

### BOOKKEEPER RECEPTIONIST

For 1 person office of commercial photography studio. Must have practical experience in bookkeeping, some typing, general office duties and good telephone manner.

Woodbine - Steeles area  
**495-9113**

### RICHMOND HILL LAW OFFICE

Requires experienced legal secretary to be responsible for the administration of the firm's Real Estate and Mortgage work. This is a senior position. Minimum of 5 years legal secretarial experience required. Salary in the \$15,000.000 per annum range. Generous fringe benefits.

REPLY TO BOX 67  
THE LIBERAL  
P.O. BOX 390 RICHMOND HILL, ONT.  
L4C 4Y6

### COLOUR STRIPPERS

Experience in four colour stripping for WEB and SHEET FED presses. Reply stating experience and wage expectations to:

Box 1797 - The Banner  
Box 250 Aurora, Ont.  
L4G 3H4

### LICENSED BODY PERSON ALSO

### PAINTER'S HELPER

For fast growing G. M. Dealership. Excellent benefits.

Apply Body Shop Foreman

H.A. McLEAN'S, AURORA  
727-9444

### STOREKEEPER ASSISTANT

To be responsible for small inventory control system and carry out other related warehouse duties, including, shipping/receiving and operation of a fork lift truck. Previous experience not necessary, but must be willing to learn. Excellent company benefit package.

Please forward resume to:

**BOX 74**  
THE LIBERAL, C/O BOX 390,  
RICHMOND HILL, ONTARIO L4C 4Y6

### SECRETARY

Required for research laboratory, Richmond Hill. Duties include - typing of reports, maintenance of files and Telex. Qualifications - 2-3 years previous experience with accurate typing, at 60 to 65 wpm. A knowledge of general office procedures and an ability to adapt to various office tasks. Complete company benefit package.

Please forward resume to:

**BOX 73**  
THE LIBERAL, C/O BOX 390  
RICHMOND HILL, ONTARIO L4C 4Y6

REQUIRED IMMEDIATELY

### SHRINK WRAP OPERATOR GENERAL WAREHOUSE HELP

Starting rate \$3.98 per hour

37½ hour pay week

Apply in person to: Mr. Frith

James A. Cook — Davis Printing

96 Steelecase Rd., West, Markham



Kinnear Pontiac Buick (1975) Ltd.

requires

An ambitious hard working person to assist our Fleet manager. Opportunity for someone to learn the car business and to ensure their future.

CALL: FLEET MANAGER

884-4481 727-8721

### OUR EXPANDING OPERATIONS HAVE CREATED THESE IMMEDIATE OPENINGS

QUALITY CONTROL PERSON experienced in machinery manufacturing. Knowledge of fabricating and machining procedures is essential.

PRODUCTION CONTROL PROCESS WRITER for machinery manufacturing. Must be capable of working from drawings, time study experience preferred.

PRESS BRAKE OPERATOR with general fabricating shop experience. Capable of make own set-ups on 250 ton capacity brake.

JIG MAKER to fabricate welding and assembly fixtures for batch production. Must be able to work from blueprints and sketches. Ability to handle machine tools desirable.

EXPERIENCED FITTER WELDER to construct prototype equipment. Ability to handle machine tools and work from blueprints an asset.

### BROUWER TURF EQUIPMENT Woodbine Ave., Keswick 1-476-2442

### GENERAL FOAM AND CUSHION

A large fabricator of foam products, located in the Hwy. 7 and Keele area, requires two people immediately.

1. Customer Service Representative - duties include processing of telephone orders, customer service and filing.
2. General Office Clerk - duties include typing some personnel work and some keypunching.

Both jobs require a good educational background, aptitude for figure work and experience in dealing with people.

Company offers a good starting rate and a wide range of benefits.

