



TIMELINE FEATURE

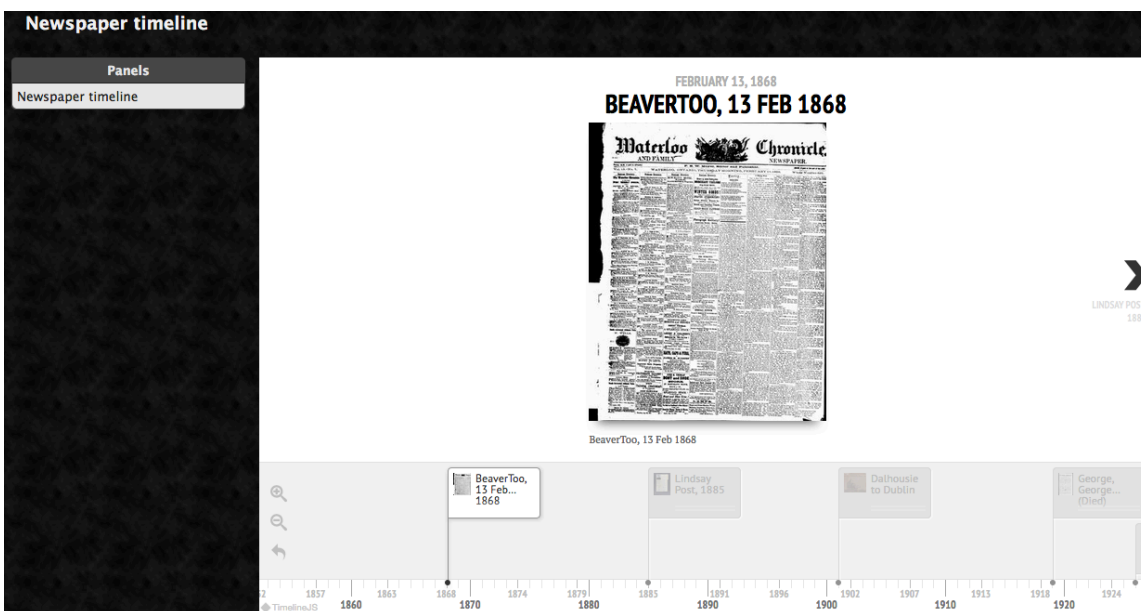
VITA 6.2

UPDATED NOVEMBER 2020

VITA Historic Timeline Feature	2
Activating the Timeline feature	3
Choosing gallery content for Exhibit	4
Choosing Timeline Content.....	5
Assigning metadata for timeline.....	7
Picture caption	7
Adding Text.....	7
Assigning Dates	8
Embedding your timeline.....	12
Embed in VITA Web Pages.....	12

VITA HISTORIC TIMELINE FEATURE

The Timeline feature in VITA is a dynamic way to display sets of records from your collection. This is a visual feature and so best used for records with digital files. Multiple timelines can be created for display on Exhibit pages e.g.



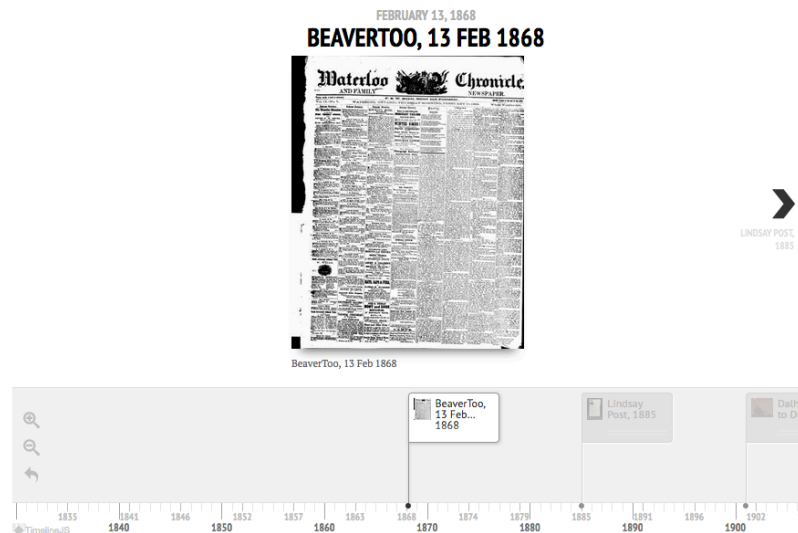
or embedded in other spaces like our VITA about or web pages e.g.

