

SECRETARY

For general office duties. Leger keeping experience preferred.
249-7981 or 832-1262

PART TIME SUPERVISOR

Required by

Liberal

FOR THORNHILL AREA
Must have own transportation and enjoy dealing with children. Limited hours.
CALL BOB MOULTON
884-0981
9 to 5 p.m.

FABERGE

PERMANENT PARTTIME SECRETARY

Experienced in quality control. Are you a mature, well-groomed individual with excellent organizational skills who can work independently and is project oriented? We need you! Approximately 3 hours a day, 2-3 days per week.

APPLY JOANNE DOWNING
669-1441

TYPIST RECEPTIONIST (Secretary)

Trucking firm in the Newmarket Area requires an alert energetic mature thinking person with good general office experience. Typing of invoices, filing and answering the phones are the main responsibilities of this position. Excellent company benefits.

Interested applicants please call
366-9501 or
775-3315

FABERGE

QUALITY CONTROL TECHNICIAN

We require a QC Technician familiar with a metal and plastic forming operation. Preferably mechanically oriented. The successful applicant will be a self-starter and possess good communication skills.

Contact Joanne Downing
9 a.m. - 11 a.m.
669-1441

EXPERIENCED

Dental Receptionist/Bookkeeper/Typist with minimal chair side assisting skills. Required Immediately.

884-4601

Please leave name and number

SHIPPER/RECEIVER HELPER

Permanent employment, good salary and fringe benefits with excellent working conditions.

S.K. WELLMAN CO. OF CANADA LTD.

606 RIVERMEDE RD.
UNIT 11
CONCORD, ONT.
(NEAR HWY. 7 AND KEELE ST.)

CASUAL HELP

Retired persons and or housewives with a few days per month free. Car a definite asset. \$4.00 hourly. No heavy lifting or sales involved. Call today:

445-3226

\$460 FULLTIME

\$230 PARTTIME

We require people with their own cars to work in our promotional department. Expansion has created 5 fulltime and 3 parttime openings. Parttime hours - 6:30 - 10:30 p.m. No experience necessary. Full company training provided. If you are of legal age, call us to arrange a personal and confidential interview.

226-9332
North Star Marketing

RETIRED?

Duties involve light cleaning and some supervision of staff. 40 hours per week. Days, early evenings and some weekend shifts.

APPLY IN PERSTON TO:
THORNHILL COUNTRY CLUB
7994 Yonge St., Thornhill

PERSON FRIDAY FOR ONE PERSON OFFICE DUFFERIN-FINCH AREA

Duties include bookkeeping, typing, reception etc. Good salary and company benefits. Send resume to

ALLCRAFT PRODUCTS LTD.
79 BRISBANE RD.,
DOWNSVIEW, ONTARIO M3J 2K3

LABOURER

Required for aluminum foundry. Heavy and hard work.

APPLY IN PERSON:
TO MITCHELL LARRY
401 BOWES RD., CONCORD

PARTTIME

RECEPTIONIST-TYPIST

For busy Real Estate office. Accurate typing, pleasant telephone manner. Thornhill area. Alternate evenings and Saturdays.

A.E. LePAGE (ONTARIO) LTD.
MRS. MacDONALD

889-9330

SECRETARY

Required with Sales Experience
Apply in person
BIG DADDY ELECTRONICS
10133D YONGE ST.,
RICHMOND HILL

FACTORY HELP

Manufacturer of acoustic materials require a full time factory worker for the assembling of special acoustic panels.

CALL ANNE MARIE
884-0218

ORDER TYPIST

Required immediately for plastic laminating plant, located Keele St., and Hwy. No. 7 area. Must be fast accurate typist. Permanent position.

PLEASE CALL
661-2351
Ext. 42

MATURE PERSONS AS CASHIERS AND SALES HELP

Nights and weekends. Apply to: Mr. Markle or Mrs. Dale. 9:30 a.m. to 9:30 p.m.

881-1616

TOOL & DIE MAKER

For automotive plant. Good starting wages. All benefits paid. (Including Dental).

883-4535

Evg. 773-5765

ROLLSTAMP MFGRS.

375 EDWARD AVE.,
RICHMOND HILL

DAY & EVENING POSITIONS
AVAILABLE FOR EXPERIENCED

R.N.A.'s and NURSE'S AIDES

At the Villa Private Hospital
Bathurst St., Thornhill

MRS. MABLEY
889-4931



Canada Law Book LIMITED

CREDIT DEPARTMENT

We have an opening for an experienced person in our Accounts Receivable Department. This is an interesting position where the ability to communicate effectively with our customers, both by telephone & by letter, will be a requirement. Typing at 50 wpm is required.

Salary is flexible and will be based on qualifications. The Company offers excellent fringe benefits, flexible hours and profit sharing. We will be moving from Agincourt to Aurora in 1980 and for the period prior to our move we will pay a travel allowance.

