

TOWN OF NIAGARA-ON-THE-LAKE
FIRE HALL AND LIBRARY PROJECTS

QUESTIONS:

1. If your firm is the successful consultant what will be your first priority.
2. How do you propose to structure your team? i.e. Project Manager, Site Manager, Lead Designer, Principal Contact, etc.
3. How do you propose to liaise with the Town? Would you suggest a Project Team incorporating municipal representation?
4. What is your proposed schedule to complete:
 - Conceptual Drawings
 - Working Drawings
 - Tendering for Services
 - Occupancy
 - Completion
5. How do you see the design and acceptance working?
6. How do you see, in general and based on the preliminary information provided by the Town, the site eventually developing?
7. What do you see as the most significant features of the site? How would you intend to relate these to your design?
8. How do envision the financial structure working? i.e. budget control, monitoring of payments, staging of payments, authorizing release of payments, etc.
9. Is the proposed budget feasible to complete the project, in your opinion.
10. What do you see as being the principal challenges with the site, the project and the proposed organization, etc.
11. Can you give some examples of architectural designs that you would recommend.
12. We envisioned this as a complete design/build project. What resources are you bringing to the table to ensure a successful completion from start to finish.