Newspaper Timeline

Explore The Collections
What's New
Virtual Exhibits
Browse by Subject
Browse by Location
Browse by Last Name
Browse by Vessel Name
Browse by Contributors
Advanced Search
Research Tips
About the Collections

Contribute
Testimonials
Upload materials

Subscribe & Share
RSS
Atom



The Timeline is populated through the Exhibits module. Take a minute to refresh yourself about working in that space with the Exhibits manual and accompanying recorded tutorial. This manual will focus purely on the Timeline “layout” option.

ACTIVATING THE TIMELINE FEATURE

Create a new Exhibit and then / or a New Panel within an exhibit

Exhibit Menu
Full Record
Labels & Links
Style
Add/Manage Content
Add/Edit Panels

[Main Menu](#) >> [Exhibit List](#) >> [Page / Panel management](#) >> [Preview Exhibit](#)


Page / Panel management:

Add Panel: Enter title: Add New Panel

[Main Menu](#) >> [Exhibit List](#) >> [Page / Panel management](#) >> [Preview Exhibit](#)

Choose new layout “Timeline” See the screen notes that are reminders to only use records with images that also have dates assigned.

Text as image caption. Only thumbnails allowed



Timeline: with date ranges **For images with known dates**

Block of HTML
If all else is not to your taste, then build your own page content with HTML. Expect it to be di

CHOOSING GALLERY CONTENT FOR EXHIBIT

Like choosing content for any Exhibit panel, use the simple or advanced search to identify items in your collection that you want to include in the Timeline. You can select individual records (scoped by Media or Item type, for example) ...

BETWEEN TWO YEARS: after: before: ... OR FUZZY DATE: Enter year: how fuzzy?

GEOGRAPHIC LOCATION: (What is this?) [Scroll down to select]

GROUPS: [Scroll down to select]

MEDIA TYPE TO LIMIT SEARCH TO:

☐ Audio ☐ Collection ☐ Exhibit ☐ Genealogical Resource ☐ Group ☐ Image
☐ Newspaper ☐ Publication ☐ Text ☐ Video ☐ Web site/page

CREATIVE COMMONS:

Has mystery? ☐
 Has comment? ☐
 Contributed? ☐
 Public display? ☐ Yes ☐ No

SORT BY: RESULTS PER PAGE: 40 Go Clear

- [Scroll down to select]
- Advertisements (1)
- Aerial photographs (2)
- Articles (1)
- Audiocassettes (6)
- Birth announcements (8)
- Books (4)
- Charts (1)
- ✓ Clippings (10)
- Correspondence (8)
- Death notices (5)
- In Memoriam (4)
- Issues (160)
- Maps (1)
- Marriage announcements (2)
- Minute books (1)
- Negative prints (1)
- Newspapers (2)
- Obituaries (1)
- Paintings (18)

or choose a pre-populated group...

Logic between keywords:

☐ And
☐ Or
☐ Phrase

Field(s) ☒ [Scroll down to select]

- ☐ All
- ☐ Title
- ☐ Subject
- ☐ Creator
- ☐ Location
- ☐ Person
- ☐ Collection
- ☐ Location

BETWEEN TWO YEARS: ... OR FUZZY DATA

after: before: Enter year:

GEOGRAPHIC LOCATION: (What is this?) [Scroll down to select]

GROUPS: [Scroll down to select]

MEDIA TYPE TO LIMIT SEARCH TO: ...

then “select checked...” or “select all...” for inclusion in the exhibit (see the next step for including the timeline itself).


CHOOSING TIMELINE CONTENT

Select your Timeline Panel and click “add image”

Exhibit Menu	
Full Record	
Labels & Links	
Style	
Add/Manage Content	
Add/Edit Panels	
• Newspaper timeline	

Main Menu >> Exhibit List >> Exhibit Panel >> Panel: [Newspaper timeline] >> F



Edit Panel:

Panel Title	Newspaper timeline If no Title is entered, this panel/page will be the exhibit however.
Supplemental Panel	<input checked="" type="radio"/> No <input type="radio"/> Yes Supplemental panels/pages do not appear in the scope of the main narrative and are called supplemental.
Panel Style	View panel layout options  <input checked="" type="radio"/> Timeline To change the style select the alternate below this point on the page.