Please call Miss S. Hartman at
291-8111
to arrange an interview

MEDICAL SECRETARY

Send resume, including references to:
BOX 95
"THE LIBERAL"
c/o BOX 390,
RICHMOND HILL,
ONTARIO, L4C 4Y6

TOWN OF MARKHAM PUBLIC LIBRARIES

SECRETARY REQUIRED FOR CHIEF LIBRARIAN

Good communication skills including ability to take minutes of board meetings. Typing 70 w.p.m., shorthand 120 w.p.m. 3-5 years experience.

226-2915

- SECRETARIES
- STENOS
- DICTA TYPISTS
- TYPISTS

Required for temporary assignments. We offer top hourly rates and confidential feed back on your performance on each job and when you qualify, a Sterling Silver necklace from Tiffany's to reward performance. If you are experienced and want to earn money, call now.

DOWNSVIEW/WESTON

636-4594
MANPOWER TEMPORARY SERVICES

c5w7



New Employment Opportunities

We are now hiring people for the following positions at the soon-to-open McDonald's-Aurora

PART TIME-DAYTIME

3-4 hour shifts available between 6 a.m. and 4 p.m. - weekends
Most openings are 5 days a week Monday to Friday, but we would welcome applications from persons who wish to work 2-3 days a week. All school holidays, statutory holidays, and school vacations off.

PART TIME EVENINGS & WEEKENDS

Approximately 12-15 hours a week. Applicants must be at least 15 years of age and have a minimum of 70% average in school. Working hours are flexible and may be adjusted to suit your school, sports schedules, family vacations exams, etc.
We offer paid supervised training, free uniforms, free employee food, and regular wage and performance reviews.

For all the above positions—apply & fill out applications at

McDONALDS—NEWMARKET

You will be contacted 7-10 days after applications received for an interview.

Also accepting applications for the above positions.

APPLY
255 YONGE STREET,
NEWMARKET, ONT
895-3990

HIGHEST WAGES

Growing automotive supply company in North Toronto requires the following personnel:

- 2 FIRST CLASS MACHINISTS/SET-UP PERSONS
For production equipment
- 2 FIRST CLASS MACHINE TOOL FITTERS.

Excellent working conditions. First rate benefit plan. 4 day work week.

669-1010

STORE MANAGER

Doncaster Medical requires a Manager for our new Thornhill "patient aide equipment" store which is to be opened in the near future. Applicants should be mature and understanding. A nursing or medical background would be helpful. Excellent company paid benefits provided.

APPLICATIONS AVAILABLE AT
140 DONCASTER AVE.,
THORNHILL

SECRETARY

Excellent opportunity for responsible secretary. New office, Langstaff Industrial Park. One person office. Typing and dictaphone required. Experience helpful in telex, accounts payable and payroll.

CALL MR. B.V. NEWMAN
226-4357



KINNEAR PONTIAC BUICK (1975) LTD.
Requires

PAINT PREPARER

Apply: Body Shop Manager
884-4481 727-8721

SECRETARY

\$219.00-\$251.00 per week

In this position with the MINISTRY OF NATURAL RESOURCES, fisheries branch, you will provide secretarial, administrative and clerical services for the research supervisor and a staff of research scientists and technicians; compose non-technical correspondence; arrange publication and distribution of research papers. Location: Maple.

Qualifications: Secondary school education and several years clerical and stenographic experience; good typing and dictaphone skills; initiative and organizational ability; tact and diplomacy.
Please submit application by December 21, 1979, quoting file NR 385/79 to: Personnel Services Branch, Ministry of Natural Resources, Whitney Block, Queen's Park, Toronto, Ontario M7A 1W3.

Equality of Opportunity for Employment



Ontario
Public Service

LAB TECHNICIAN

We have a vacancy in our quality control lab for a technician. Shift work involved, pleasant working conditions in plant located Keele St. & Hwy. No. 7 area. Please call:

661-2351 Ext. 42

DISTRIBUTION MANAGEMENT

earn \$800. - \$1,200. monthly. 200 nationally known companies represented. Spare time, will train.

895-9838

C2W20

COUNTER PERSON

Required by Dry Cleaning plant. Experience an asset.

889-8555

C2W27

START selling Fuller Brush in your area. Part or full time. Can earn \$5.00-\$7.00 or more per hour. Also management position open 895-6532.

ASSEMBLERS

We have immediate fulltime openings for Assemblers. Location Steeles & Woodbine area. Experience not essential, but willingness to work and learn required. Good wages.

CONTACT: MR. WATT
495-0158

Tax Preparers

Income Tax preparers required. Top wages plus commission.

884-4588.

C2W23

RECEPTIONIST TYPIST

Alternate evenings and weekends

SHOULDICE HOSPITAL

7750 Bayview Ave., Thornhill. For appointment call Mrs. Skillen:

889-1175

(between 9 a.m. & 4:30 p.m.)

R.N.A. PARTTIME

For 100 bed nursing home
884-9248