

CASHIERS

Full and parttime, experience preferred but will train. Bayview & John area.

881-6976 Rob

EXPERIENCED

Dental Receptionist/Bookkeeper/Typist with minimal chair side assisting skills. Required Immediately.

884-4601

Please leave name and number

- SECRETARIES
- STENOS
- DICTA TYPISTS
- TYPISTS

Required for temporary assignments. We offer top hourly rates and confidential feed back on your performance on each job and when you qualify, a Sterling Silver necklace from Tiffany's to reward performance. If you are experienced and want to earn money, call now.

DOWNVIEW/WESTON

636-4594

MANPOWER TEMPORARY SERVICES

c5w7



Metropolitan Life
3625 Dufferin Street, Suite 404
Downsview, Ontario
M3K 1Z2
EARN UP TO \$52,000. A YEAR

Be a sales representative for one of Canada's top companies. You'll be paid while taking our excellent training program. Top income possibilities and management opportunity available. Newmarket and Aurora areas. Call:

630-0240

JOHN D.A. WEBER
Sales Manager

CLERK-TYPIST

KEELE - NO. 7

Experienced accurate typist with aptitude for figures for ordering invoicing and other duties.

For appointment call Mrs. Ryder

669-4080

AYRES FASHIONS HILLCREST MALL ALTERATIONIST

Experienced in ladies coats & dresses. Four days per week.

CALL WARREN KELLY

245-5777

G.M. PARTS

Shipper/Receiver

Would suit person desiring to learn parts business
481-6485 485-7641

PHONE TOM GRAHAM

REQUIRED IMMEDIATELY

EXPERIENCED

PART TIME TELLER

Thursdays and Fridays
For Four Months

(Contact the accountant)

727-4232

MEN'S LOCKER ROOM ATTENDANTS

Must have own transportation. Apply in person to: Rick Scott.

TRI BELL COUNTRY CLUB

8905 BATHURST ST., THORNHILL
(North off Hwy. 7)

EXPERIENCED MACHINISTS

Must be able to set up various tool room machines. Own tools necessary. NC experience helpful. Good all round package deal. Able to do shift work. Aircraft experience helpful. Good starting rate.

669-4197

URGENTLY NEEDED

Mature lady to assist in the home care of a chronic arthritic patient. This position would possibly suit an active pensioner.

881-0899

For appointment

c2w24

PARTTIME

At least two days per week, a capable person who can type, knows some bookkeeping and has some general office knowledge.

884-3180

FASHION ROSEWAY LTD.

Become a Fashion Co-ordinator

- Ladies Wear
- High Commission
- Parttime

Call Sophie for appointment

364-3609

EXPERIENCED DININGROOM WAITRESS/WAITER

Hours negotiable

Apply in person:

Thornhill Country Club

7994 Yonge St., Thornhill

IF YOU WANT WORK WE WANT YOU!

We're loaded with temporary industrial assignments. We've got more orders than we can fill.

FOR GENERAL LABORERS, WAREHOUSE WORKERS, LOADERS, UNLOADERS, ETC.

Work boots and phone required. Car an asset. Please call.

DOWNVIEW, WESTON

636-4594

c5w7

MANPOWER TEMPORARY SERVICES

ACCOUNTS PAYABLE CLERK

General office procedures and business machines experience necessary. Accounts payable experience an asset but not necessary. Excellent company benefits.

Apply in writing before Jan. 1, 1980

OFFICE SPECIALTY

P.O. BOX 210 NEWMARKET, ONT.
L3Y 4X3

ORDER TYPIST

Required immediately for plastic laminating plant, located Keele St., and Hwy. No. 7 area. Must be fast accurate typist. Permanent position.

PLEASE CALL

661-2351

Ext. 42

OFFICE MANAGER ACCOUNTANT

Full set of books to pre-printed monthly operating statements and balance sheet. Small automotive parts manufacturer requires experienced take-charge Manager to supervise office procedures including purchasing and inventory control. Send brief resume or call and complete application.

KTM INC.

77 BRADWICK DR.
P.O. BOX 183, CONCORD
L4K 1B4

CORPORATION OF THE TOWN OF BRADFORD
Requires

TREASURER

Applications will be received by the undersigned until Friday, January 4th, 1980 for the position of Treasurer for the Municipality. Tasks will include all phases of budget, financial and debt management, general accounting and financial control, in addition to financial reporting of the corporation's operation. The position requires an individual with training through a professional accounting association and/or responsible experience in the local government sector, combined with a high level of management in communication skills, a strong knowledge of provincial legislation and policies which affect the municipality's financial management. Salary is negotiable. Duties to commence on or before February 18, 1980. Please send detailed resume to:

R.M. MULLEN, AMCT., CMC.,
CLERK-ADMINISTRATOR
TOWN OF BRADFORD
BOX 160,
BRADFORD, ONTARIO.
LOG 1C0

KODIAK CRANE CORP.

Fabricator of heavy structural steel requires the following:

- FITTERS
- WELDERS
- LATHE MACHINE OPERATOR
- JOBBING EXPERIENCE REQUIRED

Full

company paid benefits

APPLY:

374 OHIO RD., RICHMOND HILL

PARTTIME RECEPTIONIST

For evenings. Typing and pleasant telephone manner. Real Estate experience preferred.

