

**PART TIME
RECEPTIONIST
SWITCHBOARD
OPERATOR**

Experienced, mature, with good personality required for evenings, and weekend work.

BY
THORNHILL COUNTRY CLUB

881-3000

SCOTIA BANK
HWY. 7 & KEELE BRANCH
REQUIRES
A TELLER

QUALIFICATIONS
Minimum Grade 11, at least 1 yr's. experience. Contact:
MR. STEPHENSON

AT 669-4610
For An Appointment

THIS POSITION IS OPEN TO BOTH QUALIFIED MALES & FEMALES.

GLOBE AND MAIL
Requires
BOYS AND GIRLS

To canvass door-to-door in the Richmond Hill, Thornhill and Markham areas.

Kathy Howieson
1-800-261-9319
Between 8 am and 4 pm

**THE REGIONAL MUNICIPALITY OF YORK
WELFARE BRANCH**

FIELD REPRESENTATIVE:
(TWO REQUIRED)
Salary \$13,825.00 to \$15,541.00 per annum. All fringe benefits and mileage allowances.

QUALIFICATIONS:
Knowledge of welfare assistance procedures and a high degree of maturity coupled with a good social awareness are primary requirements. The representative must be able to assist, encourage and motivate all clients to become self-supporting, which is the aim of the welfare programme. A car is required.

DUTIES:
The field representative is responsible for obtaining all required information necessary to establish eligibility for all types of welfare assistance, and the maintenance of all records pertaining to the history of clients assigned.

Apply in writing before August 18, 1978 to:
PERSONNEL CO-ORDINATOR
THE REGIONAL MUNICIPALITY OF YORK
BOX 147, NEWMARKET, ONTARIO

**THE REGIONAL MUNICIPALITY OF YORK
SECRETARY II
REGIONAL CLERK:**

Salary range \$13,201.00 to \$14,668.00 per annum.

QUALIFICATIONS:
High School graduation. Ability to take and transcribe oral dictation and to perform stenographic duties at a high rate of speed. Good knowledge of business English and spelling. Thorough knowledge of procedures of a municipal Clerk's Department and of municipal affairs. Ability to prepare effective correspondence on routine matters. Supervisory experience would be a desired asset.

DUTIES:
Senior stenographic position responsible for difficult and varied stenographic and clerical work by laws, board orders, composing and preparing correspondence on behalf of the Clerk, filing and retrieval of documents of the Corporation, ongoing responsibility in preparation of Council Agenda.

Apply in writing before August 18, 1978 to:
R. H. SCULLION
PERSONNEL CO-ORDINATOR
THE REGIONAL MUNICIPALITY OF YORK
BOX 147, NEWMARKET, ONTARIO



CHILD CARE WORKER
Required For Contract Position
Until March 31st, 1979.

DUTIES TO INCLUDE:
Assessment of teens in group homes. Crisis intervention and counselling in York Region. Flexible hours and car required. C.C.W. certificate or equivalent plus two years experience. Salary up to \$14,000.00. Contact MR. GREEN
NEWMARKET -
895-1800 or Toronto **416-887-5893**

OR MS. DIAMOND
895-2318 or Toronto **362-1022**

HI-CORPS

Office Assistant Ltd.
10084 Yonge St.
Temporary positions available, immediately.

- Legal secretaries, •Dictas •Stenos
- Permanent positions available.
- Sr. Bookkeepers •Secretaries •Accounting Clerks

884-6782 **884-6970**

**ACCOUNTS
RECEIVABLE
CLERK**
FULL TIME
TO OPERATE BURROUGHS 1500x

Thornhill Area
MRS. WHITE

881-8844
8:30 a.m. to 4:00 p.m.

