

WILLISON HALL CONSTITUTION

March 14, 1958.

1.
Whereas we, the residents of Willison Hall, desire that our residence be governed according to a definite written constitution sufficient to meet the needs of student government:

2.
Be it ratified by the Administration as follows:

ARTICLE I - GOVERNMENT

Section 1 - The term "residence students" shall apply to all residents of Willison Hall Dormitory.

Section 2 - The governing body of Willison Hall, under a Representative of the Administration, shall be composed of the Willison Hall House Committee, and Dons.

Section 3 - The Willison Hall House Committee shall consist of three members, President, Secretary, and Treasurer, to be elected annually by the residence students.

Section 4 - Four students to be known as Dons shall be elected by the residence students from a slate of eight submitted jointly by the Representative of the Administration, the newly elected House Committee, and the retiring House Committee.

ARTICLE II - DUTIES

Section 1 - The Willison Hall House Committee:

The Willison Hall House Committee shall have the power to take any action desirable for the well-being of the students in residence, except the recommendation of expulsion. (Refer to Article III, Section 3).

subdivision (a)

The President will preside at all meetings. He shall call Residence meetings at the request of the Representative of the Administration, or of ten residence students, or at his own discretion. He shall keep the Representative of the Administration informed concerning the health and welfare of the students in residence.

subdivision (b)

The Secretary shall keep minutes of all meetings, and shall make the same available to the residence students.

subdivision (c)

The Treasurer shall keep an account of all monies received and disbursed, and shall make the same available to the residence students.
In the absence of the President, his duties shall be performed by the Treasurer.

ARTICLE II.

Section 2 - The Dons:

(a) The Dons shall maintain discipline. If any residence student is breaking the rules it shall be the duty of the Don to call his attention to the infraction. In case of repeated or severe infractions, the Don shall inform the student that he is on report. This signed report shall be submitted to the House Committee.

All Dons must be aware of the situation before any report is submitted.

(b) Any Don who does not satisfactorily fulfill his functions may be dismissed by a majority vote of the members of the Willison Hall House Committee and the Representative of the Administration. A replacement will be appointed by the Willison Hall House Committee and the Representative of the Administration. Any Don resigning or dismissed during the school term forfeits all financial remuneration.

(c) The Dons shall each receive remuneration from the Administration for their services.

(d) The Dons shall be present to welcome new residence students.

Section 3.

All decisions shall be subject to the approval of the Representative of the Administration.

ARTICLE III - DISCIPLINE.

Section 1 - General Rules.

Admittance to the residence shall be provisional to the signed acceptance of the rules as set down in Appendix I. (The rules are subject to change with the approval of or by the Representative of the Administration.)

Section 2 - Penalty.

Penalties shall be imposed by the Representative of the Administration on the recommendation of the Willison Hall House Committee, except expulsion.

Section 3 - Expulsion.

Any residence student may be expelled by the Representative of the Administration upon recommendation of the Governing Body (Willison Hall House Committee and Dons).

Section 4 - Any student can be expelled only after a hearing with the Governing Body.

This hearing may be open or closed according to the decision of the defendant.

Section 5 - Appeals.

Appeals may be made directly to the Administration within three days of the imposition of the penalty.

ARTICLE IV - DUES

- Section 1 - Dues shall be set by the Willison Hall House Committee in consultation with the Representative of the Administration and with the approval of the residence students. Such dues are payable upon registration.
- Section 2 - Re-assessment, should it become necessary, shall be settled in the same manner.

ARTICLE V - ELECTIONS.

- Section 1 - Election of the Willison Hall House Committee shall take place ^{at a duly called meeting} at least two weeks before lectures cease. Nominations for the Presidency of the Willison Hall House Committee must be submitted to the Secretary and posted at least three days before the election, and must bear the signatures of six residence students. Nominations for the offices of Secretary and Treasurer of the Willison Hall House Committee may be made from the floor at the annual election meeting.