CONTACT: MRS. MONCIK OR MR. COX  
GENERAL FOAM AND CUSHION  
200 SNIDERCROFT ROAD  
CONCORD, ONTARIO  
669-2852

### DIRECTOR RESIDENTIAL SERVICES

A position as Director of Residential Services for an adult group home and living situations in the community exists in the Newmarket area. Applicants must have familiarity empathy, for mentally handicapped persons and must possess the necessary administrative background to supervise staff & to assume responsibility with in the budgetary guidelines provided. Salary commensurate with qualifications. Apply in writing to:

EXECUTIVE DIRECTOR  
756 BOGART AVE.,  
NEWMARKET, ONT.  
L3Y 3A7

### IF YOU WANT WORK WE WANT YOU!

We're loaded with temporary industrial assignments. We've got more orders than we can fill.

FOR GENERAL LABORERS, WAREHOUSE WORKERS,  
LOADERS, UNLOADERS, ETC.

Work boots and phone required. Car an asset. Please call:

DOWNSVIEW, WESTON  
**636-4594**  
MANPOWER TEMPORARY SERVICES

### SERVICE STATION ATTENDANT Full and part time

Tow truck experience an asset.

Good wages plus benefits

APPLY IN PERSON

ESSO 400 HWY  
MAPLE

(South of King City Sideroad)



### THE CANADIAN TIRE STORE RICHMOND HILL

Has parttime positions available in various departments including:

- HARDWARE
- PARTS &
- WAREHOUSING

For 2 evenings and Saturdays  
WE ARE ALSO TAKING APPLICATIONS FOR 1 FULLTIME POSITION. APPLY AT THE COURTESY DESK, THURSDAY AND FRIDAY, 2 TO 5 P.M. 10288 YONGE ST.

### EXPERIENCED Gas Station Attendant

1 to 10 p.m.  
Opportunity to serve apprenticeship.  
Apply

### LEO'S SHELL SERVICE STATION

8243 Yonge St., Thornhill

**889-4809**

### PHARMACY ASSISTANT NEWMARKET

Bright, enthusiastic person, accurate typing skills, with pleasant telephone manner.

KNOWLEDGE OF DRUG TERMINOLOGY PREFERRED

Computer training desirable, to operate prescription terminal.

Hours will include two nights a week and alternate Saturdays.

PLEASE SUBMIT RESUME TO  
BOX 205  
Newmarket Post Office



### THE ROYAL BANK OF CANADA - VANDORF REQUIRES A PART TIME PERSON

Bank experience would be an asset.

PLEASE CONTACT BY WRITING  
P.O. Box 159  
Gormley Ont. L0H 1G0  
Att: Mr. T. Wilson

OR PHONE  
727-3185

### MAINTENANCE PERSON

REQUIRED FOR

### PROCESSING PLANT

Rotating shift, must be able to weld.

ALSO

### LIVE BIRD HANGERS

APPLY:

### CHECKERBOARD FOODS OLD YONGE ST. AURORA

Former applicants need not apply

### GIRL/BOY FRIDAY

Position available in one person office. Experienced only need apply. Please send full resume to:

**BOX 68**

THE LIBERAL  
C/O BOX 390

Richmond Hill, Ontario L4C 4Y6

### HEAVY EQUIPMENT OPERATOR

For busy sand and gravel pit

Call

Angelo

**640-6221**

### THE MILL RESTAURANT

Requires Fulltime

### •COOK

Experience necessary

### •DISHWASHER

Apply in person:  
HILLCREST MALL - RICHMOND HILL

### BUILDING MAINTENANCE

Our maintenance staff perform a variety of scheduled cleaning duties as an integral part of the Company's commitment to incorporating the most up-to-date Good Manufacturing Practises in the Manufacture of Pharmaceuticals. Hours of work are from 4 p.m. to Midnight, Monday to Friday.

If you would like to join this highly cleaning staff, why not arrange for an interview by calling:

727-4261 Local 326  
STERLING DRUG LTD.  
Yonge Street South, Aurora



We require full time steady  
**DILIGENT WORKERS**  
for all shifts. Mature persons preferred  
**883-1565**

### LEGAL SECRETARY/ RECEPTIONIST

In Richmond Hill Law Office. Experience helpful, good typing and shorthand skills essential. Opportunity for advancement.

