

- a) originals of prints remain under control of the library
- b) no added workload for staff
- c) quality of reproduction must be high and consistent
- d) fee for reproduction must at least equal all costs and hopefully provide some added income to the library
- e) Library Board to have final approval on any use to which reproductions are being put

Elements of a possible proposal were put forward as follow:

- a) reproduce all John's prints after establishing a suitable printer and exact costs of reproduction
- b) use the duplicate set of prints as loaners for those requesting personal access to prints
- c) establish the printer(s) which may be used for reproduction (and the quantity).
- d) charge a suitable fee to recoup the costs incurred in the original reproduction
- e) borrower sign written agreement and pay a deposit fee for use of print(s) (During discussion it was suggested that the borrower also be made to indicate how the print(s) are to be used).

Another aspect to be considered; is there sufficient demand to justify the reproduction of all the prints or should the Board select a specific number of "better" prints for reproduction?

A suggestion was made that consideration be given to developing a two-tier fee structure to accommodate personal and commercial use.

At the conclusion of the discussion it was recommended that the contents of the discussion paper be referred to the 1995 Policy Committee for development into a policy statement.

It was moved by Sheila Tierney, seconded by Terry Mactaggart that the priorities and possible proposal contained in the discussion paper be adopted in principal. Motion carried.

- e) Bob Allen reported on a meeting with Clive Buist to discuss the possibility of placing an awning over the entrance to the library. The matter was then referred to the Town Planning Department by Mr. Buist. The Planning Department responded by outlining the criteria and requirements necessary before consideration would be given. Copies of the information provided by the Planning Department were forwarded by Mr. Buist to the library.

Bob Allen requested direction from the board before he proceeded any further with the matter. Several board members enquired if there had been any discussion in regard to erecting a permanent covering over the entrance and pointed