THE BANNER
CALLING ALL KIDS!
AGES 10 TO 16
CARRIERS NEEDED
IMMEDIATELY

- Earn extra money
- Win prizes
- Full training

Call
Rebecca Beaton
727-4221

The Liberal
CALLING ALL KIDS!
AGES 10 TO 16
CARRIERS NEEDED
IMMEDIATELY

- Earn extra money
- Win prizes
- Full training

Call
Mr. Beland
884-0981

**THE MILL RESTAURANT
HILLCREST MALL
RICHMOND HILL**

EXPERIENCED
**WAITERS
WAITRESSES**
NEEDED IMMEDIATELY

APPLY WITHIN
MRS. BROSC

**SCHOOL BUS DRIVERS
(PART TIME)**

Applications are now being accepted for a limited number of openings for drivers, starting in September. No experience necessary as full training is provided and assistance to obtain school bus drivers licences. This job is best suited to housewives, retired or semi-retired people or University students. Applicants must be over 21 years of age, with a good driving and employment record. Apply in person, only to

Mr. Doug Babcock
Travelways School Transit Ltd.
30 Heritage Rd.
Markham, Ontario
L3P 1M4

KINNEAR PONTIAC BUICK (1975) LTD.
Requires
**NIGHT SWITCHBOARD
OPERATOR**

With typing experience preferred

CALL MRS. VIETCH
884-4481

**SCHOOL
BUS DRIVER**

For special care runs in Richmond Hill and Thornhill areas. Will train the right applicants. Reliable and dependable people required.

Call Collect
SIMCOE COACH LINES
416-476-5530

MEDICAL SECRETARY
Typing and Bookkeeping
Required
FULL TIME MONDAY TO FRIDAY

Call to arrange
for interview

884-9291
BETWEEN 10 A.M. AND 12 NOON
10027 Yonge St., Richmond Hill

DONCASTER MEDICAL

Requires an experienced and versatile office employee with the following attributes: Good typist with prior exposure to figures. Pleasant personality. Thorough in the performance of their duties. Ability to accept a challenge. Wishes to work and grow with the company. An excellent opportunity for the right person.

Applications available at:
**140 DONCASTER AVE.,
THORNHILL**

NEED MONEY?

10 people required with car for evening calls in Willowdale, Thornhill, Richmond Hill, Aurora, Newmarket, etc.
Salary or commission - your choice.
Car required. No experience necessary

For interview call
226-9332.

**FILTER QUEEN.
PRODUCTION
SUPERVISORS**

Expanding North West plant requires first line supervisors for:

GENERAL MACHINE SHOP

Responsible for all tool manufacturing operations on 3rd shift. Should be familiar with milling, drilling, grinding, broaching etc.

METAL TOOL BOX FABRICATION

Responsible for manufacturing of tool boxes on 2nd shift. Should be familiar with light sheet metal fabrication, finishing and assembly operations.

If you are looking to join a dynamic and expanding organization that can offer more than just attractive pay, benefits and working conditions, please apply in writing stating experience and salary expectations to:

**PERSONNEL
SNAP ON TOOLS OF CANADA LTD.**
P. O. BOX 8271
CONCORD, ONTARIO
L4K 1E4

**Automobile Dealership
Requires
EVENING
CASHIER/RECEPTIONIST**

4:30 til 10:00 P.M. Monday to Thursday
Office experience preferred.

889-7343
MR. MADALENO OR MR. ARMSTRONG

WELDER FITTER
Experienced on steel railings,
stairs and light structural steel.

669-1323

**OFFICE
CLERK**

Experienced on U.S. Customs, Dicta typing, calculator and definitely a self starter. Own transportation required. Concord office.

Apply to Mrs. K. Shackleton
669-1113

**FULL TIME
SECRETARY/BOOKKEEPER**

For construction company in Maple. Must have full knowledge of books and payroll. Preferably experienced in sewer and watermain industry.

832-8916 Business
832-2532 Home

RECEPTIONIST SECRETARY

To carry out regular duties in small office. Some typing. \$135 starting.

Woodbine - Dennison
For appointment call
495-0899

**OFFSET
PRINTER**

Required for in house print shop and mailing room. Must be able to work with minimum supervision and be knowledgeable in all aspects of the trade. Please write, stating full particulars and current salary to:

THE ONTARIO HUMANE SOCIETY
8064 Yonge St.
Thornhill, Ont. L4J 1W3

**GENERAL
FACTORY HELP**

Expanding manufacturer of metal stampings requires steady workers for light machinery and assembly line operations. Two shifts.
Days 7:30 a.m. - 4:00 p.m.
Afternoons 4:00 p.m. - 12:30 a.m.