Edit Image:

[Add Image](#)
Remember to update values on this panel.

Now you can assign images from your selected gallery to the Timeline.

 <input checked="" type="checkbox"/> Lindsay Post, 1885	
 <input checked="" type="checkbox"/> Proton Girl Shoots Father	
<input type="button" value="Add Image(s)"/>	

ASSIGNING METADATA FOR TIMELINE

Some information will be brought over from the original record, but not all, and you'll definitely need to assign dates. To get started on adding metadata, click on the Edit links beside each record



PICTURE CAPTION

This is automatically pulled from the record Title field. You can edit it here:

Edit block:	
Picture Caption	A life remembered: Penny Ennis Only use simple HTML here (like , <i> and)
Text	A celebration of life of Penny Ennis, published the year after her death.

ADDING TEXT

This field is purely for the Timeline feature, so you can decide what text to display, i.e. a Add brief description about the item, or something significant about it in relation to the other items, etc.

Edit block:

Picture Caption	A life remembered: Penny Ennis
	Only use simple HTML here (like , <i> and)
Text	A celebration of life of Penny Ennis, published the year after her death.



A life remembered: Penny Ennis

FALL 1978 – WINTER 2019

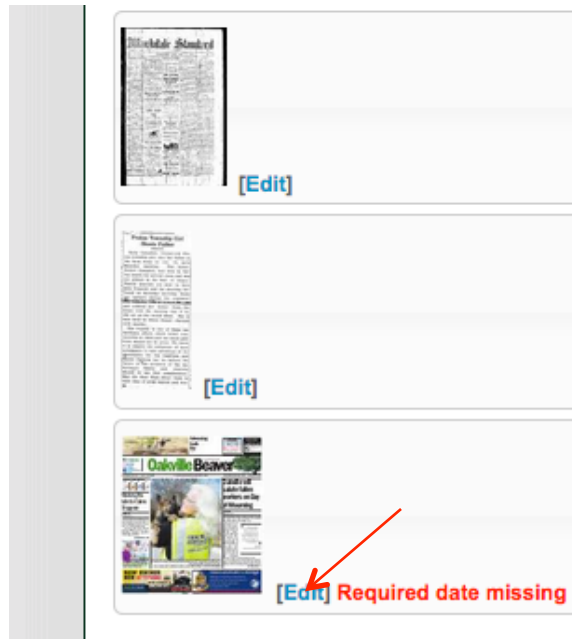
A LIFE REMEMBERED: PENNY ENNIS

A celebration of life of Penny Ennis,
published the year after her death.

ASSIGNING DATES

We recommend you select items for the timeline that have specific dates, otherwise the relationships between items won't be clear. The dates are **not** automatically populated from the record, but are pulled across for easy adding and editing in the exhibit module itself.

In the list of associated images, you'll notice red warnings indicating that the records have not yet had their dates assigned.



Click the Edit link to open the record details.

Any assigned Sortable date or Publication date as well as any Earliest & Latest dates from the record are displayed here for your review. Copy and paste the appropriate dates into the fields below – notice only start year (YYYY) is required.

Dates (from record)		Date Publication/Sortable: 20180130 (yyyymmdd)	Earliest Date: 2018	Latest Date: 2018
Start Date	<input type="text"/>	Year (yyyy) required		
	<input type="text"/>	Month (mm)		
	<input type="text"/>	Day (dd)		
	<input type="text"/>			
End Date	<input type="text"/>	Year (yyyy)		
	<input type="text"/>	Month (mm)		
	<input type="text"/>	Day (dd)		
	<input type="text"/>			
Remember to update these values before going to				

DATE OPTIONS

Add a **simple, machine-readable date** that will display as Month DD, YYYY on the timeline screen. **Remember:** The Earliest Date will inform the location of this item on the Timeline.

