SECRETARY GIRL/BOY FRIDAY

Mature individual required to fill the position of secretary to the president and girl-boy Friday.

APPLICANT MUST HAVE EXCELLENT TYPING SKILLS AND BE ABLE TO USE AN ADDING MACHINE BOTH FAST AND ACCURATELY. SHORTHAND WOULD BE AN ASSET.

Only those interested in pursuing a career need apply.

> Call after 6 p.m. 636-6478

Order Desk Clerk

required by

Game Manufacturer

located at Keele St. & No. 7 Hwy. Typing required and knowledge of Burroughs Accounting Machines an asset.

Minimum 2 years' general office experience HOURS: 9-4.30

> MRS. LAMB 669-1210

GIRL/BOY FRIDAY

KEELE & NO. 7 HWY.

To handle various jobs including bookkeeping, accounts payable, correspondence, payroll.

SALARY OPEN TO EXPERIENCE

669-9370 (9 to 5 p.m.)

MRS. ANDROIS

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· · · · required for Non-union refrigeration, air-conditioning, gas and oil heating, electrical and sheet metal contractor. STEADY WORK.

EXCELLENT WORKING CONDITIONS Call or write: Mr. B. Johnson

T. H. OLIVER LTD.

32 WELLINGTON ST. W. P.O. BOX 36, AURORA

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INSIDE SALES CLERK

REQUIRED IMMEDIATELY

FOR NEW PLANT LOCATED KEELE ST., & HWY NO. 7 AREA.

Duties concern processing of orders, pricing, and related detail work. An aptitude for math necessary.

Starting salary \$593 per month

PLEASE CALL 661-2351 EXT. 42

FULL OR PART TIME For Cosmetic Studio HILLCREST MALL 884-0365

Foreman/ Mechanic

CAR DEALERSHIP GOOD WORKING CONDITIONS AND SALARY For confidential appointment call 887-5787

MOULD MAKER

Prefer experience in blow mould manufacturing NORTH ONTARIO MOULD RICHMOND HILL 889-8669

THE REGIONAL MUNICIPALITY OF YORK

ENGINEERING DEPARTMENT

ACCOUNTING CLERK I

QUALIFICATIONS - High School graduation diploma - Typing Ability

EXPERIENCE - Preferably some payroll or accounts payable experience Assist in processing, coding of accounts payable - Preparation of payroll distribution summaries

- Other duties as assigned STARTING SALARY

Apply in writing before July 11, 1975 to:

PERSONNEL CO-ORDINATOR THE REGIONAL MUNICIPALITY OF YORK BOX 147, NEWMARKET, ONTARIO

Junior Stenographer

Required by

Overseas Container Line

for small office situated

Keele-Hwy. 7 area.

General duties including typing Own transportation an asset

669-1338

GRANNY'S TARTS

Experienced Maintenance Mechanic

For set-up and repair of bakery machinery

Good wages and working conditions FOR APPOINTMENT CALL K. JORGENSON

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Maintenance Mechanic

SHOULD HAVE PREVIOUS EXPERIENCE IN HYDRAULICS MAINTENANCE

CALL 884-9161

MR. BRENNAN FOR APPOINTMENT

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Experienced required by exclusive private club near Maple.

SEASONAL EMPLOYMENT For further information call

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TELLER PARTTIME

EXPERIENCE PREFERRED

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PART TIME

SECRETARY

2 days per week

CALL 495-1741

WOODBINE - STEELES AREA

PART TIME BOOKKEEPER

for Richmond Hill firm 2-3 DAYS PER WEEK Full set of books, payroll

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DON LITTLE FORD requires EXPERIENCED

CLERK WITH SOUND BOOKKEEPING KNOWLEDGE Experience with electronic accounting an asset **EXCELLENT SALARY**

889-1105 clw) Call Mrs. Ryland

Receptionist - Monday, Tuesday and Wednesday evenings, plus alternate Friday evenings. Experience not essential. Box 2, "The c2w52

c1w52

HOUSEKEEPER to make up bedrooms and help with laundry. Permanent position. Call Mr. Latimer or Mrs. McInnes. 881-2121 Parkway Hotel.

CHEVROLET - OLDSMOBILE INC. Colonial

Immediately Requires

Body Shop Manager

Fully Experienced All Company Benefits Good Working Conditions

Automotive Spray Painter Fully Experienced

Body Repair Persons

Fully Experienced Spray Painters Assistant

Fully Experienced

For Further Information Contact:

Barrie Seaton Service Manager

895-1171

887-5995

GENERAL CLERK

REQUIRED IMMEDIATELY For new plant located Keele St., & Hwy. No. 7 area.

General office duties, no typing required, but an aptitude for math necessary. Starting salary \$518. per month.

PLEASE CALL 661-2351 EXT. 42

BOOKKEEPER For Chartered Accountant's office

in Willowdale

Experience including general ledger

225-7749

Business Opportunity

Available

Domestics, Mother's Helpers, etc.

ALSO FARM HELP

p.m.

Day Care

WILL BABYSIT IN MY HOME

Any age 884-6933

SEWING machine operators,

experienced, for ladies' dresses.

Summer

Help Wanted

Student to live in for day

care of 7 year old during

summer months. Evgs.

and weekends free. Room

and board plus \$25.

weekly. Call after 6 p.m.

833-5925.

dicapped or normal child (children). 773-5579. NURSERY assistant will give day

care in my home. 884-0545 DAY CARE given in my home. Thornhill-Richmond Hill area. Hot

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Employment

clw1

c2w52

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HELPER

4 days weekly. Thornhill.

Please phone after 7.30

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Immediately!

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ONCE WEEKLY, THORNHILL

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CLEANING lady required 4 hrs

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house, Hillcrest Mall area. 884-

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Only \$399.

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distributor has above ground

Guaranteed Installation & Terms

Call Collect: Credit Manager

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DOUBLE sink, stainless steel,

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Fridge, 11 cu. ft., left hand door,

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tfc36

Days or Evgs.

Leading manufacturer

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Hillcrest Mall area.

536-1735, 531-6360, 531-7115 Hess

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Must have good driving

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dining room and lounge. Ex-

Full & Parttime

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Experience not necessary. 884-

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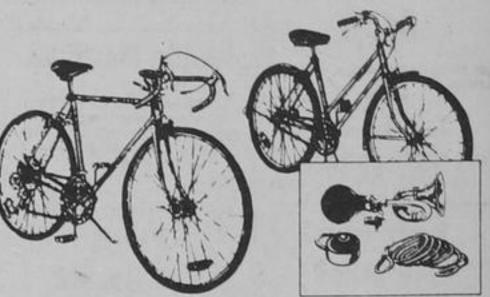
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A-1

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3 seater sofa, chair, matching high

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Days or Evenings

FOR RENT

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