
A friendly atmosphere for an individual who enjoys people and has good typing skills. Please contact Pam Morris:
477-1270
between 9 & 5
FAMILY TRUST CORP.

Roy Foss Motors Ltd.
Clerk/Typist
Experienced

For stocking in cars.
Dealer trades, inventory control records and reports.
Also

Clerk/Typist
Experienced
For daily bank deposits, licensing and transfers of ownerships.
Call Joan Parker,
886-2000

Sales Person
Travel oriented sales person.
At least 2 years experience.
Own transportation.
226-5611

Skilled Help 510

PARTS & SERVICE
LICENSED MECHANIC PREFERRED
Experience on imports. Call Service Manager - North Markham Motors
477-2451

Office Help 515

DICTA-TYPIST VICTORIA PARK & STEELES AREA
We require an outgoing individual with excellent typing and dicta skills coupled with a pleasant telephone manner and good command of the English language.
If you can handle a large volume of a dicta in exchange for good salary and working conditions please contact:
Mrs. Fisher
494-9399

Office Help 515

BOOKKEEPER REQUIRED
For major automotive manufacturing company. Must have previous experience on full set of books up to trial balance, payroll and taxes. Salary based on experience.
Hwy #7 and 404 area
Hydra-Lift Industries Ltd.
Contact Debbie
731-2464

EXPERIENCED OFFICE WORKER
required
Typing must be competent. Some accounting capability useful. This is a pleasant 3 person office. Area Yonge/Hwy. 7. Please apply to:
Box 3021
Economist & Sun
9 Heritage Road
Markham, L3P 1M3

EXPERIENCED LEGAL SECRETARY
Required
for local Markham law firm. Reply to
Box 3022
Economist & Sun
9 Heritage Rd.
Markham, L3P 1M3

ACCOUNTS RECEIVABLE CLERK
Carson & Weeks Insurance Brokers require experienced A/R Clerk. Previous experience and strong telephone skills required. Reply to:
Mr. Beaton
294-0722

REMARK HOMES
needs a receptionist with typing skills. Shorthand an asset. Part-time 5 days per week. 10 a.m. - 2 p.m. for office located in Markham.
For interview phone
Dianne Duncan
483-4112

INVOICE CLERK
The customer service department of our new facility on Kennedy Road, south of Highway 7 requires an experienced invoice clerk.
Applicants must have 2 years experience on an I.B.M. System 34. Preference will be given to the mature responsible person who is capable of work in a high pressure environment and able to work under minimal supervision.
We offer good starting salary and excellent benefits. Please call:
Personnel Manager
SHEPHERD PRODUCTS
8016 Kennedy Road, Markham
475-6454

DRIVERS/VAN
Drivers with van and crew to deliver printed material door to door in the Metropolitan Toronto Area.
WEEKDAYS/WEEKENDS or BOTH.
PAID WEEKLY
CALL MR. KIM WEEKDAYS 9 - 5
493-3565

PERSON FRIDAY
required for small company in the Warden/Steeles area. Duties include receptionist, bookkeeper (to take up to trial balance) and invoicing.
For an interview call
477-0709

PART TIME WEEKDAYS
Flexible Hours
294-2758
Ask for Bryan

TOWN OF WHITCHURCH-STOUFFVILLE
requires a Part-Time
SECRETARY
Qualifications: Excellent shorthand, typing and communication skills.
Description: The successful applicant must be available for work on short notice to assist in case of absenteeism and peak periods within various departments.
Salary: \$8.00 per hour.
Applications will be received by the undersigned until Friday, September 21st, 1984.
Mrs. P. Muir, Clerk
Town of Whitchurch-Stouffville
19 Civic Ave. Box 419
Stouffville, Ont.
L0H 1L0

WORD PROCESSING
Required immediately — 2 typists, experience on Wang word processor to work 5 evenings per week. Hours 5:30-10:30 p.m. Must have minimum 60 wpm typing, one year experience, be reliable and trustworthy, able to work with minimum supervision, own transportation. Location: Woodbine & Steeles.
Please Call
Laura Hart
475-9160

Domestic Help Wanted 540

CLEANING person required. References. One day twice a week. Canadian experience. 294-8159 evenings.

DOMESTIC help required one day per week. References required. 8 a.m. - 1 p.m. \$40. - 889-2908

HONEST mature person required for light housework on a part-time basis. Richmond Hill area. Call 884-7806 after 6 p.m.

FREE
120 page Career Guide shows how to train at home for 205 top-paying, full and part time jobs. Granton Institute, 267A Adelaide St. West, Toronto.
Call:
(416) 977-3929
today!

