

THE LAKE SUPERIOR BOARD OF EDUCATION

invites applications for the position of

EXECUTIVE SECRETARY

This is a full-time position as confidential secretary to the Director of Education. The successful candidate must possess excellent secretarial skills, well-developed interpersonal skills as well as an ability to organize and schedule. The ability to communicate in French would be an asset.

DUTIES: The successful candidate will function as the secretary to the Director and recording secretary at Regular Board meetings and other meetings as required. This will involve handling of and responsibility for confidential correspondence, memos, agendas, reports etc. dealing with the operation of the Board and Trustees, professional staff, the community at large, and the Ministry and its officials.

QUALIFICATIONS: Candidates must possess at least a high school graduation diploma and preference will be give to applicants who have previous experience as an Executive Secretary. Expertise with word processing is a must (i.e. word Perfect)

OTHER: Duties to commence August 17, 1992 or as otherwise mutually agreed.

STARTING SALARY: \$31,749

APPLICATIONS: Applications should include a resume outlinging experience, qualifications, and the names of two (2) references along with telephone numbers and a written authorization from the applicant permitting the Board to contact these references. Information from such persons will be gathered in accordance with the Municipal Freedom of Information and Protection of Privacy Act.

DEADLINE: Applications must be received by 12:00 p.m. on Tuesday, August 4, 1992.

APPLY TO:

D.I. McQuarrie, Director of Education Lake Superior Board of Education P.O. Bag "A",12 Hemlo Drive Marathon, Ontario POT 2E0 Phone No.: 807-229-0436 Fax No.: 807-229-1471

LAKE SUPERIOR BOARD OF EDUCATION IS AN EQUAL OPPORTUNITY EMPLOYER OFFERING A SMOKE-FREE WORKPLACE

P. Richardson Chair D.I. McQuarrie Director

New scoring in Barcelona

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participants. The favourite boxerin the category is American Eric Griffin, whom Dominic has met twice prior to Barcelona. Although he lost both fights, Dominic fought well against the current world champion.

The scoring of the Olympic boxing matches will be different this year, using a computerized system where three of

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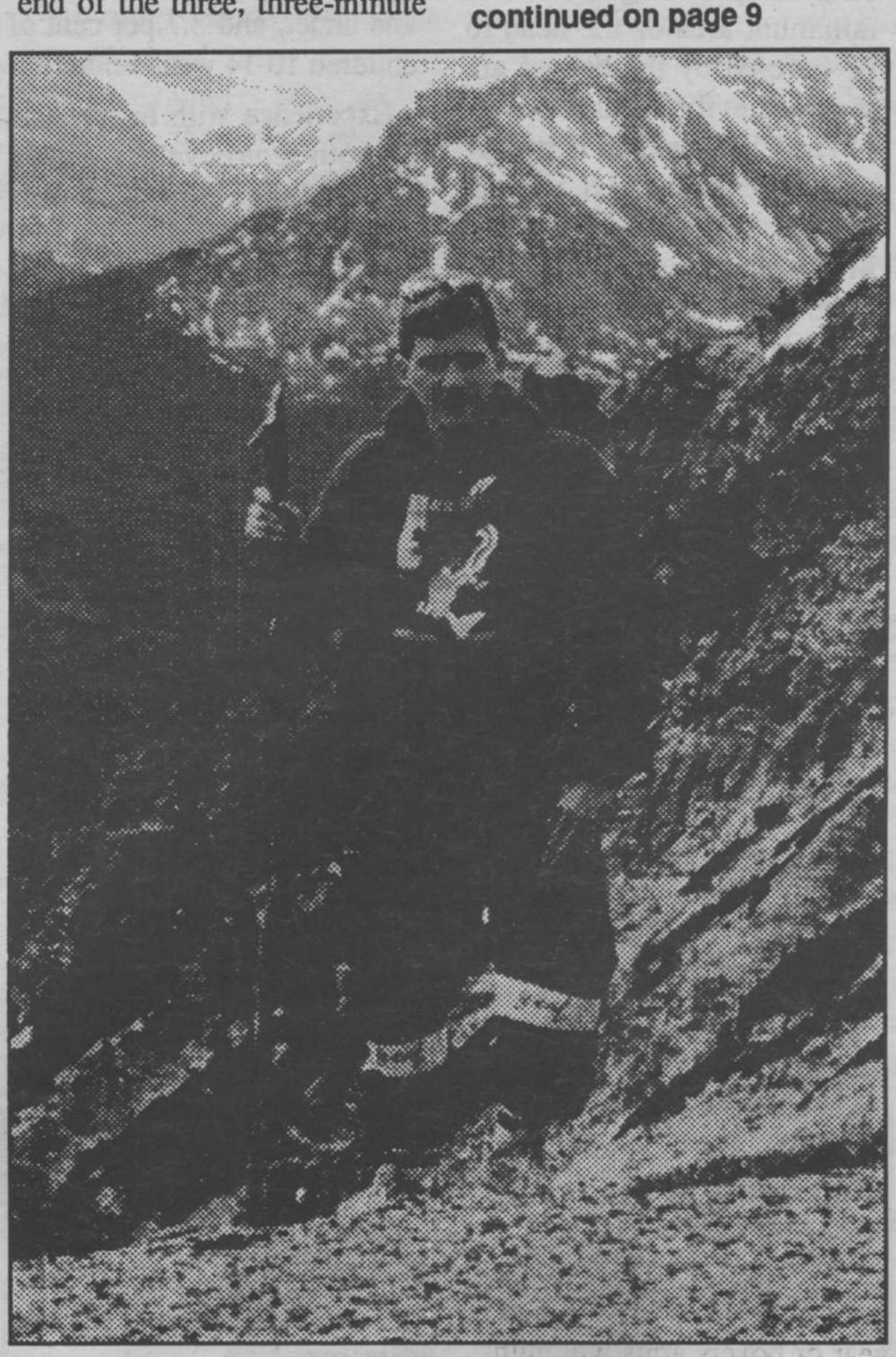
FOR SALE: Prime Terrace Bay property located at the corner of Mill Road and Hwy 17 with 300 ft frontage zoned C.H. Building has tennant leasing part of Building. For further information contact BIII Vantour representing Coldwell Banker Harbourview, realtor 1-345-4333, 24 hour service.

PREGNANT? Need to talk?

Local Support Available

Kathleen 825-3596 Georgette 824-2623 the judges must register a hit within one second for it to count. A total of hits at the end of the three, three-minute

rounds will decide the winner.
A hit consists of striking the opponent with the white part



Part of Dominic's training involved a trip to the Rockies where he participated at a training camp with other Olympic bound atheletes.

NOTICE TO CREDITORS AND OTHERS

All claims against the Estate of Juliette Nicol late of the Town of Schreiber in the District of Thunder Bay, who died on or about the 2nd day of April, 1992, must be filed with the undersigned on or before the 19th day of August, 1992, after which date the undersigned will distribute the assets of the estate having regard only to the claims then filed.

Dated at Thunder Bay, Ontario this 14th day of July, 1992.

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Rick Cashmore Owner