



THE TOWN OF RICHMOND HILL

Requires a **PART-TIME BUS DRIVER**

To operate one of the Town's Transit Vehicles at the following times during school session and Saturdays only in the summer:

Week days - 8:00 A.M. - 9:30 A.M.
- 3:00 P.M. - 4:30 P.M.
Saturdays - 9:30 A.M. - 5:30 P.M.

Successful applicant to be at least 21 years of age, in good physical and mental health, possessing a valid Ontario Chauffeurs License (Class "C" under new classification system), be courteous and well groomed at all times.

Rate of pay - \$5.00 per hour.

Please apply no later than May 2, 1977 to:

PERSONNEL DEPARTMENT
10266 YONGE STREET,
RICHMOND HILL, ONTARIO

Sears

Simpson Sears requires a fulltime **COMMISSION SALES PERSON**

For the

Drapery Department

Experience preferred but will train. Benefits include: 37½ hour work week

- 15% DISCOUNT AT SEARS
- PROFIT SHARING
- RETIREMENT PLAN

Please apply in person to:

Sears Personnel Office
Hillcrest Mall - Richmond Hill
Monday to Friday, 9:30 to 5 p.m. daily

THE REGIONAL MUNICIPALITY OF YORK
Planner III (Development Branch)

Duties: Responsible under the Director of the Development Branch to research and prepare technical reports on:

- Development proposals
- Official Plans
- Amendments to Official Plans
- Zoning by-laws to the Ontario Municipal Board
- Land severances to the Land Division Committee
- Minor variances

All oriented toward development control.

Planner III (Official Plan Branch)
One required

Duties: Responsible under the Director of the Official Plan Branch to participate in a wide range of regional studies including:

- Environmental analysis
- Land use
- Municipal services
- Transportation
- Capital works programming

Salary Range: \$22,014.00 to \$24,883.00 per annum

Qualifications: Member of CIP or equivalent, minimum five years' experience in town planning, preferably in a regional context. The successful applicant will be a competent researcher and report writer, capable of working effectively with a planning team.

Location: Newmarket, Ontario, offering all the advantages of a small town or rural living with a large Metropolitan centre within easy commuting distance.

Applications clearly indicating the position applied for and containing a complete resume and references will be received until May 16, 1977 by:

R. H. Scullion
Personnel Co-ordinator
The Regional Municipality of York
Box 147, Newmarket, Ontario



THE TOWN OF RICHMOND HILL

Requires a **LICENSING AND ASSESSMENT CLERK**

An opening exists for a reliable person to work in the Clerk's Department. Duties would include Licensing, Assessment up-dating, School support changes, processing Zoning By-laws, etc. Also will act as relief operator on PBX equipment.

Grade 12 commercial course or equivalent with a typing skill of 50 w.p.m. required. Shorthand or dictaphone a definite asset. Experience of 1 - 2 years in office procedure and a knowledge and understanding of assessment rolls and procedures preferred.

Salary: \$9,760 to \$10,223 - 1977 Rate.

Please apply no later than May 3, 1977 to:

PERSONNEL DEPARTMENT
10266 YONGE STREET
RICHMOND HILL

The Liberal

Assistant **Bookkeeper**

Required for the Liberal Circulation Department. Requirements: Accurate with figures. Be able to type. Congenial. For appointment call Marilyn Freibauer.

884-0981

MAINTENANCE MECHANIC

THE JOB: Machine repair, overhaul and preventative maintenance of high speed production machinery on our afternoon shift. Hours of work are from 4:00 p.m. to midnight, Monday to Friday.

THE PERSON: Approved apprenticeship in mechanical work, preferably mechanical workshop practice, or an acceptable equivalent. Experience in overhaul of high speed packaging lines in the pharmaceutical or food industry.

APPLICATIONS: If you have the necessary qualifications and wish to arrange an interview, call or write:

PERSONNEL DEPARTMENT
STERLING DRUG LTD.
Yonge Street South
Aurora, Ontario
727-4261, ext. 243



The Liberal

REQUIRES **CARRIER SALES PEOPLE**
AGE 10 and Over
FOR NEW AND ESTABLISHED ROUTES

IN **UNIONVILLE**

EARN TOP DELIVERY COMMISSIONS
DON'T BE LEFT OUT!!