Career Training 560

TV AND RADIO
N-H is now interviewing new people for News, Commercials, Talk Shows, DJ and Sports, TV and Radio Announcer training. Part or full time. Dial
964-3616

Employment Wanted 565

BOBCAT - \$30.00 per hour. Backhoe and truck work. Clean your barn, dig for fence post holes and swimming pools, etc. Top soil - sand & gravel for sale. 640-4561 or 852-7311

Instructional, Trade Schools 566

TIME to review your kitchen workshop and upgrade your cooking skills? Let Gunther, chef of La Bodega, take you through the basic elements to build up your culinary expertise. Inquire at The Kitchen Door, 294-0676

Tenders 609

TENDER FOR THE TRANSPORTATION & PROCESSING OF TRANSIT FARE BOX REVENUES
Sealed tenders clearly marked as to content will be received by the Town Clerk at 8911 Woodbine Ave., Markham up to and including Wednesday, September 19th, 1984 at 4 p.m.
Tender forms and specifications may be obtained from the Town of Markham, Purchasing Dept., 8911 Woodbine Ave. Markham.
Lowest or any tender or any part of any tender not necessarily accepted.

MARKHAM
8911 Woodbine Ave.
Markham, Ontario.
477-7000

Sales Help 520

PART TIME OUTSIDE MARKETING CONSULTANTS
Required for
Uniglobe Travel Agency in Markham. Above average commission, on-going support service and training provided. Call Richard
475-7336

Sears
Sears Markham Place is now accepting applications for:
PART TIME SALES PEOPLE
Applicants must be available days, evenings and Saturdays. Please apply in person.
2900 Steeles Ave. East
Thornhill
9:30 a.m. - 5:30 p.m.
Monday to Friday
Sears Canada Inc.
477-5000

SALES PERSON
Required
Licensed with RIBO for General Insurance Office in Unionville. Transportation required. For further information call:
The Insurers
ask for Dave Wilson
477-5000

SALES REPRESENTATIVE Required
For The Classified Department at the
Economist & Sun
Successful Applicant must have good typing skills, excellent grammar and enjoy working with the public.
Please Call
Dorothy Young
294-2200

PERMANENT PART TIME WORK
Canada's largest in-store demonstration company requires outgoing personable people to demonstrate and promote the sale of food products in major supermarkets.
Regular part time employment at a competitive wage is available immediately. Car an asset. Mature students very welcome.
441-2270

Domestic Help Available 541

CLEANING lady available days. 294-6924
HAVE your home expertly and professionally cleaned. Honesty and reliability is the policy. For more details telephone Barbara 640-3301

Domestic Help Wanted 540

CLEANING person required. References. One day twice a week. Canadian experience. 294-8159 evenings.

DOMESTIC help required one day per week. References required. 8 a.m. - 1 p.m. \$40. - 889-2908

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Lowest or any tender or any part of any tender not necessarily accepted.

MARKHAM
8911 Woodbine Ave.
Markham, Ontario.
477-7000

THE YORK REGION BOARD OF EDUCATION

TENDER NO. 84 T 68
SNOWPLOWING

SEALED TENDERS clearly identified will be received up to 4:00 p.m. local time on Tuesday, September 25, 1984 at The York Region Board of Education, P.O. Box 40, 60 Wellington St. W., Aurora, Ont. L4G 3H2.

To obtain details and bidding instructions you may either phone or complete the information below and mail to The York Region Board of Education, Purchasing Department, Box 40, Aurora, Ontario, L4G 3H2.

NAME: _____ Tel. No. _____
ADDRESS: _____
Tender No. 84 T 68
Wm. R. Munroe, Chairman
R.A. Cressman, Director of Education & Secretary-Treasurer.

Ontario

MINISTRY OF MUNICIPAL AFFAIRS & HOUSING

TO PROVIDE EMERGENCY ELECTRICAL MAINTENANCE SERVICE FOR THE TOWN OF PICKERING
Reference No. P.T. 20/84

Tenders will be received for the above until 11:00 a.m. local time September 27, 1984 by the Office of the Corporate Secretary, Ministry of Municipal Affairs & Housing, 2nd floor, 777 Bay Street, Toronto, Ontario, M5G 2E5. Details and Specifications may be obtained from the Chief, Purchasing Services, 3rd floor, 777 Bay Street, Toronto, or telephone 585-6850, quoting reference number as above. The lowest of any tender not necessarily accepted.
An Agency of the Province of Ontario

Ontario

MINISTRY OF MUNICIPAL AFFAIRS & HOUSING

TO PROVIDE EMERGENCY ELECTRICAL PLUMBING SERVICE FOR THE TOWN OF PICKERING
Reference No. P.T. 19/84

Tenders will be received for the above until 11:00 a.m. local time September 27, 1984 by the Office of the Corporate Secretary, Ministry of Municipal Affairs & Housing, 2nd floor, 777 Bay Street, Toronto, Ontario, M5G 2E5. Details and Specifications may be obtained from the Chief, Purchasing Services, 3rd floor, 777 Bay Street, Toronto, or telephone 585-6850, quoting reference number as above. The lowest of any tender not necessarily accepted.
An Agency of the Province of Ontario