884-4425

ROBERT ARMSTRONG LTD., REALTOR

MAINTENANCE MECHANIC

Experience in pneumatics and electrical micro switches and relays. Must have transportation.

495-6613

PAPER STRIPPERS

&

DIE CUTTING PRESS OPERATORS

Experience preferred but not necessary.

495-6763

PROGRAM SECRETARY

AT

THE UNITED CHURCH OF CANADA'S

CEDAR GLEN CONFERENCE CENTRE
(35 km. north of Toronto near Bolton, Ontario)

A challenging opportunity in an informal work setting for a person with polished secretarial and good communication skills who has a personal interest in educational and recreational programming for all ages.

While serving as Secretary to the Program Director and Staff Associate, this member of our staff team will become involved in Administration, Planning, Promotion and Public Relations.

Starting date - February 1st, 1980. Salary negotiable. Position Description available on request. Please send resume and references to Roz Smith, Administrative Director, Box 345, Bolton, Ontario, LOP 1A0 by January 15th.

HELP WANTED

For cozy restaurant

TWO MORNINGS A WEEK

IDEAL FOR OLDER PERSON

Transportation provided 727-1561

Earn \$200+

per month

WE TRAIN

Call 727-8186

FOR INTERVIEW

SERGING MACHINE

OPERATOR

Experienced or willing to learn.

For T-shirts.

Richvale area, close to Yonge

889-3589

CARETAKER

CLEANER

Steady employment

727-5892

DRIVER

For city delivery

881-8999

HIGHEST WAGES

Growing automotive supply company in North Toronto requires the following personnel:

- 2 FIRST CLASS MACHINISTS/SET-UP PERSONS
For production equipment
- 2 FIRST CLASS MACHINE TOOL FITTERS.

Excellent working conditions. First rate benefit plan. 4 day work week.

669-1010

DISPLAY BUILDER

KLEINBURG AREA

Display builder with experience in finished carpentry (cabinet work), required immediately. Must be innovative and able to work with the designer.

SEND RESUME, ON OR BEFORE, DECEMBER 21, 1979 to: T.E. BARBER, THE METROPOLITAN TORONTO AND REGION CONSERVATION AUTHORITY, 5 SHOREHAM DRIVE, DOWNSVIEW, M3N 1S4.

PART TIME SUPERVISORS

Required by

Banner

Must have own transportation and enjoy dealing with children. Limited hours.

CALL DON McAFEE

727-4221

9 to 5 p.m.

47 3c

CHILD CARE WORKERS

Required for a rural treatment centre for emotionally disturbed adolescents.

Work related experience preferred but not essential.

Apply to Box 830

Beaverton, Ontario LOK 1A0

GUILLOTINE CUTTER

and

ENVELOPE

DIE CUTTER

Required by Markham, Ontario Envelope Plant. Experience required in all phases adjusting and cutting. Wage and Fringe benefits commensurate with experience. Good opportunity for successful applicants.

Call Gary, 9 to 5 p.m.

294-3700

HI-CORPS

OFFICE ASSISTANCE

10096 Yonge St., Richmond Hill

We need experienced Office staff for permanent and temporary assignments. Positions including -

Clerk - Typist
Dicta - Typist
Receptionist
Secretaries

These are just some.
Call us to-day

884-6782

884-6970

WAREHOUSE SUPERVISOR

Local plastics manufacturer seeks responsible individual to take charge of warehouse and shipping functions. The successful applicant must have past supervisory and warehouse experience and be able to demonstrate ability to work with a minimum of supervision.

Good benefits, wages and conditions are offered.

Please call: Mr. Bob Reynolds

PLASTICAP LTD.,

889-7651

TRACTOR TRAILER

TRAINEES

For applications and interview call before 5 p.m.

251-2275

PRINTING COMPANY IN THORNHILL HAS A FULLTIME POSITION FOR A

BINDERY FOREPERSON

Must be expert on set-up and folding, cutting and supervision of a diversified small bindery operation.

YORK PRINTING
HOUSE LTD.

889-2971

c2w24

DRIVER

Printing company requires driver for local delivery. Some in-shop work.

YORK PRINTING
HOUSE LTD.

889-2971

LATHE SECTION

FOREMAN

M/F

\$16,000 plus per annum. Must be able to work and supervise helpers. References required. Small shop in Richmond Hill, working in brass solely.

884-8941
(6 - 7 p.m.)

NURSES AIDE

Mature person
Required by
NURSING HOME

884-9276

NURSES AIDES

FOR DAYS

7:3 and 3-11 Shift

- RN -

3 - 11 PM Shift

OWN TRANSPORTATION
NECESSARY

KING CITY LODGE
NURSING HOME

833-5925

833-5037

HAIR DRESSER

Required

PART TIME

Good hours for working mother.

Call 895-2381

DRIVERS

For Pizza delivery. Own car. \$4 per hour plus gas allowance.

DANTE'S ITALIAN FOODS

267 BAYTHORN DR.
THORNHILL

881-1211

SPECIAL PERSON WANTED

Professional person requires a substitute mother to come into my home daily from 8:30 a.m. - 1 p.m. to provide reliable and caring supervision and prepare lunch for my children. References required.

Call 727-3379