Call Today
CIRCULATION DEPARTMENT
884-0981 881-3373

Twin Hills Mercury Ltd.

Requires

- Combination Body person & Painter for our small body shop
- Licensed Mechanic

For appointment call Hugh Brown at

884-8669

INVOICE TYPIST

This position requires an accurate and efficient typist. Applicants must be capable of working with a minimum of supervision. We offer a competitive starting salary along with an excellent benefit package. For a personal interview, please call Rod Brown 851-2861.

GENERAL FREEZER LTD.

9230 ISLINGTON AVE.
WOODBRIIDGE

Housekeeper

Required
For Baif Blvd.
Apartments

40 hour week. Over \$3. per hour. Good benefits. Steady work. Apply in person to: Receptionist in Model Suites, 50 Baif Blvd., Richmond Hill.

Sales

Person

For 2 to 3 afternoons and evenings per week. Must have retail fashion sales experience

Please apply:

Dolan Shoes,
Hillcrest Mall-Richmond Hill
884-0175

THE BANNER

REQUIRES **CARRIER SALES PEOPLE**

AGE 10 and Over
COTTER ST., OAK ST., SECOND ST.

IN **NEWMARKET**

EARN TOP DELIVERY COMMISSIONS

DON'T BE LEFT OUT!!

Call Today
CIRCULATION DEPARTMENT
727-4221

OPENING FOR MATURE AND AGGRESSIVE SELF STARTER

For Production Planning, Expediting and Purchasing
GOOD COMMUNICATION AND TECHNICAL UNDERSTANDING OF MANUFACTURING A MUST

Good pay and Fringe Benefits.

CALL 889-7549
for appointment

Draftsperson/Typist

required for Kitchen remodelling firm expanding to Aurora. Local area resident preferred. Duties will include general office procedures, kitchen design and layouts as well as showroom sales of kitchen cabinets and appliances.

PLEASE CALL OUR TORONTO OFFICE COLLECT

Hanover Kitchens, Toronto
485-7615

Intermediate Accountant

Required by publishing company. Apply: Mr. Frank Johnston

889-0330

Friday Person

Part time but continuing stenographic help required for a very busy, very diversified office. Please provide personal resume of qualifications, experience and salary required to

Box 151 "The Liberal",
10101 Yonge St., Richmond Hill

Butcher

Experienced
Full time position

The Meat Shoppe
Major Mackenzie Dr., Maple
832-1231

Time Study

A leading manufacturer, of office and education furniture, requires a Time Study, person with a minimum of 1 years experience in method study and work measurement. Preference will be given to community college graduate.

Good salary. Excellent company paid benefits.

Apply in person to:
PERSONNEL DEPARTMENT

O.E.L. MANUFACTURING CORP.
Toll Road,
Holland Landing, Ont.

N.A.

WITH EXPERIENCE
FOR REST HOME

VARIOUS SHIFTS
884-9276

ALLISON AGENCY

33 YONGE ST. S. AURORA
SECRETARIAL - BOOKKEEPER - KEY-PUNCH - CLERICAL

EXPERIENCED OFFICE PERSONNEL

FOR TEMPORARY OR PERMANENT PLACEMENT REGISTER TODAY

727-1307

Dental Assistant/Receptionist

required part time

for new dental office at Gateway Plaza, Wellington St. & Haida Dr.

DR. HOWARD YOUNG

727-1104 -Office

727-4571 -Home evgs.

Manager Trainee

Male or Female
Experience preferred but not necessary

Kinney Shoes

Hillcrest Mall - Richmond Hill

884-0592

JOURNEYMAN-LINEMAN (WOMAN)

Required by Bolton Hydro Electric Commission. Duties will include operating as lead hand or working foreman. Most fringe benefits in effect.

Good hourly rate will be offered to right man-woman. Apply in handwriting, stating past experience, qualifications and education.

Bolton Hydro Electric Commission,
23 Mill Street, Box 1,
Bolton, Ontario. LOP 1A0
Attention: C. Smillie, Mgr.

