



Township of Schreiber Auditor's Report

NOTES TO THE FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

(a) Statement of revenue and expenditure
This statement reflects the revenues and expenditures of the revenue fund and the following local boards and municipal enterprises:

- Schreiber Recreation Committee
- Schreiber Public Library Board
- Waterworks Utility (Council)

(b) Statement of capital operations

This statement reflects the capital expenditures and the related capital financing of the municipality and the local boards and municipal enterprise as described in note 1(a).

(c) Balance sheet

This statement reflects the assets and liabilities of the revenue fund, the capital fund, the reserve funds, the local boards and the municipal enterprise described in note 1(a). The assets and liabilities of the Hydro-Electric Commission are not reflected in the balance sheet.

(d) Fixed assets

The historical cost and accumulated depreciation of fixed assets is not reported for municipal purposes. Since there are no outstanding long term liabilities or capital projects not yet permanently financed, no amounts are reported on the balance sheet as capital outlay to be recovered in future years.

(e) Municipal enterprises

Municipal enterprise activities are those activities whose costs are substantially recovered from service charges on the users. The accounts of the municipal Hydro-Electric Commission have not been consolidated in these financial statement.

(f) Trust funds

Trust funds administered by the municipality amounting to \$13,283 are only reflected in the Trust Funds Statement of Continuity and balance sheet.

2. CAPITAL OUTLAY

Capital outlay in the amount of \$81,347 (1981, \$131,637) which have been financed from general municipal revenues of the current year, are reported on the Statement of Revenue and Expenditure.

3. RESERVE FUNDS

During the year \$67,525 was credited directly to reserve funds without being recorded as revenues and expenditures of the revenue fund. Major sources were investment income of \$63,019, and donation receipts of \$4,152.

4. RESERVES AND RESERVE FUNDS

The total balance of reserves and reserve funds is \$346,268 (1981, \$581,451) and is comprised of the following:

	1982	1981
Reserve for working funds	\$ 50,000	\$ 50,000
Reserve funds		
Equipment	25,387	17,522
Fire truck	16,248	8,751
Roads	63,646	31,199
Sanitary sewers		23,296

Arena	12,778	22,159
Community centre	1,000	
Waterworks renewal	45,735	296,957
Fire hall	51,796	31,526
Ontario Home Renewal Plan	79,678	90,043
Cemetery Perpetual Care		9,988
	<u>\$296,268</u>	<u>\$531,451</u>

5. ACCUMULATED NET REVENUE AT THE END OF THE YEAR

The balance in the revenue fund at the year end is available to reduce the levies of the following classes of ratepayers:

	1982	1981
General ratepayers	\$33,519	\$11,667
School Board ratepayers	86	534
	<u>\$33,605</u>	<u>\$12,201</u>

6. LIABILITY FOR VESTED SICK LEAVE BENEFITS

Under the sick leave benefit plan, unused sick leave can accumulate and employees may become entitled to a cash payment when they leave the municipality's employment.

The liability for these accumulated days, to the extent that they have vested and could be taken in cash by an employee on terminating, amounted to approximately \$39,000 at the end of the year. It is the policy of the municipality to provide in the current year's expenditures for cumulative sick leave payments made to employees during the year. Accordingly the above accrued liability is not included in revenue fund liabilities as at December 31, 1982.

7. COMMITMENTS

(a) In 1981, the Township entered into an agreement for the surveying of a portion of its area at a total estimated cost of \$25,000, of which an Ontario grant will provide \$6,250. As at December 31, 1982, \$12,000 has been expended on this project, and a grant of \$3,000 has been accrued in these financial statement.

(b) In 1981 the Township entered into an agreement with the Ontario government for the renewal of its water supply system. At December 31, 1982, the distribution system renewal had been completed at a cost of \$3,259,818. The renewal of the treatment plant, pumping station and transmission mains remain to be completed at an estimated cost of approximately \$1,600,000. Of this amount, it is estimated that approximately \$1,100,000 will be provided by government grants with the balance to be raised by the Township.

