SENIOR SECRETARY

The executive offices requires a well qualified secretary with good shorthand and typing skills. If you have a background in a manufacturing and sales environment, a good aptitude for figures and the ability to execute priorities, we would like to hear from you.

> PERSONNEL DEPARTMENT TECHONIC INDUSTRIES LIMITED TOTTENHAM, ONTARIO (416) 936-4279

SENIOR CLERK

Expanding company needs a top notch office person who ideally has experience in a manufacturing environment. This opening includes learning to operate our Philips Mini Computer for Invoicing, Payroll, Payables and Knowledge of relative Clerical Preparatory work involved. Accuracy in typing and detail work a must. Reply in confidence to:

> PERSONNEL DEPARTMENT TECHONIC INDUSTRIES LIMITED TOTTENHAM, ONTARIO (416) 936-4279

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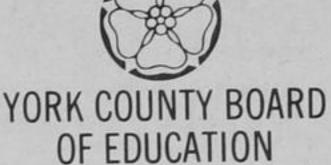
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