Dates (from record)		Date Publication/Sortable: 20180130 (yyyymmdd) Earli	
Start Date	2018	Year (yyyy)	required
	1	Month (mm)	
	30	Day (dd)	
	Alternate text for start date		
End Date		Year (yyyy)	
		Month (mm)	
		Day (dd)	
	Alternate text for end date		



A life remembered: Penny Ennis

JANUARY 30, 2018

A LIFE REMEMBERED: PENNY ENNIS

A celebration of life of Penny Ennis,
published the year after her death.

Or provide a **natural language** variation for the date display:

Dates (from record)	Date Publication/Sortable: 20180130 (yyyymmdd) Ea
Start Date	2018 Year (yyyy) required
	1 Month (mm)
	30 Day (dd)
	Winter 2018



A life remembered: Penny Ennis

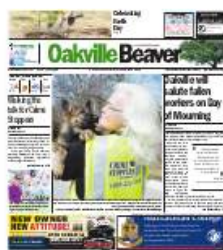
WINTER 2018

A LIFE REMEMBERED: PENNY ENNIS

A celebration of life of Penny Ennis, published the year after her death.

Use both the earliest year and latest year in the YYYY fields to assign a **date range**.

Start Date	2018 Year (yyyy) required
	1 Month (mm)
	30 Day (dd)
	Alternate text for start date
End Date	2019 Year (yyyy)
	01 Month (mm)
	14 Day (dd)
	Alternate text for end date



A life remembered: Penny Ennis

JANUARY 30, 2018 – JANUARY 14, 2019

A LIFE REMEMBERED: PENNY ENNIS

A celebration of life of Penny Ennis, published the year after her death.

or even a simple YYYY-YYYY range



After adding dates, you'll notice that the items for your timeline will start to reorder automatically on the panel screen.

EMBEDDING YOUR TIMELINE

You can display your timeline as an exhibit panel or take the embed code to display the timeline in another web page (demo here in VITA)

At the bottom of the Exhibit Panel for your timeline you'll see an Embed field with auto-populated `<iframe>` information.

Copy the entire snippet of code

Embed code

Use the following code if you want to embed your completed timeline panel somewhere else. It will appear automatically within this exhibit.

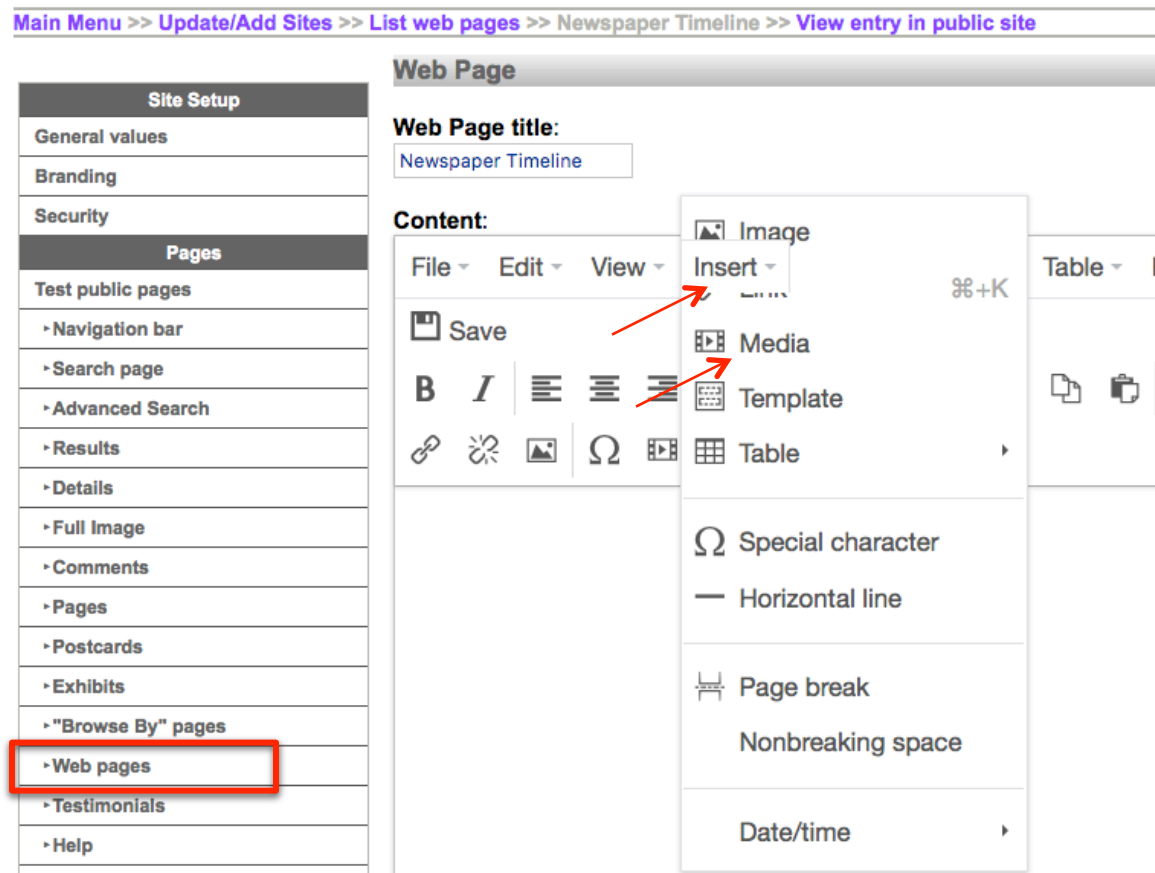
```
<iframe
width="100%"
height="650"
src="https://test2.ourontario.ca/test60/timeline/69"
frameborder="0"
allowfullscreen>
</iframe>
```

