

# Super Conference 2005

## HOURS

### REGISTRATION

MTCC Front Street Lobby  
Wednesday, 5:00 pm to 9:00 pm  
Thursday, 7:00 am to 5:00 pm  
Friday, 7:00 am to 5:00 pm  
Saturday, 7:00 am to noon

### EXPO 2005

Hall C, Upper Level  
Thursday, 10:00 am to 5:30 pm  
Friday, 9:00 am to 2:30 pm

### THE OLA STORE

MTCC 205B  
Wednesday, 5:00 pm to 9:00 pm  
Thursday, 7:00 am to 5:00 pm  
Friday, 7:00 am to 5:00 pm  
Saturday, 7:00 am to noon

### LOST AND FOUND

MTCC 205A OLA office  
Security MTCC ask at Front St. lobby desk

## MENTORING AT SUPER CONFERENCE



Those of you who have agreed to be mentors and those who have requested mentors at this conference will already have your arrangements for meeting. We draw your attention to Session 1017, a public meeting to discuss possible mentoring programs for those already working libraries. Having a year round program is very challenging and we welcome your involvement.

## POLICIES AND PROCEDURES

### YOUR BADGE IS YOUR RECEIPT

Do not throw your badge away; it is your official receipt. The top two sections on the top left of your badge/ticket sheet together constitute a complete receipt.

Your badge is your entrance ticket to all sessions, the exhibit and every reception. Don't forget to wear it! It is important to the orderly running of the conference. Delegates without badges or wearing badges that are incorrect for the day or have been issued to other people will be refused entrance.

### CHANGES IN THE PROGRAM

*Super News* is the daily newsletter – your source for up-to-the-minute information on session and room changes, on new programs and upcoming events, and on events of the Conference. Every day, there will be a page devoted to a photo gallery. You may be in one of the pictures published. It is available in the first workshop session each morning, at The Oasis, at the Registration Desk and in the OLA office throughout the day.

### MEETING ROOM LIMITATIONS

The sizes of session rooms reflect attendance indicators provided by delegates in registration. Since delegates are not obligated to attend the sessions indicated and since many do not fill out this section of the registration form, some rooms may prove inadequate to the demand. Convenors are obliged to close sessions that exceed capacity. Delegates unable to get into a session should choose from the 25+ other sessions available in each time slot.

### MEAL TICKETS

As part of contractual arrangements with the Metro Toronto Convention Centre catering services, it is necessary 72 hours in advance to provide a final number for which OLA is willing to take full financial

## SUPER CONFERENCE CONTROL CENTRE and OLA OFFICE

The Ontario Library Association operates its office in Room 205A in the back corridor by the main registration desk. This is the nerve centre for the Super Conference. The principal activities at this location include:

- Central Conference Control: Room setups, audiovisual, catering, booking space for other activities, environment issues.
- Volunteer Centre: Summation of incoming session evaluation forms, providing directional and other help to delegates, speakers and convenors.
- *The Super News* editorial office. Deadline: 5 p.m. daily.

responsibility. It is first come, first served until the tickets run out.

Order your extra tickets for the breakfasts, the Public Library Awards dinner and the closing luncheon at The Oasis as soon as you can to avoid disappointment. Exchange your Saturday luncheon coupon at The Oasis by Friday afternoon at 3:30 pm to ensure your place at the gala closing event.

### 8:00 am PLENARY SESSIONS

Note that all 8:00 am plenary sessions are in meeting rooms separate from the breakfast locations. They are not tied to breakfast. These sessions are included in regular conference registration fees and are open to all delegates wearing a delegate badge.

### PROGRAM SUBJECT TO CHANGE

Withdrawn sessions result when sessions are not ready or when projected attendance suggests an audience too small for comfortable presentation.