

COMMUNICATIONS OFFICER'S REPORT

NOVEMBER 22nd: Drafted first Bicentennial Newsletter. Compromised on the letter's content and format to "get it done and sent!". 3 hours

NOVEMBER 22nd: E-mailed November 10th committee meeting minutes to all members.

NOVEMBER 22nd: Updated the Communications Officer's report

NOVEMBER 22nd: Met with Sarah at the Museum, talked about fundraising and ideas regarding packaging of message, etc.

NOVEMBER 23rd: Worked on Power Point presentation for Roundtable meeting, November 30.

NOVEMBER 23rd: E-mailed Brian Merrett, Jim Alexander and Bob Andrews regarding the Round table meeting as follows:

Hi Brian,

I have copied your previous e-mail to Jim Alexander so you'll have his e-mail address. I suggest that Bob Andrews from Canada Parks would be the person to speak on behalf of Fort George.

Of course, Jim Alexander can also speak on behalf of the Friends of Fort George. I'm copying this to Bob Andrews and Jim so they are up to speed.

All the best,
Lyle

-----Original Message-----

From: Brian Merrett [mailto:merrett1812@gmail.com]

Sent: Tuesday, November 23, 2010 6:57 AM

To: lyle williams

Subject: rountable

Lyle....can you make sure you forward my last e mail to Jim....I dont seem to have his e mail....can you cover whats going on at Fort George or should I invite someone from Parks Canada....who would you recommend...for an update on their facility.....I will be in the office later this morning if you want to give a call.....thanks Brian

NOVEMBER 24th: Spoke with Jim Alexander to discuss our presentation at Roundtable meeting on November 30.

NOVEMBER 25th: Met with Jim Alexander to discuss and finalize presentation for Roundtable meeting.

NOVEMBER 25th: Finalized Power Point presentation for Roundtable meeting.