EMBED IN VITA WEB PAGES

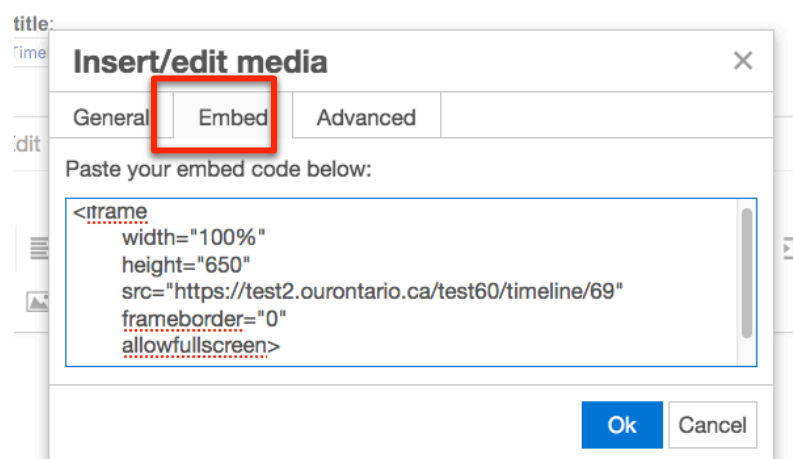
In the Site Management side bar, open your VITA About or Web pages

Start a new page or open your About page

Open the “Insert” menu and choose “Media”



From the tabs in the Media dialogue box, open the “Embed” tab and paste your <iframe> code into the field. Click “OK”











Your timeline will preview as a small block in the body of the page field.










Click the **Save** icon.

Content:

File ▾ Edit ▾ View ▾ Insert ▾ Format ▾ Tools ▾ Table ▾



 Save

B *I*     Paragraph ▾   

       ▾  

FEBRUARY 13, 1868

**BEAVERTOO,
13 FEB 1868**

Don't forget to Reinitialize Public Site to see your timeline in action!

- › Exhibits
- › "Browse By" pages
- › Web pages
- › Testimonials
- › Help
- › RSS
- › Atom
- › Podcast
- › Contribute
- › My Favourites
- ... when finished
- REINITIALIZE PUBLIC SITE**

Your home site → Collections (Advanced Search) → Newspaper Timeline Regional Collections



Newspaper Timeline

Explore The Collections
What's New
Virtual Exhibits
Browse by Subject
Browse by Location
Browse by Last Name
Browse by Vessel Name
Browse by Contributors
Advanced Search
Research Tips
About the Collections

Contribute
Testimonials
Upload materials

Subscribe & Share
RSS
Atom



FEBRUARY 13, 1868
BEAVERTO, 13 FEB 1868



BeaverTo, 13 Feb 1868