Sales Help Wanted

We have now completed renovations in our office and have space available for two experienced productive sales people. Work under relaxed conditions. Ask for Bob Case or Don Glass.

W.R. Case Realty Ltd.
727-4288

Mappin's Hillcrest Mall Sales Person Required

Permanent parttime position for mature person evenings and occasional Saturdays.

Apply in person

Optometric Assistant

For full or part time employment in Newmarket. Send resume stating experience, expected wage, etc.

Apply Box 1653,
The Banner, Aurora.

GIRL/BOY FRIDAY

Required immediately, mature student for the summer period. Duties will consist of pickup and deliveries in the a.m. and operating switchboard in the p.m. Must have driver's license and fair knowledge of city and district. Apply to: K.J. Beamish Construction Co. Ltd., 7901 Bayview Ave., Thornhill or phone Mr. Charlton.

889-1191

RECEPTIONIST

- TYPIST

Required by Trust Company
Shorthand. Good telephone manner
Previous office experience preferred.

884-1107

Mrs. Evans

KINNEAR PONTIAC BUICK (1975) LTD.

9612 YONGE STREET
RICHMOND HILL
884-4481

REQUIRES

CLEAN UP PERSON

FOR NEW CARS
APPLY SERVICE MANAGER

SPOTWELDER

required for the welding department. Preference will be given to experience in sheet metal.

Excellent company paid benefits

Apply in Person to
PERSONNEL DEPARTMENT

O.E.L. MANUFACTURING CORP.

Toll Road,
Holland Landing, Ont.

DATA PROCESSING ASSISTANT

Required Immediately

Mature person with at least 1 year RPG programming experience on IBM S/32 or IBM S/3. Systems design experience in an inventory control area would be an asset. Location Hwy. 7 and Keele St., area.

ALLISON AGENCY
727-1307

Key Punch Operator

3741 or 3742 IBM discette experience preferred. Job located at Hwy No. 7 & Keele St. area.

FOR INTERVIEW CALL;

ALLISON AGENCY

727-1307

TRAINEE

LAB TECHNICIAN

Required for metallurgical lab.
Experience desirable but not essential. Apply in writing to:

RATCLIFFE'S CANADA LTD.
10537 YONGE ST.,
RICHMOND HILL, ONT.

EXPERIENCED SECRETARY

With top typing skills and dictaphone experience. General Administrative duties. Small office. Keele and No. 7.

669-9441

Farm Labour

Apply in person only:
Mel Ball

Concord Floral
Co. Ltd.,
1890 Hwy. 7 West, Concord.

Accounts Payable Clerk

We can provide a pleasant working environment for a bright, alert person in accounts payable. Some previous experience posting on a bookkeeping machine is required.

Snap-On Tools of Canada Ltd.,

8271 Keele St.,
669-9501.

Medical Dicta Typist

Required immediately for fulltime work in our Health Records. Previous experience required. Apply to:

Personnel Dept.

York Central Hospital

10 Trench St., Richmond Hill
883-2250

Switchboard Operator

Part time. Required to work weekends and holidays. 3 shift rotation. Apply to:

Personnel Dept.

York Central Hospital

10 Trench St.,
Richmond Hill

883-2250

STUDENTS PART TIME

4:30 - 9:30
PLEASANT TELEPHONE VOICE
881-3324
MRS. LEE

\$15 PER NIGHT

7 P.M. to 10 P.M.

NEED 3 persons, neat appearance, with car to demonstrate and deliver free advertising gifts for national home appliance company. For interview call 10 a.m. to 2 p.m.

MR. WOOD AT
881-3268

(Salary - Bonus and Commission)

DENTAL OFFICE

REQUIRES

Someone immediately to do light cleaning in the evening, several times a week. Please call

884-4451

OPERATORS FOR

SMALL BACKHOES AND LOADERS

MUST BE EXPERIENCED

884-4287

PERSON REQUIRED FOR

GENERAL OFFICE

AND COLLATING DUTIES. Typing and knowledge of computer input coding helpful. Telephone

889-0450