Mrs. Morton

**884-9235**

### THE YORK REGION ROMAN CATHOLIC SEPARATE SCHOOL BOARD School Secretary

Required for elementary school in the Thornhill area. Interested applicants please call:

PETER N.F. SMITH,  
COMPTROLLER OF FINANCE  
21 DUNLOP ST.,  
RICHMOND HILL

889-9792 884-0778 773-4326

### WAITRESS/WAITER

Required by

HALFWAY HOUSE

Own transportation required

**887-5150**

### PICKSEEDS

Requires person with previous experience in area of Accounting to maintain accounts payable, payroll, credit and accounts receivable. Please send full resume to:

### PICKSEEDS

Box 126, Richmond Hill

Ontario L4C 4X9



2 experienced "A" license.

### TRUCK DRIVERS

Starts immediately.

**883-1565**

### OFFICE EQUIPMENT TECHNICIAN

We are looking for an experienced office typewriter and/or photocopier technician for the Orillia area. Knowledge of electronics is an asset.

FOR INTERVIEW SEND RESUME OR

PHONE BRIAN BAKER  
1-705-326-7332

After hours 1-705-325-6631

WHITFIELD OFFICE OUTFITTERS  
62 Colborne St. E. Orillia Ont. L3V 1T6

### PASTE-UP PERSON

For printing business. Typing required. Full or part time permanent position. Woodbine-Steeles. Call Judy at:

**495-1741**

### CHILD CARE WORKER

Required for residential treatment centre in Aurora. Experience preferred but will consider applicants with broad life experience.

Send resume to  
Barry Katz

39 Spadina Rd., Toronto, Ont. M5R2S9

### CAFETERIA MANAGER

Required for Toronto Buttonville Airport. We require an experienced person with pleasant manner to supervise and provide a good food service to our customers. Please call to arrange for an interview.

**297-2600**

### TRAVEL AGENCY Requires MANAGER

Several years IATA experience  
**495-0495**

TELEPHONE  
JUNIOR TYPIST  
Pleasant manner and appearance  
**495-0482**

SERVICE STATION ATTENDANT  
Parttime evenings and weekends. Mature. 18 years and over. Neat appearance. Experience preferred. Apply: Texaco - 7161 Yonge St. Thornhill.

### SWITCHBOARD RECEPTIONIST

Required for photographic supply company, located at Woodbine and Steeles area. Typing essential. Some clerical duties. Ability to speak French an asset. Usual company benefits.

For interview call  
Mrs. Graham

**495-9370**

### Real Estate Sales

People needed for our Richmond Hill and Newmarket offices. Experience not necessary, we will do our best to train you to earn top commissions. Call Mr. Sotos, 898-1234 in Newmarket or Mr. Schickedanz 884-0111 in Richmond Hill.

### LOSING THE BUDGET RACE?

Help your income keep up with your out go through pleasant parttime work, 6 to 15 hours weekly. Training provided. For interview call:

**883-3580**

### EXPERIENCED ALTERATIONIST

Apply in person

### THE VILLAGE SHOP

Hillcrest Mall, Richmond Hill

**884-2400**

### TRACTOR TRAILER TRAINEES

Required now. For application and interview:

1-251-2275

### TAXI

### DRIVER

Experienced. For Thornhill area.

**889-2755**

After 7 p.m.

### DENTAL ASSISTANT

Required Mondays and Tuesdays. Hours: 7:30 a.m.-4:30 p.m. Experience preferred but not essential. Salary commensurate with experience. Apply to:

Box 1798

The Banner

Box 250 Aurora Ont  
L4G 3H4

### NURSES AIDE

All shifts, full and parttime, Call

833-5037

or 833-5925

### EARN \$\$

Sewing at Home

We require people to do sewing at home. Must have own transportation to King City area once a week. We pay piece work.

Call 883-5266

### HELP

To clean house in Newmarket area. Own transportation needed.

**895-8462**

### York Taxi Requires TAXI DRIVERS

Full time, must have good driving record, pleasant personality. No experience necessary.

727-1351