8. CONTRACTUAL OBLIGATIONS

The Township has entered into an agreement with the Ministry of the Environment for sewage services. Under this agreement, ownership of the sewer system will remain with the Ministry and the Township will levy charges for payment to the Ministry. The estimated liability for this service for 1983 is approximately \$89,000.

STATEMENT OF REVENUE AND EXPENDITURE for the year ended December 31, 1982

	1982 Budget \$	1982 Actual \$	1981 Actual \$
Accumulated net revenue (deficit) at the beginning of the year	27,072	27,072	126,470
Expenditures and transfers			
Municipal expenditures			
General government	213,819	223,057	240,562
Protection to persons and property	73,601	69,962	75,897
Transportation services	207,688	235,723	187,164
Environmental services	334,839	394,485	445,521
Health services	40,785	40,133	39,362
Social and family services	29,833	54,920	32,585
Recreation and cultural services	261,840	267,708	203,633
Planning and development	20,500	21,888	15,013
Other			
Total expenditure	1,182,505	1,307,836	1,239,737
Transfers			
Transfers to region or county			
Transfers to school boards	179,948	181,307	152,717
Total transfers	179,948	181,307	152,717
Total expenditures and transfers	1,362,453	1,489,143	1,392,454
Revenue by purpose			
Municipal purposes			
Taxation	597,341	598,018	520,959
Payments in lieu of taxes	14,500	13,129	11,326
Ontario grants	463,198	544,554	364,927
Other grants	9,500	13,993	105,046
Fees and service charges	57,056	80,185	68,246
Other	40,900	64,958	81,531
Revenue to pay for municipal purposes	1,182,495	1,314,817	1,152,035
Region or county requisition			
Taxation			
Payments in lieu of taxes			
Ontario grants			
Other			
Revenue to pay the region or county requisition			
School board requisition			
Taxation	179,948	180,859	140,441
Payments in lieu of taxes			580
Other			
Revenue to pay the school board requisition	179,948	180,859	141,021
Total revenue	1,362,443	1,495,676	1,293,056
Accumulated net revenue (deficit) at the end of the year	27,062	33,605	27,072
Analysed as follows:			
General revenue	9,252	29,794	9,262
Region or county			
School boards	534	86	534
Special charges			
Special areas			
Local boards	2,405	3,725	2,405
Municipal enterprises	14,871		14,871
	<u>27,062</u>	<u>33,605</u>	<u>27,072</u>

STATEMENT OF CAPITAL OPERATIONS for the year ended December 31, 1982

	1982 Actual \$	1981 Actual \$
Unfinanced capital outlay (Unexpended capital financing) at the beginning of the year	NIL	NIL
Capital expenditure		
General government	5,155	13,368
Protection to persons and property		8,496
Transportation services	30,698	5,276
Environmental services	1,947,845	1,438,841
Health services	337	
Social and family services		
Recreation and cultural services	23,411	29,226
Planning and development	26,762	20,815
Other		
Total expenditure	2,034,208	1,516,022
Capital financing		
Contributions from the revenue fund	81,347	131,837
Contributions from reserves and reserve funds	435,980	53,418
Long term liabilities incurred		
Ontario grants	1,795,686	1,330,967
Other	21,195	
Total capital financing	2,334,208	1,516,022
Unfinancing capital outlay (Unexpended capital financing) at the end of the year	(300,000)	NIL

BALANCE SHEET as at December 31, 1982

	1982 Actual \$	1981 Actual \$
ASSETS		
Current assets		
Cash	175,193	750,885
Taxes receivable	88,481	88,205
Accounts receivable	206,923	110,360
Other current assets	432,000	13,843
	<u>902,597</u>	<u>963,293</u>
Capital outlay to be recovered in future years	15,173	42,313
Other long term assets		
	<u>917,770</u>	<u>1,005,606</u>
LIABILITIES		
Current liabilities		
Temporary loans		
Accounts payable and accrued liabilities	237,897	394,804
Other current liabilities		2,279
	<u>237,897</u>	<u>397,083</u>
Net long term liabilities		
Reserves and reserve funds	346,268	581,451
Accumulated net revenue (deficit) and unapplied capital receipts	333,605	27,072
	<u>917,770</u>	<u>1,005,606</u>