Ontario

MINISTRY OF MUNICIPAL AFFAIRS & HOUSING

TO PROVIDE EMERGENCY MAINTENANCE SERVICE TO ONTARIO LAND CORPORATION
Reference No. P.T. 17/84

Tenders will be received for the above until 11:00 a.m. local time September 27, 1984 by the Office of the Corporate Secretary, Ministry of Municipal Affairs & Housing, 2nd floor, 777 Bay Street, Toronto, Ontario, M5G 2E5. Details and Specifications may be obtained from the Chief, Purchasing Services, 3rd floor, 777 Bay Street, Toronto, or telephone 585-6850, quoting reference number as above. The lowest of any tender not necessarily accepted.
An Agency of the Province of Ontario

Tenders 609

MINISTRY OF MUNICIPAL AFFAIRS & HOUSING
TO PROVIDE EMERGENCY MAINTENANCE SERVICE FOR THE TOWN OF MARKHAM AND THE CITY OF SCARBOROUGH
Reference No. P.T. 18/84

Tenders will be received for the above until 11:00 a.m. local time September 27, 1984 by the Office of the Corporate Secretary, Ministry of Municipal Affairs & Housing, 2nd floor, 777 Bay Street, Toronto, Ontario, M5G 2E5. Details and Specifications may be obtained from the Chief, Purchasing Services, 3rd floor, 777 Bay Street, Toronto, or telephone 585-6850, quoting reference number as above. The lowest of any tender not necessarily accepted.
An Agency of the Province of Ontario

Coming Events 615

ADULT Badminton starts Monday, Sept. 17 from 8:30 - 11 p.m. At Stouffville District Secondary School. For further information, call David Rea 473-5405

AURORA SHRINE CLUB
Having a Yard Sale
Sat. Sept. 22nd
at 330 Main St. W. Stouffville
S/W corner 9th Line & Main Sts.
Anyone wishing to donate any articles would be appreciated. We can pick up. Please call:
640-4685 640-5424 640-4103
to help burned and crippled children
Thanking you in advance for your co-operation.

MR. & MRS. FRANK REESOR
Main St. Markham
Invite their friends to join them in celebrating their 50th Wedding Anniversary at an Open House on Sept. 15, 1984 from 2-5 p.m. at Zion United Church, Cedar Grove. Best wishes only.

OPEN HOUSE
The family of Mr. Albert Scott extend a welcome to friends, neighbors and relatives to an "Open House" at his home, 45 Wellington St. E., Aurora on September 22, 1984 from 2-4 p.m. on the occasion of his 85th birthday. Best wishes only please.

OPEN HOUSE at Paisley Acres, 1 Conc. West of Leaskdale, Sat., Sept. 15, 9 a.m. to 8 p.m. See the new 1985 Polaris snowmobiles, special discounts. Free coffee and donuts.

1ST Ballantrae Beavers, Cubs and Scouts 84-85 registration - September 12th at 7:15 p.m. at the Ballantrae Community Centre. Information 640-6032

THE family of Lloyd and Margaret Pugh invite friends and relatives to an "Open House" at the Christian Education Centre, Pickering United Church on Sept. 23, 1984 from 2-4 p.m. to celebrate their 40th wedding anniversary. Best wishes only.

UXBRIDGE FIGURE SKATING CLUB REGISTRATION Sept. 11 and 20 7 - 9 p.m. At the Arena. Regular season begins October 14. For more information call Cheryl Leask 852-3686 or Elisabeth Williamson 640-2354

LOOK! MARKHAM VETERANS ASSOCIATION BINGO
Early Birds 7:30
\$200 E.B. JACKPOT
\$400 REG. JACKPOT
ready to go
\$400 WEEKLY, MUST BE WON JACKPOT
HOSPITAL BINGO NOW
\$1683. INCREASES EACH WEEK UNTIL WON!
Regular games and SPECIALS
JOIN US EVERY TUESDAY EVENING AT 7 WASHINGTON ST. JAG.

Announcements 616

kids' tv! commercials
CTS-TV seeing new kids 4-13 for TV beginners direction. Parents call 964-9610

ADULT SKATING CROSBY ARENA UNIONVILLE
Begins Sat. Sept. 15th 1984
9:00 - 11:00 pm
For the Season

ACUPUNCTURE CLINIC
Perry I. Grabreck D. Ac.
Doctor of Acupuncture
wishes to announce that his new office will be opening September 4th, 1984 at #1 - 25 Wellington Street, West, Markham, Ontario. (one block west of hwy., #7 and hwy. #48 intersection). For an appointment please call:
471-4526

Personals 620

CANADIAN CANCER SOCIETY For Information call PRESIDENT - 294-1601, 640-4279, 477-4021. Patient Services - 294-5037, 640-5672, 477-2443. In Memoriams - 294-1853, 640-2461, 477-1626.

PARENT SUPPORT LINE, for help with youth drug involvement, 225-6601, Markham Alcohol Drug Education/Parents Against Drugs.

STOP SMOKING NOW!
You can succeed, and electric acupuncture with proven clinical results can help. Be a winner and quit today. Call the "Acupuncture Clinic" at:
471-4526