- Section 2 - Elections of the Dons shall take place ^{by means of a ballot box} at least one week before lectures cease.

- Section 3 - All elections shall be by secret ballot.

ARTICLE VI -

Amendments to this Constitution may be made by a two-thirds majority vote of the residence students upon one month's notice of such change.

APPENDIX I.

RULES AND REGULATIONS GOVERNING RESIDENCE IN

W I L L I S O N H A L L

1. Quietness must be observed during study hours -- 7:00 to 10:00 p.m. -- and after 11:00 p.m. each evening. Radios and television to be toned down. Friday, and Saturday -- no study hours, but quietness must be observed after 12:00 p.m.
2. Beds are to be made by 10:00 a.m.
3. Showers must not be taken during quiet hours on the third floor and fourth floor. The shower in the gymnasium may be used for showers during quiet hours.
4. Students are expected to keep their rooms neat and tidy at all times. Occupants of rooms are held responsible for the furniture in their room and any damage to it or to the room will be assessed against the offender. Where the latter is unknown, costs for repairs will be deducted from the caution money of all students in residence.
5. No furniture may be moved from any room without permission of the Dean of Men.
6. Nails or tacks must not be driven into the walls. Picture hooks are provided for each room and may be obtained from the Matron.
7. Students leaving their rooms for an extended period are asked to turn off all lights and radios.
8. Calls on the Hall phone should be kept as brief as possible. Long Distance calls are not to be made on the Hall phone or penalty of expulsion.
9. All washing of clothes must be done in the Laundry Room on the Third Floor. No washing of clothes permitted in any of the washrooms. The Laundry Room is not to be used after 11:00 p.m.
10. Each student receives a laundered sheet, pillow slip, and two towels each Friday between 7:30 and 8:00 a.m.
11. In order to conform with the Fire Regulations, no electric appliances are to be used in any of the rooms.
12. Heavy sports equipment should not be brought into the rooms.
13. A storage room is provided for trunks and boxes.
14. Card games are permitted in the Common Rooms only. Gambling on College property is strictly forbidden; offensive language will not be tolerated; there is to be no consumption of alcoholic beverages on the Campus nor is anyone permitted to enter the Hall under the influence of liquor.

15. Sunday is official visiting day. Visiting hours are from 1:00 p.m. to 5:00 p.m. A student wishing to introduce a guest to the Hall, other than on official visiting days, must obtain permission from the Dean of Men or a member of the Hall House Committee. Day students are included in this arrangement. Women guests are not to be admitted except on visiting days. Male guests are to leave at midnight. If guests visit without permission, the host will be held responsible.
16. All cases of illness, however slight, should be reported immediately to the Dean of Men or President of the Hall House Committee.
17. Permission for meals to be taken to rooms must be procured from the Dean of Men or President of the Hall House Committee.
18. The following practices are considered serious misdemeanours:
 - (a) Water fights or any action of a similar nature which might result in damaging property;
 - (b) Meddling with the contents or furniture of another student's room;
 - (c) Tampering with electrical or fire equipment.
19. A student who has forgotten or mislaid the key to his room may obtain admission to his room by applying to his Don.
20. All balconies, fire escapes, and roofs of all buildings are out of bounds.
21. Rooms may be entered and searched by the Governing Body but only in the presence of the occupants.

- FIRE PROTECTION MEASURES -

1. Marv. Rush to be Fire Drill Marshal.
2. Fire Drills to be held at irregular intervals, but not fewer than two a term.
3. Hall House Committee to direct evacuation of building.
4. Certain students to direct at stairways.
5. Dons to check evacuation of rooms on their floors.
6. Leave Book to be removed by specified student.
7. In case of fire any student may have the authority to use any fire extinguisher in building, but only in case of an actual fire.
8. On the third and fourth floors the Tower Stairs is to be used as the exit for all students. Outside fire escape and centre stairs to be used only if fire blocks use of Tower Stairs.

G. E. Reaman,
Dean of Men.