Please contact our Personnel Office for application
**TECHONIC INDUSTRIES LIMITED
INDUSTRIAL ROAD
TOTTENHAM, ONTARIO
936-2100 OR 881-3948**

**TOOL AND DIE
MAKERS**

Expanding manufacturer of metal stampings requires Tool and Die makers to produce progression dies with minimum supervision. Good rate and employees benefits. Please contact C. Bridle for interview.

**TECHONIC INDUSTRIES LIMITED
INDUSTRIAL ROAD
TOTTENHAM, ONTARIO
936-2100 OR 881-3948**

**GENERAL
MANAGER**

Town of Richmond Hill Hydro Electric Commission Restructuring January 1st, 1979 will expand this utility from 6,000 to 12,000 customers with a geographic area 12 times it's present size. With the extension of Metro Water and Sewage facilities almost complete, and the present construction of Hwy. 404 under way, continued growth is anticipated in Richmond Hill over the next 20 years.

The new General Manager will be a well organized problem solver who is experienced in Hydro utility administration, and knowledgeable in Hydro Utility Engineering matters. A degree in Electrical Engineering, from a recognized university is an asset, but not a prerequisite. Salary is negotiable.

The key task is to launch this new organization. Decisions about the establishment of additional plant and facilities, major financial negotiations, organization and staffing, and conditions of service - all must be made soon.

This is an exceptional career opportunity to help create a modern dynamic utility in partnership with a progressive Commission.

Applications will be received up to September 11, 1978 by Mr. W. S. Cook, Chairman.
**RICHMOND HILL HYDRO ELECTRIC COMMISSION
10184 YONGE STREET
RICHMOND HILL, ONT.
L4C 1T6**

PARTS MANAGER
REQUIRED IMMEDIATELY
NIELSEN'S YAMAHA
727-3661
AURORA

**WAITRESS/
WAITER**
With experience
FULL TIME
7 TO 4
Monday thru Friday
**HALFWAY HOUSE
887-5150**

\$150 WEEK
(after initial 2 week training period)
Neat appearance, over 18, drivers licence.

883-4832
or **727-3742**

**TRACTOR
DRIVER**

Local golf club requires driver, seasonal position. Experience necessary. Suit semi-retired person. Apply to superintendent.

881-7640

HOUSEKEEPER
To make up bedrooms at Parkway Hotel. Call Mr. Latimer.
881-2121
PARKWAY HOTEL

STUDENTS
Student Summer jobs available in Candy Sales. Transportation provided. Commission.

221-1149

**COUNTER
HELP**
Required for
MR. DONUT
Midnight shift

**Phone
884-8456**

WAITRESS/WAITERS

Fulltime. Experienced. Apply in person to Maitre d' between 4 p.m. and 5 p.m. Tues. to Fri.

**BAYVIEW
COUNTRY CLUB**
25 FAIRWAY HEIGHTS DRIVE
THORNHILL

EARN EXTRA \$

BY SELLING YOUR COUNTRY'S NATIONAL LOTTERY TICKET TO FRIENDS, NEIGHBORS AND CO-WORKERS. FOR FULL INFORMATION, CALL EVENINGS AND WEEKENDS

833-6011

**TULLY & TULLY DISTRIBUTING, R R
1 KING CITY, ONTARIO.**

**MARKETING
CO-ORDINATOR**

For fast growing business. Will train.

895-1435

**PART TIME BANQUET
WAITER OR WAITRESSES**
Required for local caterer. Must be neat and courteous. Call

895-4907
For interview

UNEMPLOYED
Madly searching for Work?
Our company needs
15 sales agents. Street Vending.
Dickie Dee Ice Cream.
Phone 883-5723
or apply in person,
114 Church St, Richmond Hill. '78-02

**!!!GO-GO
DANCERS!!!**
\$400 to \$700 Weekly
No Experience Necessary
Call Mr. East 743-5937
If Busy 226-5839

Required for potato harvesting starting Sept. 10, 1978. Experienced tandem truck drivers \$5. per hour. Experienced field tractor drivers \$4.50 per hr. Experienced potato graders 4 combine \$3.50 per hr.

**FEDERAL
FARMS LTD.
775-3345**