

The Expanded OLA Store is in **MTCC 205B**

Thursday, 8 am to 5 pm; Friday, 8 am to 5 pm; Saturday, 8 am to 2 pm

Policies and Procedures

BADGES AND RECEIPTS

Do not throw your badge away; it is your official receipt. Your badge is your entrance ticket to all sessions, the exhibit and every reception. Don't forget to wear it!

CHANGES IN THE PROGRAM

Super News is the daily newsletter – your source for up-to-the-minute information on session and room changes, on new programs and upcoming events. Available at all morning sessions and at the Registration Desks throughout the day.

MEETING ROOM LIMITATIONS

The sizes of workshop session rooms have been chosen based on attendance indicators provided by delegates in pre-registration. Since delegates are not obligated to attend the sessions they indicate and since many do not fill out this section of the registration form, some rooms may unexpectedly prove inadequate to the demand. Convenors are obliged to close sessions that exceed capacity. Delegates unable to get into a session should choose from the twenty-five other sessions available in most time slots.

LOST AND FOUND

If you should leave anything in a meeting room or in any of the public spaces, your lost article will probably end up with Convention Centre Security. Items handed into the Registration Desk will be noted daily in *Super News* and kept in the OLA on-site office (MTCC 205A) until conference end.

MEAL TICKETS

As part of contractual arrangements with catering services, it is necessary to provide a final number 72 hours in advance. Conference planners attempt to estimate the demand for tickets during the conference but cannot make extra tickets available after they run out. Order your extra tickets for the breakfasts, etc. at the Registration Desk as soon as you can to avoid disappointment.

POSTER SESSIONS

Thursday, Noon to 2:00 pm; Friday, Noon to 2:00 pm. in MTCC Hall C.

See the ideas and programs of your peers in poster sessions on the EXPO 2003 floor. See the Daily News for the schedule of presentations or check the schedule as posted at the Poster Session location or at the OLA Membership booth. Those presenting sessions may make contact with Poster Session Co-ordinator Doris Rankin through the OLA Membership booth in Hall C.

MENTORING

There is still time to match yourself up with a mentor. Most have given us a way to contact them here at the Conference. Mentors and mentees may contact Mentoring Co-ordinator Anne Murphy at the OLA Office in MTCC Room 205A.

MINI PRESENTATIONS ON THE EXHIBIT FLOOR:

@ your library™, SILVER BIRCH AND RED MAPLE PROGRAM

Thursday, Noon to 2 pm; Friday, Noon to 2 pm in Hall C.

Having trouble getting your reading programs off the ground?

Can't quite see how to be effective with @ your library™? Here are ideas by those who are having success. Presentations run 15-20 minutes on the half hour. See the Daily News.

The OLA Career Centre

Thursday, 10:00 am-5:30 pm

Friday, 10:00 am-3:30 pm



Host and Expert:

Caitlin P. Williams

President, Work Matters and Successful Working Women, Inc.

It does not matter whether you are new to the job market or

wanting to improve your career path, Caitlin has a new perspective to offer you. Here is her schedule.

Career-based workshops:

- #209 (Thurs), #807 (Fri):
How to Move into the Job You Want, Succeed in the Job You Have, or Explore Your Career Alternatives
- #409 (Thurs), #506 (Fri):
What's Next? How Working Women Meet the Challenges and Take Advantage of the Opportunities in Today's Workplace
- #1016 (Sat)
Résumé Hints and Interview Strategies for a Successful Job Search

Personal Interviews:

Sign yourself up at the OLA Membership booth to discuss your personal objectives. Caitlin makes herself available in exhibit hours whenever she is not presenting.

Support services:

- Résumé critiquing
- Job Bulletin Board
- Interview space for employers
- Résumé Database
- Career library
- Articles and tip sheets

