

BOARD MEETING - Cont'd from page 5

The Marathon Township Council will be advised that the Committee of the Whole Board would be pleased to meet with Council on Monday, March 29th at 8:00 p.m. in the Marathon High School to discuss ownership of the schools in Marathon.

A letter was sent to The Ontario School Trustees' Council, advising that due to pressure of business the Board regrets that it is impossible to send a representative to the Conference in Educational Administration being held in ThunderBay.

The following appointments to the Advisory Vocational Committee were noted - Mr. Henry Passi - Assistant Master Mechanic - Manitouwadge, Mr. R. Demasson - Welder, Manitouwadge.

POSTAL CODE

Composition - The Code always takes the form of ANA NAN, where "A" represents a letter of the alphabet and "N" a number.

The first three characters are called the Area Designator: - in urban areas, this defines an area of about 25 letter carrier routes - about 120 city blocks in a business section - in rural areas, this denotes an area in which there

are fewer than 200 small post offices. - the first character, always a letter, represents an entire province, or part of a province, as follows: - A-Newfoundland; B-Nova Scotia; C-Prince Edward Island; E-New Brunswick; G,H,J.-Quebec; K,L,M,N,P,-Ontario; R-Manitoba; S-Saskatchewan; T-Alberta; V-British Columbia; X-Northwest Territories; Y-Yukon.

In urban areas, the second and third characters, in combination, divide this large area into parts of a city. In rural areas, the second and third characters divide the area into small groups of post offices. A zero in the second position indicates a rural area; the numbers 1 to 9 in this position specify an urban area.

The last three characters are called the Local Designator: - in urban areas, this specifies a very small section of the city - one side of a city block, an apartment building, an office building, a large

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business firm, or a form of delivery from a post office; rural route, general delivery, post office box, etc.

In rural areas, this specifies a specific (non-letter carrier) post office.

Use - The code should always be shown by itself as the last line of the address: for example: Mr. Joe Smith, Apt. #5, 150 Nepean St., Ottawa, Ontario K2P 0B6.

If this is impossible, because of addressing machine limitations, it can be shown after the city and the province, providing it is separated from whatever precedes it by two spaces.

People with post office boxes will be allocated Codes in the same way as people with street addresses. Generally, one Code will cover a group of post office boxes, although some box numbers will have their own Code if they receive a sufficient volume of mail.

Firms mailing large quantities of mail, who presort

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